




**NORTH SLOPE BOROUGH SCHOOL DISTRICT**  
**M E M O R A N D U M**

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator 

**THROUGH:** MJ Geiser, Assistant Superintendent

**FROM:** Lori Roth, Director Student Services

**DATE:** June 16, 2023

**SUBJECT:** Contracts over \$10,000 -  
Franklin Covey Client Sales, Inc.

**Memo No: SB23-208**  
**(Action Item)**

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**2020-2025 STRATEGIC PLAN SUMMARY**

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

4.2 Financial Stewardship: Ensure financial management based on what is best for our students.

1.0 Student Success: All students will reach their intellectual potential and achieve academic success through integrating Inupiaq knowledge systems into the core content areas and focusing on the development of the Whole Child.

**NSBSD Policy Manual:**

Board Policy 3312, Contracts: All contracts and MOA's with a dollar value of \$10,000 or greater must be approved by the School Board.

**Issue Summary:**

Hopson Middle School continues to implement the Leader in Me program as part of their positive school climate and social emotional support initiative. The Student Services Office is requesting support for an MOA to provide continued training for returning staff, new staff, the School Advisory Council (SAC), and administration. This training is being provided to support the fidelity of implementation for the school-wide Leader in Me Program. Funds will support 1(one) day of training, 1 (one) day of continued coaching. the on-line Leader in Me on-line portal that includes training videos, resources, lesson plans, etc.

**Background:**

Hopson Middle School initiated the Leader in Me program during the 2020-2021 school year. It was put in place as a tier 1 school-wide intervention as part of the multi-tiered School-wide Positive Behavior Interventions and Supports program.

**Length of Contract:** This MOA will be valid August 1, 2023, through May 1, 2024.

**Funding Source and Contract Amount:**

This MOA is funded through Title IV, At Risk Youth Funds, and the NSBSD General Fund. This MOA will fund up to 1 day of remote training and 1 day of on-going coaching support at a rate of \$3,500.00 per day. The on-line resource will be funded for 1-year for \$5,100.00/year. This MOA may not exceed

the quoted amount of \$12,100.00. All trainings and supports will be completed via distance. No travel expenses are associated within this MOA.

**Grand Funding:**

This MOA is funded through Title IV, At Risk Youth Funds (272.200.100.000.410) and the NSBSD general fund (100.200.220.000.410).

**Compliance with BP 3311:**

In accordance with Board Policy 3311, this is a sole-source MOA. As per the attached memo, due to copyright and the unique approach based on copyright materials that are under sole ownership of Franklin Covey, no other organizations can provide the training or materials required. Please see the sole-source memo dated July 16, 2021.

**Available Budget:**

The respective contract and related services are temporarily being encumbered under the school district Main Operating Fund Budget Code 100.200.220.000.410. Historically, such contractual obligations were encumbered through Grant Funding specifically within 272.200.220.000.410. Currently, there are no Grant Awards and no available budget for the corresponding contract to be encumbered to such Special Revenue Fund. It is expected that the district will continue to receive a Grant Award for such Program Services for FY2024, in which at that time the identified encumbrance can be transferred over to the respective Special Revenue Fund and alleviate the encumbrance from the School District Main Operating Fund.

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the above \$10,000 and greater proposal for Franklin Covey Leader Client Sale, Inc. (Leader in Me Program) in the amount not to exceed \$12,100 as described in this memo and attachments.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_