



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

Role of the Board

Northwest Arctic Borough School District (NWABSD Board serves eleven communities through their schools (Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Kotzebue, Noatak, Noorvik, Selawik, Shungnak). The board is responsible for making decisions for the district as a whole while considering the differing needs of the individual schools.

Valuable Final Product of Role

- Viability of the Northwest Arctic Borough School District

Sub Products of this Role from the stakeholder perspective

- External (Communities): Communities are aware of opportunities to participate in the school board process and are informed about and can participate in the success, issues, and processes of schools.
- External (Partners): Partners can easily partner with NWABSD for students' success and have clear opportunities to participate. They have a clear understanding of the organization, understand where their contributions are utilized, and can see how they benefit the communities.
- Internal (Administration and individual board members): The Administration and individual members experience support through an engaged and responsive board. The administration feels their needs are considered and respected by the board, and they (the board) stay focused on the direction they have established.

Additional Products

- Well-governed Board (policy/process driven, cooperative, neutral, stay within role)
- Board Effectiveness
- Superintendent Support (advisement and evaluation)
- Organizational Strategic Plan
- Lobbying
- Judicial Review
- Organizational Policy (approved and followed)
- Successful District Negotiations
- Approved Curriculum
- Capital Improvement Projects
- District Decisions
- Productive Meetings (preparation)
- Financially Managed Organization (budget approved, amendments)
- Positive Representation
- Organizational Mission, Vision, and Core Values (implemented, relevant, used throughout board member work)

Northwest Arctic Borough School District Board Role

Role Authorities

The School Board has the authority to:

- Establish organizational policy
- Negotiate on behalf and represent the district
- Allocate district funds
- Enforce board policy
- Make personnel decisions regarding the superintendent

Input - Value Add – Product

<i>Input (Needs to do work)</i>	<i>Value Add (How, Tasks)</i>	<i>Product (Final Result)</i>
<ul style="list-style-type: none"> • Current status of district operations • Opportunity advisement • Process to support strategy development • Long-term financial outlook with a heavy focus on finance and assumptions 	<ul style="list-style-type: none"> • Participation in the strategy development process • Ask clarifying questions when unsure of the effects of a strategy • Complete necessary preparation to participate in strategic conversations • Confirm strategy fits within the Mission, Vision, and Values of the organization • Support strategic plan accountability • Revise plan as appropriate (additional or reduction revenue) 	<ul style="list-style-type: none"> • Organizational Strategic Plan ⇒ Mission Vision Values ⇒ Curriculum Approval
<ul style="list-style-type: none"> • Policy schedule • AASB recommendations • Administration recommendations • Attorney review and recommendations • Requirements for passing (process) • Public input 	<ul style="list-style-type: none"> • Policy Committee engages • Complete review of all policies per process • Research and recommend policy • Perform due process and legal review • Follow and enforce organizational policy • Evaluate the effectiveness of organizational policy 	<ul style="list-style-type: none"> • Approved and Followed Organizational Policy
<ul style="list-style-type: none"> • Identified evaluation process needs • Workload advisement • Superintendent identified needs 	<ul style="list-style-type: none"> • Development and participation in collaborative evaluation process with the Superintendent • Provide feedback to Superintendent regarding Board needs • Be responsive to Superintendent/Organizational needs • Establish goals for the Superintendent • Quarterly or Semiannual review process • Ensure needs are met to support goals • Respond to administration in timely manner • Reasonable requests and request prioritization • Ensure superintendent is appropriately onboarded 	<ul style="list-style-type: none"> • Superintendent Support
<ul style="list-style-type: none"> • Defined board processes • Timely information (packets, requests) • Administrative responsiveness to requests • Defined role and expectations 	<ul style="list-style-type: none"> • Adopt reasonable rules and communication norms to conduct meetings • Members be prepared for meetings and ask for clarification before meetings • Establishing and participating on committees upon need • Participate in Board evaluation/accountability process and follow up 	<ul style="list-style-type: none"> • Well-governed* Board ⇒ Board Effectiveness ⇒ Productive Meetings

Northwest Arctic Borough School District Board Role

<ul style="list-style-type: none"> • Issue communication to the board • New Board Member onboarding process 	<ul style="list-style-type: none"> • Participate in all processes established for the board • Operate within and enforce board policy • Role compliance • Board succession • When participating in school board activities or at board table focus on that role • Make decisions for the best of whole district and support decisions outside of the board room • Completion of new member onboarding 	
<ul style="list-style-type: none"> • Defined priorities of district • Attorney resources • Lobbying resources • Talking points • Communication plan • Background information on any issue 	<ul style="list-style-type: none"> • Support school process and rules • Determine district priorities for the district as a whole • Use talking points to support risk reduction • Maintain alignment with board decisions • Adherence to any statutes that impact board activities • Local/community support for the district 	<ul style="list-style-type: none"> • Positive Representation • Lobbying • Judicial Review • District Negotiations
<ul style="list-style-type: none"> • Accurate and forward budget and forecasting • Current financials • Grant support • Partner support 	<ul style="list-style-type: none"> • Understanding the statutory financial requirements of regional, state, and federal partners • Strategic presentations to support funding from regional partners • Reporting of fund use to partners • Ensure the district is receiving support for its value propositions with regional entity partners • Approval of the district budget • Approval of annual audit • Budget modifications upon need 	<ul style="list-style-type: none"> • Financially Managed Organization (budget and amendments) ⇒ Capital Improvements ⇒ Incoming Support

*Board Governance: Board governance is a term that comprises the systems and processes governing the behavior of a board of directors and the organization they represent, the scope of responsibilities of the board themselves, and a framework for board decision-making.

Performance Areas

(These are areas where measures of success will be determined. The specificity of the areas may change based on issues within the division)

- (refer to board self-evaluation)
- Graduation Rates
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