

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, November 20, 2017 at 6:30 p.m. in Board Room of the Unit Office at 14 East Main Street, Pana, IL 62557.

### **Meeting called to Order/Roll Call**

President Schafer called the meeting to order at 6:34 p.m. The following board members were present: Anderson, Beyers, Dorn, Kirkbride, McLeod, Schafer. Deere was absent.

Roll Call

### **Consent Agenda**

Superintendent Bauer noted that we received a FOIA request from the National Association of Environmental Engineering Students Illinois Chapter who requested the name, title, and phone number of the person overseeing school facilities. Lori Ade responded to that request. He also briefly explained the ASUS contract that is included in the board packet. There is no cost associated with this contract, it will just allow Scott Savage to be certified to make minor repairs to Chromebooks.

A motion was made by McLeod and seconded by Beyers to approve the consent agenda inclusive of payables totaling \$920,770.39 and payroll totaling \$690,0046.39 for a total of \$1,610,816.78.

Consent Agenda

ROLL CALL: Anderson, Beyers, Dorn, Kirkbride, McLeod, Schafer. All aye, motion carried.

Roll Call

### **VISITORS**

No visitors

### **COMMITTEE REPORTS**

#### **Facilities**

Did not meet

Next meeting Wednesday, January 10, 2018 at 5:30 p.m. at Pana Junior High.

#### **Finance**

Did not meet

Next meeting Saturday, January 20, 2018 at 7:00 a.m.

#### **Curriculum Committee**

Did not meet.

Next meeting Wednesday, November 29, 2017 at 5:00 p.m. at Pana High School Library.

#### **Policy Committee**

Did not meet. Next meeting TBD

#### **Pana Education Foundation**

Update on October 18th and November 15th meetings

Anne Dorn updated that they are working on getting the PEF newsletter completed. Superintendent Bauer mentioned the discussion on PEF support of the 1:1 Chromebook initiative. For the last several years PEF has taken on a large financial obligation to support that initiative. Superintendent Bauer and Mr. Savage are working towards lessening the PEF contribution in order to allow PEF to also support some other initiatives. Superintendent Bauer thanked Peoples Bank & First National Bank for their continued support for scoring for education.

Next meeting Wednesday, December 20, 2017 at 7:00 a.m.

## **Technology**

Update on October 25th meeting

John McLeod and Superintendent Bauer gave an update about discussion on the 1:1 program and the ASUS contract. At the meeting Jessica Miller gave an update on the recent regional conference and Scott Savage discussed the E-rate project that is included in this board packet for approval. It was mentioned that we are having better luck with the new Chromebooks purchased this year, than we have in the past. Jessica Miller is working in classrooms providing mini lessons on digital citizenship and using technology responsibly. John McLeod mentioned the discussion about new surveillance cameras that is included in the board packet.

A motion was made by Kirkbride and seconded by Dorn to approve the purchase of replacement switches and battery backups for Washington and Lincoln utilizing E-rate funding for a total of \$3,533.60.

ROLL CALL: Beyers, Dorn, Kirkbride, McLeod, Schafer, Anderson. All aye, motion carried.

FY 18 E-rate  
Category 2 projects  
Roll Call

Next meeting TBD

## **Strategic Planning Committee**

Did not meet. Next meeting TBD

## **ADMINISTRATIVE REPORTS**

### **Principals -**

The Principals were in attendance. Mrs. Wysong noted that seven additional kindergarten students have enrolled this month. She also highlighted the PTO joint effort with Washington and Lincoln School to bring a BMX bike racer to talk to students about being responsible and sticking with something even if it is hard. Another PTO initiative was the "Principal for the day" and Washington student Karlee Hooper shadowed Mrs. Wysong last week. Mrs. Wysong also highlighted that for American Education Week local Boys Scouts showed the students and staff how to fold the American flag and explained what each fold meant. Ms. Zueck highlighted her American Education week kickoff events. This Wednesday is the annual parent breakfast at 7:00 am and Kennedy Bowker will be the Lincoln School "Principal for the day". Ms. Zueck also noted that fifth grader Anna Banning will be featured in the February edition of Scholastic Storyworks magazine. Ms. Zueck also highlighted Lincoln's new television display in the hallway that highlights student achievement. Mrs. Ellis highlighted several projects that Student Council members have organized including Red Ribbon Week and the schoolwide Fall Fundraiser. She also noted that the Panther Den students organized the public Veterans Day ceremony and assembly with members of the American Legion. Mr. Strom highlighted that girls and boys basketball has started and that bowling will begin next week. Three PHS band students were selected to participate in last Saturday's IL Music Association concert at Eastern IL University. Mr. Strom noted that the big concert with all schools will be on December 8th. Mr. Strom concluded by briefly reviewing the SAT scores.

### **Grant updates -**

Mrs. Wysong explained that the Title grant was returned for minor changes and we are awaiting grant approval. The district has not received any indication of how long it will take for the grant to be final approved. Dara Thompson, Clerical Grant Coordinator, briefly discussed the required changes that were made. Superintendent Bauer noted that the changes did not disrupt the educational programming and everything is working the same as before. Ms. Thompson noted that the required changes increased the FY 18 Title I grant cost by \$4,661.02, due to federal TRS.

## **Building and Transportation**

Lori Ade reported that lead water tests are continuing. The water was re-tested 10 days ago and she is awaiting the results. Bottled water is being delivered to Washington daily. Last week Lori attended a maintenance roundtable meeting in Vandalia. It was noted that other local districts have had good results with replacing fountains and faucets. Lori reported no updates or communication on the Jr. High project. Lori commented that the annual life safety review went well, but that she has not received the reports from the Fire Marshal or the ROE. Lori also updated the Board on the status of Phase 3 projects. Lori anticipates presenting the projects at the December board meeting and the board will review those at the retreat in January. Lori discussed the quote for security camera upgrades at Washington, Lincoln, and Jr. High. There was a brief discussion among the board members and principals about the security camera upgrades. The district is still waiting on additional quotes for security camera upgrades at the High School that will be presented at the December meeting. Lori discussed possible replacements for district vans that are at the end of their life and will bring her recommendations to the board at a later date. Dr. Beyers asked about the status of the window film. Lori noted that she is awaiting quotes from additional vendors. There was a discussion among the board members about additional information they received at the Chicago convention. It was requested that Lori look into tinting options and a possible sample to be placed on one classroom window.

A motion was made by Beyers and seconded by McLeod to approve the purchase of additional surveillance equipment for Washington, Lincoln and Jr. High as presented in the proposal from Wired Technologies in the amount of \$10,320.

ROLL CALL: Dorn, Kirkbride, McLeod, Schafer, Anderson, Beyers. All aye, motion carried.

Washington, Lincoln  
and Jr. High security  
camera upgrades

Roll Call

## **SUPERINTENDENT**

### **Tentative 2017 Tax Levy Report**

Superintendent Bauer reviewed the tentative levy worksheet in detail and explained the need for a "Truth-in-Taxation" hearing prior to the December meeting. Board member John McLeod asked questions about the estimated EAV and a discussion of the prior years EAV followed.

Superintendent Bauer asked for any additional questions and none were posed.

A motion was made by Beyers and seconded by Kirkbride to approve the review of the District's Tentative Tax Levy Report.

ROLL CALL: Kirkbride, McLeod, Schafer, Anderson, Beyers, Dorn. All aye, motion carried.

Tentative 2017 Tax  
Levy Report

Roll Call

### **Review of 2016-2017 District Electronic Report Card**

Superintendent Bauer reviewed the 2016-2017 District Electronic Report Card and highlighted that the report cards are available on the district website.

Information only, no action taken

### **Mid-State Christian Region Decentralization**

No additional discussion has taken place about Mid-State Christian Region Decentralization. Dr. Lett did in depth research on this and determined that it would cost the district significantly more if we hired our own special education staff rather than being a part of the Mid-State Cooperative.

Information only, no action taken

### **MINDS Budget/Class Size Regional Survey**

Superintendent Bauer reviewed the Mid-Illinois Network of District Superintendents (MINDS) annual survey that included a comparison of projected budgetary numbers, fund balances, and class sizes of the local districts that attend the monthly MINDS meetings at Litchfield. Superintendent Bauer noted that survey indicated that most districts are still struggling with their Transportation funding due to lack of payments and that the majority of districts are relying on working cash transfers.

Information only, no action taken

**School Board Members Day Resolution**

Superintendent Bauer commended and thanked the school board members for their work, dedication and professionalism.

School Board Members Day Resolution

A motion was made by McLeod and seconded by Anderson to approve the November School Board Members Day Resolution.

ROLL CALL: McLeod, Schafer, Anderson, Beyers, Dorn, Kirkbride. All aye, motion carried.

Roll Call

**Executive Session**

A motion was made by Beyers and seconded by Anderson to enter Executive Session at 7:37 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation/resignation recommendations.

Enter Executive Session

ROLL CALL: Schafer, Anderson, Beyers, Dorn, Kirkbride, McLeod. All aye, motion carried.

Roll Call

**Return to Regular Meeting**

A motion was made by Kirkbride and seconded by McLeod to return from the Executive Session to the Regular Meeting at 9:04 p.m. Executive Session was held for the purposes of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation/resignation recommendations. No action was taken.

Return to Regular Meeting

ROLL CALL: Anderson, Beyers, Dorn, Kirkbride, McLeod, Schafer. All aye, motion carried.

Roll Call

**Approve executive session minutes**

A motion was made by Anderson and seconded by Beyers to approve executive session minutes as read in executive session.

Executive Session Minutes

ROLL CALL: Beyers, Dorn, Kirkbride, McLeod, Schafer, Anderson. All aye, motion carried.

Roll Call

**Employment report as reviewed in executive session**

A motion was made by Kirkbride and seconded by Dorn to approve the Superintendent's personnel recommendations as reviewed and presented from executive session notes.

Personnel Recommendations

ROLL CALL: Dorn, Kirkbride, McLeod, Schafer, Anderson, Beyers. All aye, motion carried.

Roll Call

**Communications**

- A. SSNS
- B. Alliance Legislative Report
- C. School Board Convention update
- D. Other Board Correspondence - Superintendent Bauer attended a seminar presented by the District's Attorney, Brandon Wright. Mr. Wright indicated that school business via email should use district email addresses, not personal email addresses.

**Adjournment**

A motion was made by Anderson and seconded by Kirkbride to adjourn the regular meeting of November 20, 2017 at 9:14 p.m. All aye, motion carried.

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Secretary

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President