

**Purchase Request #2**  
**Regular Board Meeting August 6, 2019**  
**Consideration of Approval to Contract for**  
**Plumbing Fixtures and Supplies**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the purchase of plumbing fixtures and supplies from Johnson Burks Supply Co. Inc. for the District.

**BACKGROUND**

The District utilizes this cooperative contract to purchase plumbing fixtures and supplies for plumbing maintenance and repairs performed by District employees.

Reference number (REF) 4228 was issued to track the volume of spend for plumbing fixtures and supplies. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Vendor has a contract through the McKinney ISD to provide general maintenance services and supplies, Contract Number RFP2019-554, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

**IMPACT OF THIS ACTION**

These parts and supplies will be used by the District's plumbing staff to maintain and repair plumbing fixtures in order to provide optimal operation of all plumbing systems as required by state and local regulations and codes.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$125,000 which is budgeted in the District Facilities departments' FY 19 operating budget and subsequent year's budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

**MONITORING AND REPORTING TIMELINE**

The term of contract will be August 7, 2019 through August 31, 2020.

**RESOURCE PERSONNEL**

Steven Bassett                      Chief Financial Officer

972-758-3831