

**Minutes of Regular Meeting
September 23, 2025**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, September 23, 2025, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Jay Saad presiding. Trustees in attendance were Mr. Justin Adcock, Ms. Cathie Alexander, Dr. Robert Collins, Mr. Andrew Hardin, Dr. Raj Menon, and Mr. Jim Orr. Ms. Staci Weaver was absent. Trustee Place 1 is vacant.

WORK SESSION

With a quorum of the Board of Trustees present, Chair Saad called the Work Session to order at 5:32 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Enrollment Update - Dr. Jay Corwin, Senior Vice President Student and Community Engagement

CONVENE REGULAR MONTHLY MEETING: 6:01 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Saad adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit at 6:03 p.m.

Section 551.072 Deliberation Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, including hiring of new Chief Information Officer

Sections 551.076 and 551.089 Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or specific occasions for implementation of security devices or security personnel

RECONVENE REGULAR MEETING: 7:05 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PUBLIC COMMENT

The following individual made a public comment: Jeff Watson.

Approval of the September 23, 2025 Consent Agenda Items

2025-09-C1 Approval of the Minutes of the August 26, 2025 Special Called Public Hearing on the Proposed Tax Rate, and the August 26, 2025 Regular Meeting

On motion of Trustee Collins, and second of Trustee Menon, the September 23, 2025 Consent Agenda was approved by a vote of 7-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2025-09-1 Consideration of Approval of a Resolution Declaring a Vacancy Due to the Resignation of Board of Trustees Megan Wallace, Place 1

On motion of Trustee Menon, and second of Trustee Adcock, this item was approved by a vote of 7-0.

2025-09-2 Consideration of Approval to Establish the Board of Trustees, Place 1 Application Timeline

On motion of Trustee Menon, and second of Trustee Alexander, this item was approved by a vote of 7-0.

2025-09-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or Designee to Negotiate and Execute a Contract to Complete the Central Utilities Plant Expansion at the Frisco Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve the District President or Designee to Negotiate and Execute a Contract to Complete the Central Utilities Plant Expansion at the Frisco Campus.

The motion was approved 7-0 as presented.

2025-09-4 Consideration of Approval of the Second Reading of Local Board Policies

On motion of Trustee Hardin, and second of Trustee Orr, this item was approved by a vote of 7-0.

2025-09-5 Consideration of Approval to Grant Authority to the District President to Negotiate the Final Terms for Termination of the College's Participation in Frisco TIRZ No. 1

On motion of Trustee Orr, and second of Trustee Alexander, this item was approved by a vote of 6-0. Trustee Hardin abstained from voting.

2025-09-6 Consideration of Approval of the School Marshal Appointment for the Recommended Candidates

On motion of Trustee Orr, and second of Trustee Alexander, this item was approved by a vote of 7-0.

2025-09-7 Consideration of Approval of Four Facility Namings in Connection with Major Gifts

On motion of Trustee Menon, and second of Trustee Adcock, this item was approved by a vote of 7-0.

2025-09-8 Consideration of Approval of the Bid Report for September 23, 2025

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for September 23, 2025, which included two new solicitations, one contract revision, and one new contract:

New Solicitations

Purchase Request #1	\$	2,600,000
Print Services		
Purchase Request #2		250,000
Technology Equipment and Installation Services		
Total New Solicitations		<u>2,850,000</u>

Contract Revision

Purchase Request #3		330,000
Print Services for Brochures and Booklets		
Total Contract Revision		<u>330,000</u>

New Contract

Purchase Request #4		600,000
IT Software and Services		
Total New Contract		<u>600,000</u>

Grand Total	\$	<u>3,780,000</u>
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On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 7-0.

PUBLIC COMMENT

There was no public comment.

INFORMATION REPORTS

Personnel Report for September 2025

Quarterly Purchase Order Report for Jun-Aug 2025

Monthly Investment Report as of August 31, 2025

Quarterly Investment Report as of August 31, 2025

AECOM Monthly Report for August 2025

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Saad adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:46 p.m.