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Dr. Catherine Chang, Business Manager • cchang@d107.org

DATE: May 11, 2017

TO: Board of Education

FROM: Catherine Chang

RE: Lyons Township Bid 2017/18 - Paper Bid

Each year the seven school districts in Lyons Township combine their needs in the areas of paper and submit one bid proposal for the entire township. District 103 organized the bid process. Through this process each district receives a lower price on these items since quantities are substantially higher. The bids were properly advertised, solicited, received, opened and publicly read on Monday, May 1, 2017. Four vendors responded for the paper bid. The recommendation is to award the bids as follows:

Midland \$2.157 per Ream (White) \$3.119 per Ream (Color)

Listed on the next page is a 10-year history of the cost per ream of paper.

## Paper Bid History

## Cost Per Ream (500 Sheets @ 10 Per Box)

	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
8 1/2 X 11 White	\$2.260		\$2.420	\$2.309	\$2.925	\$2.825	\$2.850	\$2.849	\$2.606	\$2.400
8 1/2 x 11 Color	\$3.205	\$3.218	\$3.250	\$3.295	\$3.420	\$3.320	\$3.520	\$3.280	\$3.242	\$2.820