



**Wharton County  
Junior College**

**Proposed Agenda Item  
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: October 18, 2016      Date of This Proposal: October 6, 2016

**SUBJECT:**

Approve the transfer of \$5,000.00 from the Plant Repair and Replacement Fund to cover the cost of surveying services needed for the Richmond Campus Tech Wing addition.

**RECOMMENDATION:**

Approve the transfer of \$5,000.00 from the Plant Repair and Replacement Fund to cover the cost of surveying services needed for the Richmond Campus Tech Wing addition.

**BACKGROUND/RATIONALE:**

The scope of work consists of a topographic survey of approximately .05 acres to obtain required information around the existing tech wing and geotechnical services needed to evaluate the soil that will provide the needed information for the stabilization of the pavement subgrade and foundation design.

**Estimated Cost and Budgetary Support (how will this be paid for? \$5,000.00)**

Transfer from the Repair and Replacement Plant Fund.


**RESOURCE PERSON(S) [name(s) and title(s)]:**

Bryce Kocian, Vice President of Administrative Services  
Mike Feyen, Director of Facilities  
Philip Wuthrich, Director of Purchasing

**SIGNATURES:**

  
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Originator

  
\_\_\_\_\_

Cabinet-Level Supervisor

10-6-16  
\_\_\_\_\_

Date

10/6/16    10/10/16  
\_\_\_\_\_

Date

**PRESIDENT'S APPROVAL:**

  
\_\_\_\_\_

10-11-16  
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