



Cambridge-Isanti Schools

Out of State Student Travel Approval

The following information is required for all out-of-state student travel. Out-of-state travel must be board-approved at least three months in advance of the proposed travel date and before any formal meetings or fundraising take place. This form is due to the Teaching & Learning Department two weeks before the school board meeting.

Topics	Overview and Timeline
Student Interest	Forty-five students will participate in the Cambridge-Isanti High School Model United Nations team at the national conference. Students must qualify to participate in this national conference team. The student list will be finalized on January 16, 2026, with all monies due by January 24, 2026.
Destination	Chicago, IL
Travel Dates	February 4-February 8, 2026
Travel Packet and Trip Details	Students and parents receive a detailed schedule of the travel and conference activities. Appendix B
Cost to the Students (including trip and insurance)	The cost per student is based on per-room occupancy during the hotel stay portion of the trip. Current numbers indicate that four students would share a room. The anticipated price of transportation is reflected in the package price of \$685.00. This price does not reflect food. Transportation will be purchased through the CIHS Student Paid Activity Account as a part of the overall cost.
Fundraising	Students are not required to participate in fundraising. Students have the option of participating in fundraising to support this trip. Fundraisers will go through the approval process. Fundraising opportunities may include: Bagging at Cub Foods in Cambridge Pizza Sales Garage Sales
Plan for Supervision	James Woodbury, Model United Nations Advisor, will supervise the trip. He will be assisted with supervision by Ms. Kylie Olander, a determined female, Mr. Tyler Hayft, and Mr. Paul Gammel. Students stay at the Hyatt Regency in downtown Chicago, IL. There is strict hotel supervision by the CIHS advisors and the MUNUC staff, in addition to hotel personnel.

Plan for Academic Follow-Up	Students will complete a pre-trip absence slip, and teachers will be notified through email regarding the students attending the conference. Teachers will sign the form and provide work before the trip, as well as access to Schoology if applicable. Students will be expected to complete any assignments within the guidelines as listed in the CIHS student handbook. Appendix C
Plan for Academic Good Standing	Students must be on track for graduation to participate in this trip. The requirements are outlined in the CIHS Student Handbook. Students may not have significant discipline incidents.
Provisions for the Trip Before Departure	The permission slip is updated and will be reviewed to ensure that it meets current board policy and insurance requirements. The permission slip includes a notice that students are required to adhere to all student discipline guidelines while on the trip. Mr. James Woodbury will meet with parents to address the policies and expectations for the trip. These include all Cambridge-Isanti School Board Policies and specific guidelines in the CIHS Student Handbook. Appendix D
Strategic Plan Alignment	Strategy I: We will instill in all students the qualities to be leaders throughout their lives. Action Plan 4: Opportunities are available for all students to practice and demonstrate leadership skills at school and in the community. Strategy IX: We will ensure our students have the skills and the knowledge to contribute to our global society. Action Plan 5: All students will have opportunities to be involved in projects, activities, and experiences to develop their global awareness.
Board Policy	The parent letter will be sent upon board approval of the trip. Appendix E
	Policy 610 Appendix F