

Waseca Area Learning Center
Cooperative Agreement

This agreement formally establishes a partnership between the Waseca Public Schools (ISD #829) with the New Richland, Hartland, Ellendale, Geneva Schools (NRHEG #), Janesville-Waldorf-Pemberton Schools (JWP #2835) and the Waterville, Elysian, Morristown Schools (WEM #2143) for the purpose of cooperating in providing alternative educational programming through the operation of an Area Learning Center. The policies and procedures set forth in this agreement shall not infringe on the authority, or responsibility of member districts except as specifically provided in writing by member districts.

1. Purpose
 - a. The member schools cooperate to provide educational alternatives for their students.
 - b. Educational alternative programs offered shall include, at a minimum, all programs required by State of Minnesota approved alternative programs (MN Statute 123A.05)
2. Fiscal Agent
 - a. ISD 829 is the fiscal agent for the consortium of the four Minnesota school districts which, through a Cooperative Agreement, form the Waseca Area Learning Center.
3. Governing Board
 - a. The Governing Board of the Areal Learning Center shall consist of the Superintendents from each of the school districts of this agreement.
4. Quorum
 - a. The majority (50% or more) of the Governing Board shall constitute a quorum.
5. Officers
 - a. The Superintendent of Waseca shall serve as the Chairperson.
 - b. The Vice Chairperson shall rotate between the three remaining Superintendents.
 - c. The Chalrperson or their designee shall keep and publish the minutes of each meeting.
6. Meetings
 - a. The Governing Board shall meet at least 2 times per fiscal year.
 - b. Special meetings of the Governing may be called by agreement between the Chairperson and the Vice Chairperson.
7. Powers and Duties of the Governing Board
 - a. The Governing Board shall have the general charge of the business and operation of the Area Learning Center (ALC).
8. Budget and Fiscal Matters
 - a. The ALC shall operate on a fiscal year starting each July 1st and ending June 30th of the following calendar year.
9. Discontinuation of the Cooperative Agreement
 - a. One full fiscal year is the minimum amount of time for a member of the ALC partnership to withdraw from this agreement.
10. Administration of the Area Learning Center

- a. The Waseca School District Superintendent or his/her designee shall be responsible for the administration of the ALC including:
 - i. The recruitment, supervision and evaluation of all personnel;
 - ii. The management of the fiscal affairs related to the operation of the ALC and in such capacity shall pay all bills, issue all payroll checks, and receive all monies for the ALC;
 - iii. The filing of all reports as necessary to the state and other agencies;
 - iv. The location of ALC programming; and
 - v. The annual professional development plan for ALC staff.

11. Students of the Area Learning Center

- a. Students shall be accepted into ALC programs on the basis of need for the program and applicable laws.

12. Data Sharing

- a. District's will follow their current practices, abiding by all statutes to share appropriate data on behalf of students.

13. Transportation

- a. Districts will follow their Board approved policies for providing transportation
- b. District's agree to make every effort to support student attendance. Transportation shall not be a barrier to student attendance.

14. Amending the Agreement

- a. The agreement may be amended by a 2/3 vote of the Governing Board.

Approved by:

Waseca Public Schools School Board on: 6-4-2020


Waseca School Board Chair

JWP Public Schools School Board on : _____

JWP School Board Chair

NRHEG Schools School Board on: 5-18-20


NRHEG School Board Chair

WEM Schools School Board on: _____

WEM School Board Chair