

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Tom Crowe, Superintendent of Schools  
**SUBJECT: DECISION TO APPROVE OR DENY STUDENT TRANSFER REQUEST OF PARENT #1**  
**DATE:** August 7, 2018

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Students are expected to attend the school within the established attendance in which they reside. A request for a student to attend a school outside such attendance area may be initiated by the parent/guardian/eligible student (18 years of age or older).

A transfer committee shall review and may approve transfer requests based on hardship reasons or other reasons not specifically stated in local Board policy.

Any decision by the transfer committee may be appealed to the Board by submitting a written request for a hearing within 10 days after receipt of the transfer decision. The hearing shall be conducted according to procedures outlined in policy FDB(Legal) and FDB(Local).

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Take action concerning Student Transfer Request of Parent #1.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools