(Encumbrance)

MINGUS UNION HIGH SCHOOL DISTRICT #4 VOUCHER

Voucher No: **1045** **Voucher Date:** 07/02/2025 **Prepared By:** Alicia Schaeffer

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THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against MINGUS UNION HIGH SCHOOL DISTRICT #4 funds for the sum of $60,580.50 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Taylor Bell — Board President

Ashley Koepnick — Board Vice President

Austin Babcock — Board Member

Will David — Board Member

Frank Nevarez — Board Member

MINGUS UNION HIGH SCHOOL DISTRICT #4

Fund		Amount
001	Maintenance and Operation Fund	$12,125.58
110	TITLE 1 A	$502.00
200	ESEA, Title VI- Indian Education	$4,479.47
510	Food Service	$365.00
525	Auxiliary Operations	$360.00
526	Extracurricular activities fees tax credit	$273.39
530	Gifts and Donations	$628.36
596	Career & Technology Education	$281.96
610	Capital Outlay	$26,038.99
855	Employee Insurance Program Withholdings	$15,525.75
		$60,580.50

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Mingus Union High School District #4

Voucher Detail Listing

Voucher Batch Number: 1045 **07/02/2025**

Fiscal Year: 2024-2025

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
All Copy Products Inc						
Check Group:						
BizHUB 454E Counseling Office		1	250131	AR4589161 7/2/2025	001.100.2120.6432.200.000 Technology Related Repairs & Maintenance	$38.14
BizHUB 364E SPED Office		1	250131	AR4589161 7/2/2025	001.200.2190.6432.200.000 Technology Related Repair & Maintenance	$8.84
BizHUB 754E/C4000i School Front Office		1	250131	AR4589161 7/2/2025	001.100.2400.6432.200.000 Technology Related Repairs & Maintenance	$27.57
BizHUB C368 District Office (Black & color Copies)		1	250131	AR4589161 7/2/2025	001.100.2510.6432.200.000 Technology Related Repairs & Maintenance	$38.86
AccurioPress 7120, AccurioPrint C3070L, Bizhub 6120PRESS Book Store Color Copies (Black & Color)		1	250131	AR4589161 7/2/2025	001.100.1000.6432.200.000 Technology Related Repairs & Maintenance	$30.35
BizHUB 300I Academy		1	250131	AR4589161 7/2/2025	001.100.1000.6432.200.000 Technology Related Repairs & Maintenance	$4.31
C3320i Transportation		1	250131	AR4589161 7/2/2025	001.410.2710.6432.200.000 Technology Related Repairs and Maintenance	$87.11
					Check #: 0	
					PO/InvoiceTotal:	$235.18
					Vendor Total:	$235.18
Alliance						
Check Group:						
Worker's Compensation - Low Risk		1	250262	006-2025Q2 7/2/2025	855.100.1000.6260.200.000 Worker's Compensation	$8,852.00
Worker's Compensation - High Risk		1	250262	006-2025Q2 7/2/2025	855.100.1000.6260.200.000 Worker's Compensation	$6,673.75
					Check #: 0	
					PO/InvoiceTotal:	$15,525.75
					Vendor Total:	$15,525.75
Andrea Meyer						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1045 07/02/2025

Fiscal Year: 2024-2025

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
OPEN PO FOR 24/25 TENNIS SEASON FOR REIMBURSEMENT FOR TENNIS SUPPLIES, MEET EXPENSES, BANQUET EXPENSES, MEAL EXPENSES FOR AWAY MEETS.		1	250949	V832237	526.620.1000.6610.200.544	$273.39
				7/1/2025	Tennis/Girls 544 Instructional Supply	
					Check #: 0	
					PO/InvoiceTotal:	$273.39
					Vendor Total:	$273.39
Arizona Association FFA	0					
Check Group:						
Affiliation, various conference registrations, camp registrations, COLT conference		1	250355	35149	596.376.1000.6890.200.000	$250.00
				7/1/2025	Student Travel & Registrations	
					Check #: 0	
					PO/InvoiceTotal:	$250.00
					Vendor Total:	$250.00
AUSTRA-GILDA UGARTE MENDOZA						
Check Group:						
REFUND CLEP TEST PER COUNSELOR MARIA GRACE GOMEZ UGARTE 109402		1	251083	CLEP REF	525.000.0000.1990.200.443	$30.00
				6/25/2025	CLEP Testing 443 Revenue	
					Check #: 0	
					PO/InvoiceTotal:	$30.00
					Vendor Total:	$30.00
Bodam, Paige						
Check Group:						
AVID Summer Inst. San Diego, Meal Allowance Travel days 6/15 & 6/18 @ $57./Day		2	251053	V952943	110.100.2213.6580.200.000	$114.00
				7/1/2025	ADULT TRAVEL	
AVID Summer Inst. San Diego, conference days meals 6/16 B'fast provided $61./day & 6/17 full day meals @ $76../Day		1	251053	V952943	110.100.2213.6580.200.000	$137.00
				7/1/2025	ADULT TRAVEL	
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1045 **07/02/2025**

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
					PO/InvoiceTotal:	$251.00
					Vendor Total:	$251.00
Canyon State Bus Sales	3228					
Check Group:						
Misc. Bus Repair Parts		1	250045	01P82484 7/1/2025	001.410.2730.6610.200.000 General Supplies	$446.85
					Check #: 0	
					PO/InvoiceTotal:	$446.85
					Vendor Total:	$446.85
CDW Government, Inc	0					
Check Group:						
Lenovo 14e Chromebook Gen 3 - 14" Intel N series - N100 4 GB RAM - 32 G Part#82W60000US Contract: Mohave ESC 20F-CDWG-1003 (20F-CDWG-1003)		12	251347	AE64S1Y 7/1/2025	200.100.1000.6737.200.000 Tech Related Hardware & Software Under $5,000	$4,058.32
Google Chrome Education Upgrade Mfg. Part# CROS-SW-DIS-EDU-NEW electronic distribution - NO MEDIA Contract: Mohave ESC 20f-CDWG-1003 (20F-CDWG-1003)		12	251347	AE65S6T 7/1/2025	200.100.1000.6737.200.000 Tech Related Hardware & Software Under $5,000	$421.15
					Check #: 0	
					PO/InvoiceTotal:	$4,479.47
					Vendor Total:	$4,479.47
David Beery						
Check Group:						
AVID Summer Inst. San Diego, Meal Allowance Travel days 6/15 & 6/18 @ $57./Day		2	251050	V898635 7/1/2025	001.100.2570.6580.200.000 Adult Travel	$114.00
AVID Summer Inst. San Diego, Meal Allowance Conference Days 6/16 B'fast provided $61/day & 6/17 full day @ $76./Day		1	251050	V898635 7/1/2025	001.100.2570.6580.200.000 Adult Travel	$137.00

Voucher Detail Listing

Voucher Batch Number: 1045 **07/02/2025**

Fiscal Year: 2024-2025

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AVID Summer Inst. San Diego, Transportation - Uber, Lyft, etc in San Diego		1	251050	V898635	001.100.2570.6580.200.000	$36.08
				7/1/2025	Adult Travel	
					Check #: 0	
					PO/InvoiceTotal:	$287.08
					Vendor Total:	$287.08
Diesel Direct West						
Check Group:						
Diesel Delivered to School Site		1	250109	86619169	001.410.2710.6627.200.000	$2,603.53
				7/1/2025	Diesel Fuel	
Unleaded Delivered to School Site		1	250109	86619170	001.100.2650.6626.200.000	$894.86
				7/1/2025	Unleaded Fuel	
Diesel Delivered to School Site		1	250109	86631269	001.410.2710.6627.200.000	$150.64
				7/2/2025	Diesel Fuel	
Unleaded Delivered to School Site		1	250109	86631270	001.100.2650.6626.200.000	$88.37
				7/2/2025	Unleaded Fuel	
					Check #: 0	
					PO/InvoiceTotal:	$3,737.40
					Vendor Total:	$3,737.40
Educational Services, Inc.	1676					
Check Group:						
Dalonda Belzer, AzEds Coordinator salary from 3/3/2025 - 6/30/2025		1	250914	050634RTW	001.100.2510.6320.200.001	$1,867.56
				7/1/2025	Professional - Educational Services	
					Check #: 0	
					PO/InvoiceTotal:	$1,867.56
					Vendor Total:	$1,867.56
Gabino Mendoza						
Check Group:						
REFUND BOOK DEPOSIT WITHDRAWN 108589 GABINO MENDOZA		1	251393	25BKREF	525.000.0000.1990.200.417	$40.00
				6/26/2025	Textbook Deposits 417 Revenue	

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
					Check #: 0		
						PO/InvoiceTotal:	$40.00
						Vendor Total:	$40.00
Interstate Batteries Of Arizona	3232						
Check Group:							
Misc. School Vehicle Batteries		1	250046	510003087 7/1/2025	001.410.2730.6610.200.000 General Supplies		$465.76
					Check #: 0		
						PO/InvoiceTotal:	$465.76
						Vendor Total:	$465.76
James Ball							
Check Group:							
Per Diem Food Days for Jimmy Awards.		6	251325	V355835 7/2/2025	530.100.1000.6890.200.301 Drama 301 Miscellaneous Expenditures		$492.00
					Check #: 0		
						PO/InvoiceTotal:	$492.00
						Vendor Total:	$492.00
Jochim Family Practice							
Check Group:							
Driver Physicals		1	250110	061725 7/1/2025	001.410.2710.6330.200.000 Other Professional Services		$600.00
					Check #: 0		
						PO/InvoiceTotal:	$600.00
						Vendor Total:	$600.00
Kathryn Densmore							
Check Group:							
REFUND BOOK DEPOSIT WITHDRAWN 109089 KAEDEN DENSMORE		1	251392	25BKREF 6/26/2025	525.000.0000.1990.200.417 Textbook Deposits 417 Revenue		$40.00
					Check #: 0		

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$40.00
					Vendor Total:	$40.00
Katie Moore						
Check Group:						
REFUND THE PAYMENTS TAKEN FOR THE STICKERS SOLD FOR FAITH MOORE MEMORIAL		1	251394	FM REF 6/26/2025	530.000.0000.1920.200.326 Student Bereavement 326 Revenue	$32.00
					Check #: 0	
					PO/InvoiceTotal:	$32.00
					Vendor Total:	$32.00
Laser Etched Llc						
Check Group:						
2025 Retirement gifts		1	251307	17546 7/1/2025	530.100.2410.6610.200.308 Principal 308 General Supplies	$104.36
					Check #: 0	
					PO/InvoiceTotal:	$104.36
					Vendor Total:	$104.36
LYNETTE SMART CHAVEZ						
Check Group:						
SUMMER SCHOOL REFUND PER COUNSELOR JULIAN CHAVEZ SMART 109262		1	251082	SSREF 6/25/2025	525.000.0000.1990.200.424 Summer School 424 Revenue	$100.00
					Check #: 0	
					PO/InvoiceTotal:	$100.00
					Vendor Total:	$100.00
Matt Elm						
Check Group:						
AVID Summer Inst. San Diego, Meal Allowance Travel days 6/15 & 6/18 @ $57./Day		2	251052	V601973 7/1/2025	110.100.2213.6580.200.000 ADULT TRAVEL	$114.00

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AVID Summer Inst. San Diego, Conference days meals 6/16 B'fast provided $61.00/day & 6/17 full day meals @ $76../Day		1	251052	V601973	110.100.2213.6580.200.000	$137.00
				7/1/2025	ADULT TRAVEL	
					Check #: 0	
					PO/InvoiceTotal:	$251.00
					Vendor Total:	$251.00
MICHELLE KERSEY						
Check Group:						
REFUND BOOK DEPOSIT WITHDREW 109415 LEONIDAS KERSEY		1	251396	25BKREF	525.000.0000.1990.200.417	$40.00
				6/26/2025	Textbook Deposits 417 Revenue	
REFUND 24/25 YEARBOOK WITHDREW 109415 LEONIDAS KERSEY		1	251396	25BKREF	525.000.0000.1990.200.438	$70.00
				6/26/2025	Yearbook 438 Revenue	
					Check #: 0	
					PO/InvoiceTotal:	$110.00
					Vendor Total:	$110.00
MONICA ORTEGA						
Check Group:						
REFUND BOOK DEPOSIT WITHDRAWN 109406 EDUARDO LOZANO		1	251395	25BKREF	525.000.0000.1990.200.417	$40.00
				6/26/2025	Textbook Deposits 417 Revenue	
					Check #: 0	
					PO/InvoiceTotal:	$40.00
					Vendor Total:	$40.00
Napa - Rks Auto Parts	004175					
Check Group:						
Trans. Parts as Needed - Non Student Vehicles		1	250033	382246	001.100.2650.6610.200.000	$1,076.82
				7/1/2025	General Supplies	
					Check #: 0	
					PO/InvoiceTotal:	$1,076.82

Voucher Detail Listing

Voucher Batch Number: 1045 07/02/2025

Fiscal Year: 2024-2025

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						Vendor Total:	$1,076.82
Olsen's	2242						
Check Group:							
Open PO - Feed for Animals		1	250381	14694 7/1/2025	596.376.1000.6610.200.000 Instructional Supplies		$30.00
Open PO - Feed for Animals		1	250381	687287 7/1/2025	596.376.1000.6610.200.000 Instructional Supplies		$1.96
					Check #: 0		
						PO/InvoiceTotal:	$31.96
						Vendor Total:	$31.96
OReilly Auto Parts							
Check Group:							
Auto Parts for Bus		1	250064	3492-353151 7/1/2025	001.410.2730.6610.200.000 General Supplies		$105.42
Auto Parts for Non-Student Vehicles		1	250064	3492356089 7/1/2025	001.100.2650.6610.200.000 General Supplies		$86.20
					Check #: 0		
						PO/InvoiceTotal:	$191.62
						Vendor Total:	$191.62
Prescott Valley Broadcasting							
Check Group:							
Advertising Plan - Jack FM Homecoming, Theatre, Tax Credit, Graduation and enrollment		1	250142	25060532 7/2/2025	001.100.2210.6540.200.000 Advertising		$427.24
Advertising Plan - Jack FM Homecoming, Theatre, Tax Credit, Graduation and enrollment		1	250142	25060533 7/2/2025	001.100.2210.6540.200.000 Advertising		$427.24
					Check #: 0		
						PO/InvoiceTotal:	$854.48
						Vendor Total:	$854.48
Purchase Power	0						

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Postage PUrchased on Pitney Bowes Machine		1	250303	062225 7/1/2025	001.100.2510.6532.200.000 Other Communications Ser	$1,036.00
					Check #: 0	
					PO/InvoiceTotal:	$1,036.00
					Vendor Total:	$1,036.00
School Webmasters	4198					
Check Group:						
Month to Month Basis - Hosting & Update Main. : Schools/Educational Org. Website		1	250266	15351 7/1/2025	610.100.2580.6655.200.000 Short-Tem Noninstructional Software Subscriptions	$298.00
Month to Month Basis-Hosting & Update Main. : Teacher Sites		1	250266	15351 7/1/2025	610.100.2580.6655.200.000 Short-Tem Noninstructional Software Subscriptions	$30.00
					Check #: 0	
					PO/InvoiceTotal:	$328.00
					Vendor Total:	$328.00
ToolBox Mechanical, LLC						
Check Group:						
Repairs and Maintenance, Large Appliances and Refrigerators.		1	250154	2998 7/1/2025	510.100.2610.6431.200.000 Non-Technology Repairs and Maintenance	$365.00
					Check #: 0	
					PO/InvoiceTotal:	$365.00
					Vendor Total:	$365.00
United Parcel Service	006580					
Check Group:						
WEEKLY PARCEL DELIVERY SERVICE CHARGES FOR THE REMAINDER OF THE 24/25 SCHOOL YEAR		1	250863	877994255 7/2/2025	001.100.2510.6532.200.000 Other Communications Ser	$300.00
					Check #: 0	
					PO/InvoiceTotal:	$300.00

Voucher Detail Listing

Voucher Batch Number: 1045 **07/02/2025**

Fiscal Year: 2024-2025

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account		Amount
						Vendor Total:	$300.00
Verde Valley Ace Hardware	1835						
Check Group:							
Misc. Parts & Supplies for Trans.		1	250040	80865 7/1/2025	001.410.2730.6610.200.000 General Supplies		$5.21
					Check #: 0		
						PO/InvoiceTotal:	$5.21
Check Group:							
Misc. Supplies & Parts for Maintenance		1	250160	80179 7/1/2025	001.100.2620.6610.200.000 General Supplies		$29.90
Misc. Supplies & Parts for Maintenance		1	250160	80233 7/1/2025	001.100.2620.6610.200.000 General Supplies		$18.95
Misc. Supplies & Parts for Maintenance		1	250160	80235 7/1/2025	001.100.2620.6610.200.000 General Supplies		$79.90
Misc. Supplies & Parts for Maintenance		1	250160	80241 7/1/2025	001.100.2620.6610.200.000 General Supplies		$107.72
Misc. Supplies & Parts for Maintenance		1	250160	80268 7/1/2025	001.100.2620.6610.200.000 General Supplies		$26.67
Misc. Supplies & Parts for Maintenance		1	250160	80271 7/1/2025	001.100.2620.6610.200.000 General Supplies		$100.82
Misc. Supplies & Parts for Maintenance		1	250160	80295 7/1/2025	001.100.2620.6610.200.000 General Supplies		$37.14
Misc. Supplies & Parts for Maintenance		1	250160	80315 7/1/2025	001.100.2620.6610.200.000 General Supplies		$13.82
Misc. Supplies & Parts for Maintenance		1	250160	80398 7/1/2025	001.100.2620.6610.200.000 General Supplies		$45.51
Misc. Supplies & Parts for Maintenance		1	250160	80432 7/1/2025	001.100.2620.6610.200.000 General Supplies		$99.19
Misc. Supplies & Parts for Maintenance		1	250160	80433 7/1/2025	001.100.2620.6610.200.000 General Supplies		$54.44

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Misc. Supplies & Parts for Maintenance		1	250160	80439 7/1/2025	001.100.2620.6610.200.000 General Supplies	$11.83
Misc. Supplies & Parts for Maintenance		1	250160	80448 7/1/2025	001.100.2620.6610.200.000 General Supplies	$19.93
Misc. Supplies & Parts for Maintenance		1	250160	80456 7/1/2025	001.100.2620.6610.200.000 General Supplies	$27.43
Misc. Supplies & Parts for Maintenance		1	250160	80526 7/1/2025	001.100.2620.6610.200.000 General Supplies	$42.48
Misc. Supplies & Parts for Maintenance		1	250160	80548 7/1/2025	001.100.2620.6610.200.000 General Supplies	$95.22
Misc. Supplies & Parts for Maintenance		1	250160	80639 7/1/2025	001.100.2620.6610.200.000 General Supplies	$85.99
Misc. Supplies & Parts for Maintenance		1	250160	80708 7/1/2025	001.100.2620.6610.200.000 General Supplies	$18.36
Misc. Supplies & Parts for Maintenance		1	250160	80748 7/1/2025	001.100.2620.6610.200.000 General Supplies	$40.51
Misc. Supplies & Parts for Maintenance		1	250160	80886 7/1/2025	001.100.2620.6610.200.000 General Supplies	$15.81
					Check #: 0	
					PO/InvoiceTotal:	$971.62
					Vendor Total:	$976.83
Verde Valley Fire District						
Check Group:						
1st Aide & CPR Classes		1	250061	00379 7/1/2025	001.410.2710.6330.200.000 Other Professional Services	$50.00
					Check #: 0	
					PO/InvoiceTotal:	$50.00
					Vendor Total:	$50.00
Wholesale Floors						
Check Group:						

Mingus Union High School District #4

Voucher Detail Listing

Voucher Batch Number: 1045 **07/02/2025**

Fiscal Year: 2024-2025

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Patcraft: Intrinsic carpet tiles (color ; Mood Du Jour		613	250980	58792-1 7/1/2025	610.100.4700.6731.200.000 Furniture & Equipment under $5,000	$19,864.72
Shaw: Welcome 11 Walk off Carpet Tiles(Color: Charcoal)		6	250980	58792-1 7/1/2025	610.100.4700.6731.200.000 Furniture & Equipment under $5,000	$322.96
Carpet Installation		579	250980	58792-1 7/1/2025	610.100.4700.6731.200.000 Furniture & Equipment under $5,000	$3,180.16
Carpet Demolition		579	250980	58792-1 7/1/2025	610.100.4700.6731.200.000 Furniture & Equipment under $5,000	$1,081.25
Burke: 4" Rubber cove Base (color black)		800	250980	58792-1 7/1/2025	610.100.4700.6731.200.000 Furniture & Equipment under $5,000	$659.10
Rubber Cove Base Installation		800	250980	58792-1 7/1/2025	610.100.4700.6731.200.000 Furniture & Equipment under $5,000	$527.28
Transitions		25	250980	58792-1 7/1/2025	610.100.4700.6731.200.000 Furniture & Equipment under $5,000	$75.52

Check #: 0

PO/InvoiceTotal: $25,710.99

Vendor Total: $25,710.99

Grand Total: $60,580.50

End of Report