

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 5/24/2018



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   5/18/2018

**To:**        **Corrina Guardipee Hall**  
                    Superintendent

**From:**   Emorie Davis Bird  
                    Title:   Human Resources Director

**Subject: Summer School Coordinator 2018**

**Description:** Jeri Matt, Curriculum and Instruction Director, recommends hiring Katie McDonald as the Summer School Coordinator for the 2018 Summer School Program. Ms. McDonald will work Monday-Friday, 8 hours per day for 160 hours for 20 days. Summer School 2018 commences June 4, 2018 ending June 29, 2018

**Financial Impact:** \$31.50/hr x 160 hrs x 20 days = \$5,040.00

**Funding Source (Budget/grant, etc.): 115.90.494.1700.112.118**

**Attachment(s):** See attached Extended Teacher Contracts

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

Comments: \_\_\_\_\_

Board Action:    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

**Browning Public Schools**  
**EMPLOYMENT CONTRACT (2017-18)**  
Extended Teaching Assignment (Hourly Rate)



This Agreement is made and entered into May 24, 2018 by and between the Board of Trustees, Glacier County School District No. 9, Browning, Montana ("School District") and **Katie McDonald Boyce**("Teacher").

**WITNESSETH**

1. **Assignment:** The Teacher agrees to accept and perform, in all respects, the following temporary extra-duty assignment to teach and perform related professional services in accordance with School District policies and school procedures and rules including those established under the described program:

Program: Summer School 2018

Supervisor for Assignment: Katie McDonald Boyce

Class/Subjects: Administrator

Location of Assignment: Browning Middle School

Scope of Work: Submit timesheet(s) through payroll documenting days worked.

**Term:** The term of this contract will be for **6/4/2018 to 6/29/2018** and shall expire on its own terms on the ending date stated therein. Scheduled hours during the term total of **One Hundred Sixty (160) hours, eight hours per day X 20 days**, excluding weekends (except Saturdays if scheduled) and holidays.

2. **Compensation:** In consideration for the Teacher's services, the School District agrees to pay the Teacher up to **\$5,040.00** according to established payroll procedures based upon approved timesheets. Such compensation is based upon the hourly rate of **(\$31.50)** for the scheduled days shown above. Should any payments under this contract be incorrect, the School District shall be entitled to reduce the contract sum to the proper level and to recover any prior overpayments. Compensation is for services performed by the Teacher outside of regular school hours/instruction and shall not duplicate, in any manner, other compensation Teacher receives in some other capacity, exclusive of banked leave, with the School District (MCA 2-2-104 et seq.).
3. **No Right To Renewal:** The parties agree that this assignment is temporary in nature and that it is not within the Teacher's primary curricular responsibilities. The Teacher has no right to the renewal of this contract or to tenure as a result of this assignment. Notice of non-renewal is not required for this contract to expire without renewal, and the Teacher understands and agrees that this agreement creates no right to this assignment or the compensation provided for on a continuous basis. To this extent, the Teacher waives any right to the continuation of this assignment or the monetary compensation beyond the term for which this assignment is expressly designated.
4. **Benefits:** This assignment is entirely separate from any yearly teaching contract. Except for retirement benefits, the Teacher will not accrue benefits or leave of any kind during the term of and as a result of this contract. The Teacher may not use leave earned or accrued pursuant to a yearly teaching contract in place of work time under this assignment.
5. **Termination:** This contract may be cancelled, without penalty, upon the occurrence of (1) cancellation of the program which gave rise to this contract, (2) insufficient student participation, or (3) mutual consent of the parties. Notwithstanding the foregoing, the School District may terminate this contract before it expires for good cause.
6. **Exclusivity:** The parties agree that this assignment is not subject to the Teacher's collective bargaining agreement.

**TEACHER**

**SCHOOL DISTRICT NO. 9**

By: \_\_\_\_\_

By: \_\_\_\_\_

Chair, Board of Trustees

Budget Accounts

115.90.494.1700.117 (100 %)

ATTEST:

By: \_\_\_\_\_

District Clerk