

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: May 31, 2017



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**      May 25, 2017

**To:**          **John Rouse**  
                    Superintendent of Schools

**From:**      Jason Andreas  
**Title:**        Human Resources Director

**Subject:**   **Hiring: Custodian**

**Description:** Glenn Hall, Custodial/Security Director, is recommending the following individual for hire:

 Wayne Wippert, Custodian, Browning Elementary, L2/SP, \$13.09/hr.

**Financial Impact:** Per Classified Labor Agreement

**Attachment(s):**   none.

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)                      ☐ Approved                      ☐ Denied                      ☐ Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Custodian</b>		Applicant Recommended <b>Wayne Wippert</b>	
Department/Location <b>Custodial/Browning Elementary School</b>		Supervisor <b>Glenn Hall</b>	
Type of Position <b>Classified</b>	Starting Date <b>6/1/2017</b>	Term <b>2016-2017 Fiscal Year</b>	

<b>Recruiting</b>	Date Posted: <b>04/28/2017</b>	Closing Date: <b>5/12/2017</b>
Comments:		

<b>Applicants</b>				
No.	Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
	Butterfly, Brandon		Yes	5/17/17
	Calf Looking, Lydell		Yes	5/17/17
	MadPlume, Wendy		Yes	5/17/17
	Wippert, Wayne		Yes	5/17/17
	Yellow Owl III, Alvin		Yes	5/17/17

<b>Interview Committee</b>			
Name	Title	Name	Title
Glenn Hall	Custodial/Security Manager		
Masala Hoyt	Custodian		
Steven Gallineaux	Custodian		

<b>Recommendation:</b> Wayne Wippert was our second pick. Wayne worked for BPS at one time so he is familiar with the school district. He can strip, wax, and seal floors and needs little to no training.			
Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	On file	yes	Ok
TB documentation	On file	yes	Ok

Salary: \$13.09/hr	Placement: <u>L2/SP</u>	Contract Days: 260
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Prepared by: Sherie Blue      Date 5/23/2017      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

### BOARD AGENDA REQUEST