

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, October 16, 2017 at 6:30 p.m. in Board Room of the Unit Office at 14 East Main Street, Pana, IL 62557.

**Meeting called to Order/Roll Call**

President Schafer called the meeting to order at 6:30 p.m. The following board members were present: Anderson, Beyers, Deere, Dorn, Kirkbride, McLeod, Schafer. Roll Call

**Consent Agenda**

Superintendent Bauer noted that Special Ed costs are higher this month due to paying the bills for two months services. Superintendent Bauer highlighted the backlog of FY 17 and FY 18 mandated categorical payments that are still owed to the District. He also briefly discussed the second reading of the PRESS policies, the Per Capita Library Grant through the Secretary of State and reviewed the one FOIA request and discussed when and how the district complied with that request.

A motion was made by Beyers and seconded by Deere to approve the consent agenda inclusive of payables totaling \$454,601.66 and payroll totaling \$673,628.54 for a total of \$1,128,230.20. Consent Agenda

ROLL CALL: Anderson, Beyers, Deere, Dorn, Kirkbride, McLeod, Schafer. All aye, motion carried. Roll Call

**VISITORS**

High School Baseball Coach Mike Malisia and High School Softball Coach Mary Cloe addressed the Board concerning the possibility of adding junior high baseball and softball as new sports offerings at Pana Junior High. Mike Malisia gave a presentation on potential budgets, fundraising, number of players, potential games and a Wal-Mart Community Grant application. Mr. Malisia, Mr. Cloe, and Mr. Ade answered the Board members questions regarding the possible addition of baseball and softball as Jr. High sports. No action taken.

**COMMITTEE REPORTS**

**Facilities**

Did not meet  
Next meeting Wednesday, January 10, 2018 at 5:30 p.m. at Pana Junior High.

**Finance**

Superintendent Bauer gave a brief overview of the meeting held October 11th.  
Next meeting TBD

**Curriculum Committee**

Did not meet.  
Next meeting November 29, 2017 at 5:00 p.m. at Pana High School Library.

**Policy Committee**

Did not meet. Next meeting TBD

**Pana Education Foundation**

Did not meet  
Anne Dorn gave an update on the PEF Fall Fundraiser.  
Next meeting Wednesday, October 18, 2017 at 7:00 a.m.

**Technology**

Did not meet  
Next meeting Wednesday, October 25th at 5:30 p.m.

## **Strategic Planning Committee**

Did not meet. Next meeting TBD

### **ADMINISTRATIVE REPORTS**

#### **Principals -**

The Principals were in attendance. Mr. Strom gave a presentation on PARCC & SAT assessment testing scores from last year. Mrs. Ellis highlighted the recent student led conferences and some of the feedback they received. She also highlighted the upcoming Red Ribbon Week and the Students of the Month. Ms. Zueck highlighted Lincoln's Parent Teacher Conferences and the survey results. She also discussed all the upcoming safety drills. Mrs. Wysong reported that Washington staff meet with 100% of parents and they are not quite finished with the conferences due to parent illness or scheduling conflicts. She also highlighted Fire Prevention week activities and thanked the local fireman for teaching our students about fire safety. Mrs. Wysong also discussed the number of students excluded today due to lack of health/medical screenings and discussed some of the barriers parents have in meeting these state requirements.

#### **Grant updates -**

Dara Thompson, District Clerical Grant Coordinator explained that in order to increase accountability and transparency in regards to grant funds that the District would begin providing more in depth information to the Board and the public about all grant related items in order to comply with the new requirements of the Grant Accountability and Transparency Act (GATA). Ms. Thompson gave a brief update on several reports recently submitted to the IL State Board of Education.

#### **Building and Transportation**

Lori Ade informed the Board about the recent water lead testing results and the steps that have been taken to eliminate risk at the identified locations. Lori and Superintendent Bauer assured the Board that safe drinking water and food preparation water is available for all students and staff at the three tested locations. Lori also discussed the annual Transportation Safety Hazard Resolution for the 2017-2018 School Year. In addition, she gave a brief update about the insurance claim issue involving Slay's Restoration.

A motion was made by Kirkbride and seconded by McLeod to approve the District's Transportation Safety Hazard Resolution for the 2017-2018 school year.

Transportation Safety  
Hazard Resolution

ROLL CALL: Beyers, Deere, Dorn, Kirkbride, McLeod, Schafer, Anderson. All aye, motion carried.

Roll Call

### **SUPERINTENDENT**

#### **FY 17 District Audit/Annual Financial Report**

Superintendent Bauer discussed the FY 17 District Audit and Annual Financial Report that Mrs. Yockey presented to the Finance Committee on October 11th. It was a clean audit and once again the District achieved "Recognition" status, which is the highest possible rating. Superintendent Bauer noted that there were no major findings and that Mrs. Yockey complimented the Unit Office staff for their assistance with providing information to the auditors and she was very positive about the job that Unit Office staff are doing in managing the District finances. Dr. Beyers noted a change that Mrs. Yockey suggested due to changes this year with the new funding formula. Superintendent Bauer gave an explanation of the issue and gave several options for the way the district can handle it in the future. Superintendent Bauer and Heather Phillips will continue to monitor this issue.

A motion was made by Beyers and seconded by Deere to approve the FY 17 District Audit/Annual Financial Report (AFR).

FY 17 District Audit and  
AFR

ROLL CALL: Deere, Dorn, Kirkbride, McLeod, Schafer, Anderson, Beyers. All aye, motion carried.

Roll Call

**Fall Housing figures**

Superintendent Bauer reviewed the Fall Housing figures and gave an explanation of the trends. The District's total enrollment as of 9/30/17 was 1,318 students. Last year's Fall Housing number was 1,322.

Information only, no action taken

**Written procedures on allowable costs for federal awards**

Superintendent Bauer noted that in the course of the district audit Mrs. Yockey indicated that written procedures on allowable costs for federal awards was a new requirement. Dara Thompson, Clerical Grant Coordinator for the district explained that the procedures were the same as in previous years, but were now all listed in one combined written document.

Written procedures on allowable costs for federal awards

A motion was made by Kirkbride and seconded by Anderson to approve the written procedures on allowable costs for federal awards.

ROLL CALL: Dorn, Kirkbride, McLeod, Schafer, Anderson, Beyers, Deere. All aye, motion carried.

Roll Call

**National Principal's Month Resolution**

Superintendent Bauer commended the district Administrators for all that they do throughout the year on behalf of our students. The Board members also thanked and praised the Principals.

National Principal's Month Resolution

A motion was made by McLeod and seconded by Deere to approve the resolution recognizing October as "National Principal's Month" for Pana CUSD # 8.

ROLL CALL: Kirkbride, McLeod, Schafer, Anderson, Beyers, Deere, Dorn. All aye, motion carried.

Roll Call

**Executive Session**

A motion was made by Beyers and seconded by Anderson to enter Executive Session at 8:07 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation/resignation recommendations.

Enter Executive Session

ROLL CALL: McLeod, Schafer, Anderson, Beyers, Deere, Dorn, Kirkbride. All aye, motion carried.

Roll Call

**Return to Regular Meeting**

A motion was made by McLeod and seconded by Beyers to return from the Executive Session to the Regular Meeting at 9:06 p.m. Executive Session was held for the purposes of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation/resignation recommendations. No action was taken.

Return to Regular Meeting

ROLL CALL: Schafer, Anderson, Beyers, Deere, Dorn, Kirkbride, McLeod. All aye, motion carried.

Roll Call

**Approve executive session minutes**

A motion was made by Anderson and seconded by Dorn to approve executive session minutes as read in executive session.

Executive Session Minutes

ROLL CALL: Anderson, Beyers, Deere, Dorn, Kirkbride, McLeod, Schafer. All aye, motion carried.

Roll Call

**Employment report as reviewed in executive session**

A motion was made by Dorn and seconded by McLeod to approve the Superintendent's personnel recommendations as amended and reviewed and presented from executive session notes.

Personnel  
Recommendations

ROLL CALL: Beyers, Deere, Dorn, Kirkbride, McLeod, Schafer, Anderson. All aye, motion carried.

Roll Call

**Communications**

- A. SSNS
- B. Alliance Legislative Report
- C. School Board Convention update

**Adjournment**

A motion was made by McLeod to adjourn the regular meeting of October 16, 2017 at 9:09 p.m. All aye, motion carried.

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Secretary

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President