



March 30, 2012

Mr. William Gronseth  
Superintendent  
ISD#709 - Duluth Public Schools  
215 North First Avenue East  
Duluth, MN 55802

Dear Mr. <sup>Bill</sup>Gronseth:

I am pleased to inform you that the Board of Trustees, at its meeting on 3/28/2012 approved a grant of \$24,285 from the Scott D. Anderson Leadership Foundation Fund for your project/program - "Scott Anderson Leadership Forum - Year X."

Enclosed please find our Grant Agreement. If these conditions are acceptable to you, please return the signed and dated document to us as soon as possible. Once the agreement has been received, a check in the amount of \$24,285 will be mailed to ISD#709 - Duluth Public Schools.

As we understand the term of this grant to be through 12/31/2012, please submit a Final Project Report, including all requested materials, by 2/28/2013. The form is available on our web site ([www.dsacommunityfoundation.com](http://www.dsacommunityfoundation.com)). The report will help us determine the effectiveness of this grant.

We also request that the Community Foundation be credited for this grant in all related publicity materials and that you forward copies of those materials to us for our files. Credit lines should read, "Funded (or Funded in part) by the Scott D. Anderson Leadership Foundation Fund of the Duluth Superior Area Community Foundation."

We are very pleased to be able to help you with your project and wish you continued success.

Sincerely,

Holly C. Sampson  
President

Enclosures

C: Polly John

*Private giving for the public good.*

**"Fostering generosity, civic engagement, and inclusiveness"**

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**DULUTH SUPERIOR AREA COMMUNITY FOUNDATION  
GRANT AGREEMENT**

The undersigned hereby agrees to the following grant conditions:

1. To use the funds only for the designated purpose as described in the grant application and subsequent grant notification letter; to notify the Duluth Superior Area Community Foundation of and obtain its consent to any substantial deviation from said grant application; and to not use the funds for any purpose prohibited by law.
2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which, and manner in which, grant funds have been expended.
3. To permit the Duluth Superior Area Community Foundation, at its request, to have reasonable access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
4. To return to the Duluth Superior Area Community Foundation any unexpended funds or any portion of the grant which is not used for the purposes specified herein.
5. To recognize the Duluth Superior Area Community Foundation in all publicity materials related to the funded project or program, as specified in the grant notification letter.
6. To submit the Final Project Report, including all requested materials, by 2/28/2013 as specified in the grant notification letter.

**Name of Organization:** ISD#709 - Duluth Public Schools  
215 North First Avenue East  
Duluth, MN 55802

**Payee:** ISD#709 - Duluth Public Schools  
215 North First Avenue East  
Duluth, MN 55802

**Project Title:** Scott Anderson Leadership Forum - Year X

**Grant Amount:** \$24,285      **Fund:** Scott D. Anderson Leadership Foundation Fund  
Grant Number: 20120045

William Gronseth  
Printed Name

  
Signature

Superintendent of Schools  
Title

April 2, 2012  
Date

~**Please remember** that in order to promptly process your agreement and distribute funds, this form must be signed and returned to the Community Foundation by 12/31 of the year in which the grant was approved. A one month extension may be approved if necessary.