

Memo



To: Board of Commissioners

From: Mary Catherine Hannah, Administrator

Date: December 20, 2023

Under the terms of the Agreement for Legal Representation, the notice of termination (cancellation) of the contract for services with Attorney Elowski required 60 days' notice for the effective date. The Notice of Early Termination was sent to Attorney Elowski on October 2, 2023 – therefore the County continued to owe Attorney Elowski under that contract for October and November. Attorney Elowski did, in fact, transfer all of her case files and the court began immediately appointing new counsel.

Due to the early termination and the retaining of new counsel for the needed individuals, the budget for the line item out which the attorney agreement is paid will need to be increased by \$6,200. Through the end of the year, we have spent less than budgeted for outside attorneys fees for general civil matters (101-200-801.002) so we can reduce that line and increase the line for indigent representation (101-279-831.000) and remain budget neutral for the overall General Fund.