



# architects

June 1, 2020

Mr. Leonard Moody  
Business Manager  
Harvey School District 152

***Professional Service Proposal For  
Architectural Consulting Services***

JMA Architects hereby proposes to provide professional services for surveying the existing Sandburg School for purposes of identifying necessary facility upgrades to support the District's Pre-K program.

***Scope of Services – Architectural***

- Survey existing conditions
  - Identify improvements needed to
    - 1) satisfy code requirements
    - 2) satisfy the functional program for Pre-K use
- Develop cost options associated with the improvements recommended.
- Develop written report summarizing findings.
- School District shall provide the written program statement for the Pre-K program and the intended use of the facility.

JMA's Professional Fee for services defined above shall be invoiced on an hourly basis per the attached rate sheet. Additions to or deletions from the scope of services shall be agreed upon in writing by Owner and Architect. Fees to be invoiced monthly and will be due and payable within 30 days of invoicing.

If the above meets your approval, please sign and return this proposal.

Respectfully Submitted,

Accepted:

JMA Architects

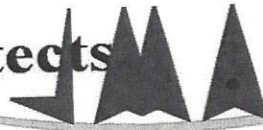
James A. Maciejewski, President

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## RATE SHEET

### ARCHITECTURAL HOURLY RATES:

PRINCIPAL ARCHITECT  
PROJECT MANAGER  
PROJECT ARCHITECT  
DESIGN ARCHITECT

\$165.00/HOUR  
\$150.00/HOUR  
\$140.00/HOUR  
\$120.50/HOUR

### MISCELLANEOUS HOURLY RATES:

DRAFTSMAN  
ADMINISTRATIVE/CLERICAL

\$ 95.00/HOUR  
\$ 75.00/HOUR