

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING  
February 6, 2013

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Wednesday, February 6, 2013 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was approved without change.

4. VISITORS:

Softball boosters and program: Girls' fast pitch softball coach Angela Ryan and players thanked the school board for the ball field lights, scoreboard and improvements made to the ball fields. Also thanking the school board was the president of FLAFPA, and president of the booster club. The team will dedicate a plaque at their first home game.

Senior High Language Arts Teacher Becky Haven discussed Poetry Out Loud which has been in the district for four years. This year a student is qualified to represent Forest Lake at state competition.

Unscheduled visitors: K. Raphael asked the board to not go forward with a school uniform task force.

Listening Session – Rob Rapheal and Gail Theisen conducted the listening session and there were no visitors.

5. STUDENT ACHIEVEMENT:

Forest View Elementary School – Principal Scott Urness reported his school has a 3<sup>rd</sup> grade concert Thursday, February 7<sup>th</sup> at 2 pm and 6:30 pm and is hosting Family Fun night Friday, February 8<sup>th</sup>. EBD Teacher Kimberly Vanneste showed a PowerPoint of her classroom and how she teaches her students including placement criteria, focusing on their positive behaviors and strengths, with the end goal to get the child into the mainstream classroom.

Positive Happenings: School Board Members reported on the many district events and activities they attended in the past month including junior high and high school registration information night and the wide array of classes available to students, the interest expressed by parents for all day kindergarten, the trade house tour, attendance of the Suburban East concert which we will be hosting next year, the Charlie Ollmann dueling piano performance, attending the MSBA Conference, gearing up for the Polar Plunge, Lake Fest, 4<sup>th</sup> grade concert at LILA, and the drumline dinner served at the American Legion.

6. REPORTS:

Buildings & Grounds Committee – Gail Theisen reported that posters will be going up at the high school regarding the air quality work to be done over the summer. The Facilities Task Force meeting is preparing a list of the top ten needs to be done in each building and will bring their recommendations to the board on April 4<sup>th</sup>.

Communications Committee – Julie Corcoran reported district marketing on vehicles, kindergarten information for upcoming round-ups, registration timeline for Spanish Immersion for next year and using Facebook and/or Twitter for district communication.

Finance Committee – Dan Kieger reported that the Finance committee discussed 2012-2013 budget update – expenditures tracking well compared to last year, 2013-2014 budget projections will have to wait and see what the governor proposes to the legislature at the end of January. As of now, administration is not recommending program cuts for next year. CUPS 831 will be presenting the pizza video to all PTA/PTO/PTSA in the district.

Policy Committee – Erin Turner reported that the Policy Committee feels Forest Lake has a very strong Anti-Bullying policy and this policy was reviewed at the last meeting.

Staff Welfare – Erin Turner reported that the committee discussed staffing needs and the facilities task force updated their timeline.

City of Forest Lake – Gail Theisen reported that on recommendation by the EDA, Forest Lake City Council hired Minneapolis based Leo A. Daly to provide architectural and engineering services for the municipalities project at the Northland Mall site. There was also discussion about saving money for a new public works facility, and appointments were made to various commissions.

EMID – Karen Morehead reported EMID will no longer govern two integration schools. The Perpich Center for the Arts will ask the legislature for funding to take over Crosswinds with an April 1<sup>st</sup> deadline. If funding is not secured by April 1, South Washington County will take over Crosswinds. Harambe will become part of the Roseville School District.

Superintendent's Report – Superintendent Linda Madsen presented a local government innovation award from the University of Minnesota that was presented to LILA and FLAS in recognition of a public and charter school working together for positive student immersion experiences. The Facilities Task Force is looking at GAP analysis report; the items, the cost and the time. The goal is to present this information to the board on April 4<sup>th</sup>. The rotary plunge is February 23<sup>rd</sup> and is a community fundraiser, Dr. Madsen expressed her thanks to CUPS for organizing the legislative forum, Rangers Have Talent is Thursday, February 7<sup>th</sup>, February 23<sup>rd</sup> Dinner with Elvis at the high school to raise funds for revamping the media center, February 14<sup>th</sup> committee meeting and the next school board meeting is February 28<sup>th</sup>.

7. CONSENT AGENDA ITEMS:

Member Kieger moved to approve consent agenda items 7.1-7.2. The motion was seconded by Member Corcoran, all members present voted aye and the motion carried.

- 7.1 Approved the meeting Minutes of January 3 and January 10, 2013.
- 7.2 Approved the Bills as of February 6, 2013 totaling 2,275,487.70 broken into the following funds: Gen. fund \$1,323,727.55; Food \$128,919.50; Trans. \$322,516.20; Comm Service \$69,849.07; Capital \$255,918.33; Trust \$2,111.26; Grants \$1,382.42; Non-Pub. Sch. \$690.19; Federal Prog \$52,266.83; Special Ed \$118,106.35.

Member Turner moved to approve consent agenda items 7.3-7.4. The motion was seconded by Member Corcoran, all members present voted aye and the motion carried.

Member Bystrom acknowledged the retirement of Lynn Dufresne in her 33 years of service to Forest Lake Schools and her expertise, kindness and dedication.

7.3 Approved Classified Personnel:

A. Retirement: Lynne Dufresne – eff. 4/25/13.

B. Resignation:

1. Ronald Bonn – eff 1/8/13.
2. Thomas Meyer – eff. 1/4/13.

C. Employment:

1. Tamara Baldes – eff. 1/29/13.
2. Sharon Hill – eff. 1/28/13.
3. Doreen Kapfer – eff. 1/15/13.
4. Aimee Martens – eff. 1/22/13.
5. Kelly Michalec – eff. 1/24/13.
6. Kevin Pratt – eff. 1/24/13.
7. Connie Ramberg – eff. 1/3/13.
8. Melinda Sauve – eff. 1/28/13.
9. Kelly Steuernagel – eff. 1/2/13.

D. Leave of Absence:

1. Joy Cook – Jan 10-18, 2013.
2. Suzanne Hayman – April 8-26, 2013.
3. Joan Mead – January 2 – February 2, 2013.
4. Clare Ritchie – April 15-23, 2013.
5. Laura Thell – November 30-December 21, 2012.
6. Robin Weeda – December 27-January 22, 2013.

E. Additional Positions: Title I Paraprofessional, 3 positions at Wyoming 4.5 hours/day, 4 days/week and 35 weeks/year eff. 1/28/13.

F. Additional Hours:

1. Janice Thompson – 1 hr/day to 1.5 hrs/day 35 weeks/year eff. 1/22/13 for 2012-2013 school year only.

Member Bystrom acknowledged the retirement of Nancy Calkins and her 34 years of teaching, Patrick Ellias and his 34 years of teaching, Dan Jacobs and his 34 years of teaching and Carol Kuschke and her 29 years of teaching. She thanked them for their years of dedication to the students at Forest Lake Schools.

#### 7.4 Approved Licensed Personnel:

##### A. Unpaid Leave of Absence:

1. Darla Germanson – Child Care LOA 2013/2014 school year.
2. Lee Kaufman – Policy 415 LOA 2013/2014 school year.
3. Angela Larson – Child Care LOA approx.. 6/3-6/7 2013.

##### B. Cancel Leave of Absence: Sandra Learned – Cancel remainder of extended leave of absence beginning with the 2013/2014 school year.

##### C. Non Curricular Assignment (on non-contract status):

1. Chis Conley – 9<sup>th</sup> grade Assistant Basketball Coach.
2. Paul Good – First Robotics Head Coach.
3. Kale Henry - .39 Boys Basketball Assistant Coach.
4. Jim Hipp - .5 Boys Hockey Assistant Coach.
5. Michelle Johnson - .4 7<sup>th</sup> grade Boys Assistant Basketball Coach.
6. Mike Johnson – Jr. High Theater Plays Assistant Advisor.
7. Joe Kunshier – Assistant Wrestling Coach.
8. Billiee-jo Martin – Yearbook Advisor.
9. Dave Ostercamp - .39 Boys Basketball Assistant Coach.
10. Kyle Stark – Basketball Assistant Coach 7/8.

##### D. Retirement:

1. Nancy Calkins – Retire eff. 10/1/13 (34 yr.)
2. Patrick Ellias – Retire eff. 8/16/13 (34 yr.)
3. Dan Jacobs – Retire end of 2012/2013 school year (34 yr.)
4. Carol Kuschke – Retire end of 2012/2013 school year (29 yr.)
5. Linda Petri – Retire eff. 1/1/13.

##### E. Resignation:

1. Danielle Dady – eff. end of 2012/2013 school year.
2. Amanda Maunu – eff. start of 2013/2014 school year.
3. Heather Peterson – Release from contract eff. end of day 1/25/13.

##### F. Title I Assignment (Paid on voucher basis):

1. Aaron Aldridge – Title I teacher eff. 1/10/13.
2. Britta Ollmann – Title I teacher eff. 1/7/13.
3. Stephanie Olson – Increase Title I assignment from .42 to .50 eff. 1/2/13.
4. Emily Jo Ramlet – Title I teacher eff. 1/22/13 for 2012/2013 school year only.
5. Monica Wert – Increase Title I from .42 to .50 eff. 1/2/13.

- G. Employment:
1. Katie Austin – 1.0 Regular contract eff. 1/7/13.
  2. Amber Eichten – 1.0 Regular contract eff. 1/21/13.
  3. Hannah Fossey – 1.0 Regular contact eff. 1/25/13.
  4. Cynthia Fuerstenberg – 1.0 Regular contract eff. 1/2/13.
  5. Jennifer Kowarsch - .5 Regular contract eff. 1/21/13.
  6. John Luukkonen – 1.0 Regular contract eff. 1/28/13.
  7. Elizabeth (Read) Scheele – 1.0 Regular contract eff. 1/28/13.
8. Donations: Member Turner read the following donations and moved their acceptance. The motion was seconded by Member Bystrom, all members voted aye and the motion carried. Donations: \$25 from John Wedell for Century Orchestra prog., \$250 from Randall Gowan of Lifetouch for staff in-service food, \$500 from Gregory and Andrea Sandager for FFA, \$500 from L. Daniel and Susan K. Sandager for FFA, \$251 from Sincerely, Inc. for Comm. Ed. LINK Scholarships, \$400 from First State Bank of Wyoming for Natl FFA Convention, \$200 from FLAAA for Natl FFA Convention, \$50 from Security State Bank of Marine for Natl FFA Convention, \$200 from FL American Legion Post 225 for National FFA Convention, \$400 from FL VFW Post 4210 for FFA, \$97.30 from Kemps Nickels for Schools for Scandia El., \$50 from Darlene Blegen for Scandia El., \$787.10 from Box Tops for Education for Scandia El., \$250 Blue Cross Dollars for Doers Volunteer Shereen Jensen for Wyom. El., \$105 from Wells Fargo Foundation for Wyom. El., \$4000 from Anonymous for Wyom. El. Educational needs and new fiction in media center, \$100 US Bank matching funds from Nathan VanAmburg for Wyom. El. student needs, \$500 3M Foundation Volunteer match Anne and Anthony DePalma for Wyom. El., \$500 from Dave and Dawn Voge for Wyom. El. classroom funds, \$18 from Ken Schak for 18 lb. turkey for needy family holiday gift, \$287 from Lifetouch for Scandia El., \$1650 from Theresa Gieschen for books for the ALC Library, \$1500 from FL Floral for floral cooler for Ag. dept.
9. OLD BUSINESS:
- 9.1 Chinese II – Member Kieger moved to approve new course Chinese II. The motion was seconded by Member Bystrom, by roll call vote all members present voted aye and the motion carried.
  - 9.2 Extended Medical Careers – Member Morehead moved to approve new course Extended Medical Careers. The motion was seconded by Member Theisen, by roll call vote all members present voted aye and the motion carried.
  - 9.3 CIS Mathematical Modeling and Prediction – Member Kieger moved to approve new course CIS Mathematical Modeling and Prediction. The motion was seconded by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
  - 9.4 Social Studies – Member Kieger moved to approve the changes to Social Studies Curriculum/Courses as discussed. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.

- 9.5 Dress Code/Uniforms – Member Morehead moved that a task force be established to explore the advantages and disadvantages of uniforms/uniform dress code in our schools. A volunteer task force would be formed. The Forest Lake Times and the district web site will be used to advertise for task force members. All who volunteer by February 24 will be included. Questions for the task force to address will be submitted by school board members by February 24. Karen Morehead will be the chair of the task force and will report to the school board at the May meeting. The report presented to the school board will be informational and will not include a recommendation as to whether or not our district should move ahead with uniforms/uniform dress code.

After discussion, by roll call vote Member Theisen, Member Corcoran, Member Raphael, member Bystrom, and Member Turner voted no, Member Morehead and Member Kieger voted aye. The motion failed.

- 9.6 Reimbursement Policy – Member Morehead moved to adopt School Board Member Reimbursement Guidelines Policy 103A. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried.
- 9.7 Out-of-State Travel Policy - Member Morehead moved to adopt Out-of-State Travel by School Board Members Policy 103B. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried
- 9.8 Travel Reimbursement Policy – Member Morehead moved to adopt Travel Reimbursement Policy 302. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried
- 9.9 Class Size Policy 601 - Member Kieger moved to adopt Class Size Policy 601. The motion was seconded by Member Turner, by roll call vote all members present voted aye and the motion carried
- 9.10 Student Transportation Safety Policy 531 - Member Morehead moved to adopt Student Transportation Safety Policy 531. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried.
- 9.11 Recommendation to Award Indoor air Quality Upgrades at FLHS – Member Kieger moved to award Cool Air Mechanical of St. Paul, Minnesota. The motion was seconded by Member Theisen, by roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 Policy 541 – First reading of Anti-Bullying Policy #541. Member Morehead moved to adopt Anti-Bullying Policy #541. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried.

10.2 House Sale - Member Kieger moved to approve advertising for the sale and bid opening of the construction trades house. The motion was seconded by Member Corcoran, by roll call vote all members voted aye and the motion carried.

10.3 First reading of proposed 2012-2016 Integration Plan. This item will be placed on the next agenda for further review and Board action.

11. COMMUNICATIONS: The School Board reviewed communications received and upcoming calendar dates. The board spoke of the emails and conversations regarding school uniforms and of positive comments given on the direction of the school district.

As there was no further business, Member Turner moved, seconded by Member Theisen, to adjourn. All members present voted aye and the meeting adjourned at 9:00 p.m.

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Rob Rapheal

President

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Kathy Bystrom

Clerk