



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 16, 2021 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Elaina Geraghty, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Jay Oleniczak
Rupal Shah Mandal
Peter D. Theodore

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, was held in the Marvin Garlich Administration Building
6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, November 16, 2021.*

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:04 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Elaina Geraghty (BOE), Co-Chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

ABSENT

Zade Tagani, Community Member

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **October 19, 2021**

A motion was made, seconded and passed to approve the October 19, 2021 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a. Project(s) Update

The District Administration, Studio GC, and IMEG representatives gathered to discuss the HVAC rooftop units. Bids will be advertised on Thursday, November 18th with the opening on December 3rd. There was a slight change to the original bid package to get a head start on one component of the overall project. The overall timeline for Bid Package A and Bid Package B for summer work 2022 was reviewed.

Courtney Whited, reviewed the proposed designs for a track. In order to make a decision on the track design, Athi Toufexis, reviewed options for possible future classroom additions at Todd Hall and Rutledge Hall. The Committee chose a design that was not a part of the formal options presented. The Committee would like to use the existing sidewalk footprint as much as possible. They would like to see the least amount of greenspace eliminated for a track. Where there is sidewalk, there should be a track not a track with a sidewalk next to it.

Athi explained the different surfacing options for the track. The Committee would like an even surface and a concrete base. Athi will examine the need to either widen the existing concrete footprint or excavate the track footprint and re-pour all new concrete. The Administration will explore dimensions and surfacing at track spaces in other Niles Township schools.

The Committee reviewed options for the number of parking spaces in the Todd Hall parking lot. The Committee chose the option that does not encroach on the Pre-K playground and adds 15 spaces to the existing parking. The project would increase the TH spaces to 41. The Pre-K playground design would eliminate the existing sand area to be able to move the existing equipment away from the additional parking spaces.

5. OLD BUSINESS

- a. Termination of Two Elevator Service/Maintenance Agreements and Notice to Bid for Elevator Service/Maintenance on Two Elevators and Modernization of One Elevator

Courtney Whited explained the termination agreements. The District is seeking one vendor to maintain all elevators on campus, along with the modernization of the elevator at Rutledge Hall.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to terminate Elevator Service and Maintenance Agreements with TK Elevator and Otis Elevator on March 31, 2022, and to request sealed bids for the modernization of one elevator and the regular service and maintenance of all elevators beginning in April 2022.

6. NEW BUSINESS

- a. Annual Renewal of Building Automated Systems (BAS) Maintenance and Support

Courtney explained the pricing structure on this proposal. The Committee asked if the vendor has been responsive to the District's needs, the Administration concurred they have been.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the Agreement from Control Engineering Corporation to renew Annual BAS (Building Automated Systems) Maintenance and Support in the amount of \$9,524 from January 1, 2022 through December 31, 2022 as presented.

7. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:03 p.m.

The next Facilities Committee meeting will be held Tuesday, December 14, 2021 at 6:00 p.m. The public is welcome.

John P. Vranas, Chairman

Elaina Geraghty, Member