

Facilities Management & Capital Project Status Report July 2019

Facilities Management – Maintenance and Operations - General

- In the past month the Facilities maintenance crews have completed 317 work orders, and are currently working on 447 open work orders
- Facilities maintenance trade crews are currently scheduled at Piedmont Elementary School
- Continuing to work with Human Resources and Firemen and Oilers Union to review and update position descriptions
- Work continues to complete final award documents for MDE for the 2 awarded Safe Schools grant – Denfeld and Rockridge
- Review of procurement of labor and materials and the drafting of bid documents in a compliant manner as related to the Federal Cops grant is ongoing to enhance site security

Capital Construction:

- The LTFM 10 Year Plan PSS Track Replacement project is underway and progressing with a Sept 7th completion date
- The LTFM Denfeld stairwell ceiling project is complete with final cleaning occurring now
- Work has begun through KA and Sourcewell for the LTFM HOCHS Fire Alarm System replacement project. This system is antiquated and we have a citation to replace from the fire marshal
- Work is progressing on the LPMS new bathroom/shower facility to facilitate needs of incoming students in the Special Education Program. We have an end of August completion date

Building Operations

- Filled a maintenance custodian position at Congdon Elementary with an internal applicant
- Also filled a fireperson position at Ordean East Middle School with an external applicant that will start in the coming weeks
- A floater custodian II position is open. This is a unique, entry level custodian position that is not assigned to a specific school. It is a district-wide assignment at all schools. This full-time position provides consistent coverage for all vacations or illnesses of operations staff district wide. It is a great position to quickly gain experience working at all of our schools.

Facilities Management & Capital Project Status Report July 2019 - Cont'd

Health, Safety & Environmental Management

Environmental/Health/Safety

- Completed asbestos class for the required asbestos inspector certification
- Completed lead-based paint class as required to be a lead certified firm so the District can work with lead-based paint when needed
- Engineered Wood Fiber was added to 4 playgrounds to raise the depth to meet the requirements for attenuation levels
- Preparing for Staff Development Day Training which includes ALICE scenario training for non-certified staff

Emergency Response

- Continue to work on updating the Classroom Guides, Student Handbook, and Emergency Response Cards to match what we now do with ALICE training

Workers' Compensation Activities - July

- 5 First report of incidents
- 1 OSHA recordable incidents
 - Slip and fall in a freezer/fractured wrist
- 2019 YTD Incidents
 - 164 First report of incidents received
 - 16 OSHA recordable incidents
 - 27 Days away from work
 - 221 Days of restricted work