

**Stephenville Independent School District
Stephenville, Texas**

**Teacher Appraisal Calendar
2024-2025**

Deadline for T-Tess teacher orientation (No later than the first three weeks of school. Walkthroughs may begin immediately after the orientation date)	August 5- Sept 1, 2024
Goal-Setting and Professional Development Plan	September 20, 2024
Goal Conference with Principal Window	Sept. 24 - Oct. 4, 2024
Formal Observation Window (Except for late-hires and second observations)	October 7 - March 28, 2025
Post Conference	Within 10 days after observation
End of Year conferences window	April 7- April 30, 2025
Written summative evaluations completed after EOY conference	Released to teachers within ten (10) days after conference
All summative evaluations must be completed, signed and in Eduphoria on or before this date.	May 16, 2025

Formal T-Tess observations may not be conducted on the following days:

- During the two weeks following the day of completion of T-Tess Orientation
- During the administration of standardized tests
- On the days before and after a school holiday:
 - * August 30 and September 3rd
 - * September 20th and 24th
 - * October 11th and October 15th
 - * November 1st and 5th
 - * November 22nd and December 2nd
 - * December 20th and January 7th
 - * January 17th and January 21st
 - * February 14th and February 18th
 - * March 14th and March 24th
 - * April 17th and April 23rd