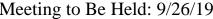
Browning Public Schools **Board Agenda Request**Meeting to Be Held: 9/26/19





Recognit	ion: Students	Staff	Parents		
Informat	ion:	Old Business	☐ Superintendent's Report		
Action:	Resignation	Hiring	Contract Service Agreements		
	☐ Travel Out-of-State	Travel In State	Approvals		
	Termination	Legal Matters	Other:		
	This action request pertains to	Elementary (only)	High School/District Wide		
Date:	09/16/19				
To:	Corrina Guardipee Hall Superintendent	· ·	Nikki Hannon Parent Community Outreach Director		
Subject: 2019 National Association for the Education of Homeless Youth and Children Conference					
Description: I am requesting travel to attend the 2019 National Association for the Education of Homeless Youth and Children Conference in Washington, D.C. departing on November 2, 2019 and returning on November 6, 2019. I have been invited to co-present alongside Heather Denny, OPI State Coordinator for Homeless Education.					
Financial Impact: \$2,632.32					
Funding Source (Budget/grant, etc.): 115.90.438.2213.582.444					
Attachment(s): Leave request, conference agenda					
Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)					
Commen	ts:				
Board Ac	etion: N/A (Info)	Approved Deni	ed Tabled to:		

NATIONAL ASSOCIATION FOR THE EDUCATION OF HOMELESS CHILDREN AND YOUTH

Schedule

Register Schedule Education Exhibit Hotel & Travel Awards
Keynote Speakers FAO Sponsors

Conference Breakout Session Schedule Now Available! Click this ->LINK<- to go to our new online schedule

Saturday November 2, 2019 - PreConference Sessions

7:30 a.m. - 12:00 p.m. PreConference Session Registration

9:00 a.m. - 12:00 p.m. PreConference AM Sessions

1:30 p.m. - 4:30 p.m. PreConference PM Sessions

1:30 p.m. – 4:30 p.m. State Coordinator Meeting – *Please note that this is a half day meeting this year*

1:30 p.m. - 4:30 p.m. Full Conference Registration

Sunday November 3, 2019 - Full Conference Day One

7:00 a.m. - 4:00 p.m. Conference Registration

8:30 a.m. - 10:00 a.m. Exhibitor Set Up

10:00 a.m. - 5:00 p.m. Exhibits open

9:00 am 0:20 am Opening Conoral Section / Proabfact

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11:45 a.m. - 1:00 p.m. - Luncheon General Session

1:15 p.m. - 5:00 p.m. - Afternoon Concurrent Sessions

5:15 p.m. - 7:00 p.m. - Annual NAEHCY Member Meeting and Elections

7:00 p.m. - 8:30 p.m. - Opening Night Reception

Monday November 4, 2019 - Full Conference Day Two

7:00 a.m. - 4:00 p.m. Conference Registration

8:00 a.m. - 5:00 p.m. Exhibits open

8:00 a.m. - 9:30 a.m. - Breakfast General Session

9:45 a.m. – 11:30 a.m. – Morning Concurrent Sessions

11:45 a.m. - 1:00 a.m. - Luncheon General Session

1:15 p.m. – 5:00 p.m. – Afternoon Concurrent Sessions

7:00 p.m. - 9:00 p.m. - Documentary screening "Personal Statement"

Tuesday November 5, 2019 - Final Half Day of Conference

8:00 a.m. - 9:30 a.m. - Breakfast General Session

9:45 a.m. - 11:30 a.m. - Morning Concurrent Sessions

11:30 a.m. - Conference Adjourns

or

8:00 a.m. - 10:00 a.m. - Congressional Breakfast - Capitol Hill

BROWNING PUBLIC SCHOOLS

Leave Report/Travel Request

Building PCOP	Employee # <u>11194</u> Substitute Name <u>NA</u>		
LEAVE REPORT			
<u>Date of Leave</u>	<u>Hours</u>	Type of Leave	
<u>11/4/19-11/6/19</u>	<u>24</u>	<u>SR</u>	
Employee Signature	Dat	te	
Approved; Condition upon the speci Principal/Supervisor	fic leave being available for the specific Dat	employee	
TYPE OF LEAVE AN Annual SL Sick Leave *EX/SR Extra-Curricular/School Related	PL Personal Leave JD Jury Duty (attach verification) NG National Guard FN Funeral	ALWO Approved Leave W/O Pay ULWO Unapproved Leave w/o Pay SWP Suspended w/Pay SWOP Suspended w/o Pay	
*If taking School Related/Extra-Curricular Le TRAVEL REQUEST (If receiving pa			
Conference/Workshop 2019 Nat'l Asso	oc. for the Educ. of Homeless Childre	en & Youth Con'f (Attach Conf Agenda	
Location Washington, DC			
Departure Date <u>11/2/19</u>	Return Date <u>11/6/19</u>		
Departure Time 6:00 AM.	Return Time 11:00 PM	<u>M</u>	
Transportation: Personal Vehicle		Mileage 54 x .58. =\$147.32	
☐ District Vehicle	Per Diem <u>1B@ \$9+3L@ \$30+4D</u> @	@ \$42+1B@ \$18+1D@\$15=\$440.0	
	opment		
_	⊠ Registrati	ion PO# =\$575.00	
		# =\$850.00	
	Other PO		
	Other PO		
	<u></u>	Sub Total \$2,772.33	
Budget 115.90.438.2213.582.444 (100 %	%) \$647.32	Check Total \$647.32	
Employee Signature			
Principal/Supervisor		Date	
Superintendent Signature		Date	

Pink-Employee

Goldenrod-School Site

White-Payroll

Yellow Acc.-Payable