

## ORGANIZATION

### 0155 **Committees**

Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board and act in an advisory capacity, but shall not take action on behalf of the Board.

All Board established committees shall comply with the Open Meetings Act by providing notices of each meeting, posting the time and date of each meeting, providing for a period of public participation, and recording appropriate minutes of the meeting. A committee may conduct a closed meeting providing it is for one of the purposes permitted by the Illinois Open Meetings Act and the committee abides by all requirements for the conduct of a closed meeting. A committee may meet in closed session to review the specific contents of an employment application provided the applicant for employment requests that the information remain confidential. It shall not, however, meet in closed session to protect an applicant's identity.

Operating Guidelines for Committees of the Board are published on the District's web site.

Adopted 6/26/06

Review by Policy Committee 2/25/2013

Revised 1<sup>st</sup> Reading 3/11/2013; 2<sup>nd</sup> Reading 4/8/2013