

Board Meeting Agenda Summary

May 21, 2018

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

2. Work Session Topic

- A. **Student Fee Reports** – Minico will report on expenditures that have not been covered by student fees. These had to be taken from the building discretionary fund.
- B. **East and West Minico Class Fund Balance Report** - Michelle DeLuna also created reports for class fund balances for East and West Minico.
- C. **Extra-Curricular Activity Funding Report** – The reports on what was expended this year have been compiled by many groups.
- D. **Minico Athletics Fund Balance Report** – This report has updated fund balances so far this year.

6. Good News Reports

- A. **Employee/Teacher/Administrator of the Year** – The list of recipients for the awards from schools and locations is listed. Lori Lugo, classified, Jeff Collier, certified, and Suzette Miller, will be recognized for District winners for this year.
- B. **Minico Health Occupation Student Association** – Angie Pullin will share with the Board her success this year in establishing the Health Occupation Student Association club.
- C. **West Minico Drone Grant** – Brandi Milliron will share information on some of the grants she has received to enhance her drone classes.
- D. **Minico Band/Orchestra** - Brett Barker and Meagan Andrew will share information about their students who received honors and awards in music.
- E. **Minico Associate's Degree Graduates** – Brooke Claridge will present those Minico seniors who have already received their Associates degree from CSI. They are: Koy Chandler, Bryan Hernandez, Peyton Sapien, Victoria Tellez, Yaneli Quintana Valdez, and MaKenna Winnett.
- F. **Mt. Harrison Postcards Home**– Amber Thompson will share with the Board information about the student recognition program at Mt. Harrison involving postcards that are sent home by staff.

8. Effective Instruction

- A. **West Minico (Megann Heath and Justine Lynch)** – These two partner teachers from West will share some of the technology integration they have used in their classroom.
- B. **Effective Instruction Drawing** – We will draw two names from those staff who have made Effective Instruction presentations to the Board since December.

9. Disposition Sheets

– There is a large number of sheets from different locations throughout the District.

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10. Discussion Items

A. Board Member Training, Updates & Committee Reports

1. **Board and Administrator Newsletter Review** – Trustee Gibson will share his insight on April's newsletter.

B. Administrator/Department/Committee Reports – We have our standard written reports.

C. District Assessment Plan – Michele Widmier has put together this plan that was submitted to the State. It outlines the procedures we follow in administering our gathered input and created the final version for presentation.

D. Minico Makeup Time – Josh Aston has a recommendation that makeup time for absences be allowed next year. Since this practice was eliminated there have been more students struggling with grades because they do not have this option. While it did reduce the burden on the counseling department the appeals process has significantly increased the assistant principal's work load.

E. Stipend Requests – Since the Board approved additional coaches for wrestling last month, there have been a number of additional requests (attached). My recommendation to the Board is that we take a look at the current funding levels for all coaching stipends and the budget for next year to review the guidelines for assistant coaches and new stipends for next year.

F. Policy Discussion

1. **Policy D302 – Open Enrollment** – We received an update on this policy from ISBA and I have reformatted it for clarity. I am also proposing that we apply the transportation limitation to all students not just those who are out of district. This could cause some concern among patrons who have had their students leaving class early in order to catch a bus to go home.
2. **Policy D746.50 – Advertising in Schools – Revenue Enhancement** – This policy is a new one from ISBA and relates to the way that the District is moving with regard to the Minidoka Education Foundation. I wanted to get some direction before tackling it next fall.

G. Superintendent's Report – I will share updates and my activities for the month.

H. Superintendent's Evaluation – The Board has gathered information for my evaluation and it is my understanding that they will present some of that information at the meeting.

11. Business Items

A. MCEA Master Agreement 2018-2019 – After a successful series of interest based bargaining meetings, the MCEA Master Agreement that was developed by that joint negotiations team is being presented for the Board to ratify. I recommend that the Board approve the agreement.

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B. RFP Approval

1. **District Electronic Locks** – Kent Jackson has submitted his recommendation to award the bid to LDA Security.
2. **Food Service Roof Proposal** - Pat Swigert has requested we accept a bid from Thomas D. Robinson Roofing as the lowest estimate.
3. **Food Service Warehouse Freezer** -

C. Mt. Harrison's Schedule Change Request – Mt. Harrison is requesting to have four classes per day for next year.

D. New/Amended/Deleted Policies -

1. **Policy D200.00 Curriculum and Instruction** (1st Reading) – The only change to this policy is language concerning class size that was agreed to during negotiations. *I am recommending this be held over for a second reading.*
2. **Policy D204.00 District Testing** (3rd Reading) - *If there are no comments, I am recommending the Board approve.*
3. **Policy 306.00 Transfer of Students** – The contents of this policy were moved into Policy D310.00 School Age, Entrance, Placement and Transfer. *I am recommending that it be deleted upon final approval of policy D310.00.*
4. **Policy D310.00 School Age, Entrance, Placement and Transfer** (1st Reading) – This policy has been updated with language from ISBA. We have also incorporated policy 306.00 Transfer of Students into this policy to more closely match ISBA. *I recommend this policy be held over for a second reading.*
5. **Policy D390.00 Student Discipline** (2nd Reading) – *If there are no comments, I am recommending the Board approve.*
6. **Policy D390.10 Student Discipline – Detention** (2nd Reading) - *If there are no comments, I am recommending the Board approve.*
7. **Policy D390.20 Student Discipline – Suspension** (2nd Reading) - *If there are no comments, I am recommending the Board approve.*
8. **Policy D390.30 Student Discipline – Expulsion** (2nd Reading) - *If there are no comments, I am recommending the Board approve.*
9. **Policy D580.00 Teacher Responsibility** - (2nd Reading) – This policy was discussed last month and shared with staff. We did receive a couple of comments which have been addressed. *Since there were minor changes made I recommend this policy be held over for a third reading.*
10. **Policy D500.80 Paraprofessionals** (2nd Reading) - *If there are no comments, I am recommending the Board approve.*

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11. **Policy D750.00 District Purchasing** (1st Reading) – This policy has been updated with input from ISBA. *I am recommending this be held over for a second reading.*
12. **Policy D750.20 Goods and Services** (1st Reading) – I had originally thought this would fit as a procedure to Policy 750.00. However, in keeping with our practice of trying to match ISBA policy wherever possible we have kept it as a separate policy. . The State allows for a limit of \$50,000 before needing three bids. We however are recommending keeping this at \$25,000 for our District just to be cautious. *I am recommending this be held over for a second reading.*
13. **Policy D750.40 Public Works Contracting** (1st Reading) – The comments for D750.20 also apply to this policy. *I am recommending this be held over for a second reading.*

E. Travel Approvals –

F. Upcoming Events:

May 23	Mt. Harrison Graduation, 6:00
May 24	Minico Graduation, 5:30
June 4	Board Training 5:00 – 7:00
June 9	Agenda Review 3:00
June 18	Regular Board Meeting 4:30