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**PROPOSED**

**TIMELINE TO FILL VACANCY CREATED BY  
RESIGNATION OF PATTI LAWRENCE**

**April 27, 2021**

- 4-27-21 Organizational meeting – Discussion/Consensus to follow Board Policy 2:70 and Proposed Timeline
- 4-28-21 5-day Notice sent to Regional Office confirming vacancy
- 4-28-21 Notice sent to Rock Valley Publishing for publication May 7 edition, Around 122 and Electronic Notice to families Post notice on Harlem website and Front Door to 5-14-21 (5-14-21 Deadline for apps)
- 5-10-21 Review Timeline and set Special Board Meeting to interview candidates
- 5-14-21 Letters of Interest and Resumes due by interested Candidates
- Week of  
5-17-21 Special Board Meeting(s) – Closed Session Interviews with Candidates
- 5-24-21 Regular Board meeting – Announcement of Appointment of Individual to Fill Vacant Seat, Oath and Seating of New Member

