

Purchase Request #3
Regular Board Meeting June 28, 2016
Consideration of Approval to Contract for
Plumbing Inspections, Maintenance and Repairs

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase plumbing inspection, maintenance and repair services from Classic Plumbing for the District.

BACKGROUND

The District utilizes a licensed outside contractor for repair, maintenance and required inspection services for plumbing systems throughout the District facilities

A invitation to bid (ITB) Number 3972, was issued to procure plumbing inspection, maintenance and repair services. Two (2) responses were received and evaluated by a team consisting of District Facility Plant Operations Managers who determined the bid submitted by Classic Plumbing would provide the best value for the District. The bid submitted by Classic Plumbing was the low bid and determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

The District has used Classic Plumbing for inspection, maintenance and repair services for the last eight (8) years. Classic Plumbing has consistently provided great customer service and quality products.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The three (3) year estimated expenditure is \$346,500.00. This expenditure is funded by the District's Facility Plant Operations 2016-2017 operating budgets and subsequent year's budgets, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The term of contract will be three (3) years beginning July 28, 2016 through July 27, 2019.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

Ken Lynn

Acting VP of Administrative Services/CFO

972-758-3831