



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

## MEMORANDUM

TO: Jamie Bente, Superintendent  
School Board

FROM: Scott Gerdes  
Director of Finance & Operations

DATE : May 13, 2024

RE: Nursing Contract for Nerstrand Charter School

Please consider approving the Purchase of Service Agreement between Faribault and Nerstrand Charter School for the purchase of School Nurse Supervisory services during the 2024-25 school year. Currently, the Nurse Coordinator is an employee of the Faribault Public Schools. Nerstrand Charter School would like to purchase approximately 15 hours of nursing services from Faribault Public Schools at her hourly rate and an eight percent administrative fee.

If you have any questions, please contact me. Thanks!