



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: President Betty McCrohan

DATE: January 6, 2023

FROM: Scott Towsley through Amanda Allen

DIV or UNIT: Technology Servcies

SUBJ: PPA request for: Allyson Chuc
 Title of PPA activity: Extra responsibilities with the Functional Analyst vacanci
 Dates (or semesters) of activity: January 1- March 31, 2023

- A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Allyson Chuc is currently performing all duties for three positions in the Functional support of Banner. She has been backfilling multiple positions and also pulls some duties or functions from the DBA position which is also vacant. If it's Banner related, she is currently involved in the support and functionality of Banner.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 3,000.00	\$ 3,000.00
TOTAL		\$ 3,000.00	\$ 3,000.00

Budget Number : 1110.13030.6093.602

C. **Approvals**

Supervisor: Scott Towsley Digitally signed by Scott Towsley
 Date: 2023.01.06 16:30:25 -06'00' Date: _____

VP: Amanda Allen Digitally signed by Amanda Allen
 DN: cn=Amanda Allen, o=WCJC, ou=Planning and IE, email=allen@wcjc.edu, c=US
 Date: 2023.01.09 10:27:16 -06'00' Date: _____

President: Betty McCrohan Date: 1-9-23