

**TUESDAY, JANUARY 16, 2018**

**If you have any questions, concerns, or suggestions, please contact me prior to the meeting.**

**VI. BUSINESS OPERATIONS REPORT**

**A. Payment of Obligations**

**1. Imprest Report**

**There were NO Imprest checks written for the month of November 2017.**

**2. Accounts Receivable/Revenue**

**The Accounts Receivable list for November 2017 is enclosed for your review.**

**The grand total is \$2,057,620.14.**

**Administration recommends approval.**

**3. Accounts Payable**

**There are 3 Accounts Payable lists:**

**The grand total is \$487,708.31.**

**Administration recommends approval.**

**4. December 2017 Payroll**

**There were 2 payrolls paid in December 2017.**

**The Grand total is \$1,482,745.63.**

**Administration recommends approval.**

**B. FOR YOUR INFORMATION**

**1. Summary – Treasurer’s Report**

**The Township Treasurer’s Report for the month of November 2017 are enclosed for your review.**

**3. School Activity Reports**

**December 2017 school activity reports are enclosed for you review.**

**4. Buildings and Grounds Update**

**The Buildings and Grounds Monthly Report is enclosed for the months of January 2018 for your review.**

**5. F.O.I.A. Request & Response**

**1. N/A.**

**That concludes the Business Operations Report for the month of January 2018.**