



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 08/05/2025

Item Title: Optional Flexible School Day Program
(OFSPD) for 2025-2026 School Year

X Action
Information
Discussion

BACKGROUND:

Texas Education Code, Section 29.0822, requires a Board of Trustees to approve participation of the district in the Optional Flexible School Day Program (OFSDP). Brownsville ISD is proposing to include the following students in this program with parental/guardian's approval when:

- The student, as a result of attendance history from prior year maybe at risk of loss of credit or
- The student, as a result of attendance requirements under TEC, Section 25.092, will be denied credit for one or more classes in which the student has been enrolled or
- The student is at risk of dropping out of school, as defined by TEC, Section 29.081

Once the application is approved by the Texas Education Agency, it would allow a student attending OFSDP to be counted in attendance for purposes of funding under the TEC, Chapters 41, 42, and 46, for the actual number of contact hours the student attends, not to exceed 720 hours or 43,200 minutes per 12-month period.

FISCAL IMPLICATIONS:

NONE – To increase district ADA

RECOMMENDATION:

Recommend approval of the revised application to participate in the Optional Flexible School Day Program (OFSDP) for the 2025-2026 school year based on the district's needs.


Randy Park

Submitted by: Principal/Program Director

Approved for Submission to Board of Education:

Recommended by: Asst. Supt./Exec. Dir.

Miguel Salinas 

Reviewed by: Staff Attorney

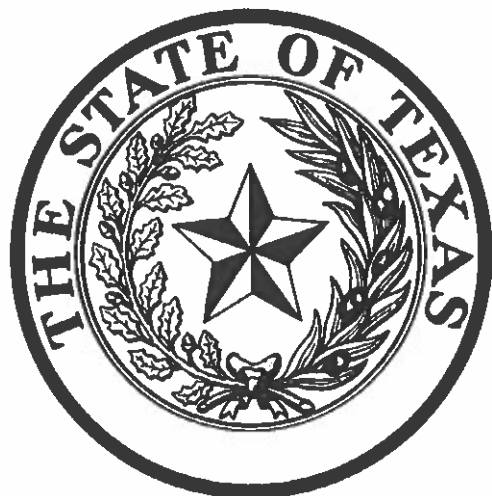
Dr. Nellie Cantu 

Approved by: Chief Officer


Dr. Jesus H. Chavez, Superintendent

When Necessary, Additional Background May Follow This.

Texas Education Agency



APPLICATION

Updated May 2025

Optional Flexible School Day Program (OFSDP)

2025-2026 School Year

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

Definition of Program Provisions

Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if the student is:

- at risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

AND

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. The board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two). Please note that, pursuant to [TAC 129.1027](#), a progress report for OFSDP may be required to be included in subsequent annual applications starting the 2026-2027 school year.

Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

Assessment

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess the progress of students participating in the program.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Provisions of Agreement

Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the "TEA," and

Brownsville Independent School District

(Legal Name of School District or Open-Enrollment Charter School)

located at

1900 E. Price Road Brownsville, TX 78520

(Physical Address)

hereinafter referred to as "district."

Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix Five**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess the progress of students participating in the program.

Article V – General and Special Provisions to the Agreement

Each provision marked with an "X" below is hereby attached and incorporated by reference as part of this document:

- ☒ Appendix One, Assurances
- ☒ Appendix Two, Board Approval
- ☒ Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- ☒ Appendix Four, District Contacts
- ☒ Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

Article VI – Application Process

- For questions or assistance regarding this application, email opflex@tea.texas.gov or call 512-463-8916.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix Five should be at least thirty (30) days after the application is submitted.
- Email the complete application and attachments to: opflex@tea.texas.gov.
- Email subject line should indicate: OFSDP Application - District Name, County District Number

Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name Dr. Jesus Chavez

Typed Title Superintendent of Schools

Authorized Signature

Appendix One **Assurances**

The definition of the terms of the application applies to Appendix One, Assurances. The school district or open-enrollment charter school, hereinafter called “district,” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the [TEC, §29.081](#); or
 - the student is attending a campus implementing an approved innovative campus plan; or
 - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
 - the student is attending a campus with an approved early college high school program designation as defined by the [TEC, §29.908](#); or
 - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

and

2. there is an agreement in writing to the student's participation
 - by the student, if the student is over 18 years of age; or
 - by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance, including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

8. to comply with all reporting requirements established by the TEA;
9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

AGREED and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Daniella Lopez Valdez, BISD Board President, (956) 752-8172

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

Dr. Jesus H. Chavez, BISD Superintendent, (956) 698-0014

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Two **Board Approval**

The definition of terms of the application applies to Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: August
Day: 5
Year: 2025
Time: 5:30 pm
Location: BISD Boardroom, 1900 E. Price Road, Brownsville, TX 78520

Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Daniella Lopez Valdez, BISD Board President, (956) 752-8172

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

Dr. Jesus H. Chavez, BISD Superintendent, (956) 698-0014

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Three

Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. Only responses in the specified format will be accepted. Do not submit any other documents in place of Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission. If a question does not apply, please indicate "N/A" next to its number.

1. Describe the program goals and objectives. **Note:** Pursuant to TAC 129.1027, a progress report for OFSDP may be required to be included in subsequent annual applications starting the 2026-2027 school year.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times courses are available.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtains student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy-related services, or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students' instructional minutes on any given day. NOTE: Absences and days present do not exist in the OFSDP

Explain the following:

- a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
- b. How the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
- c. How will the district ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. **Note:** It is recommended that the district apply the following formula to determine the maximum OFSDP

minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.

- d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
 - e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
 - f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.
8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. If students are attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2):
- a. Will the district operate the dropout recovery education program or utilize an education management organization? If services will be contracted, please provide the organization name, accreditation status, and the name of the accrediting agency.
 - b. Indicate how students will be offered or provided referrals for mental health services.
10. If students are attending a dropout recovery program offered in a remote or hybrid setting, as defined by TEC, §29.081 (e-2):
- a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
 - b. Describe the individual learning plan or process used to monitor each student's progress.
 - c. Indicate how students will be served by an academic coach and local advocate.
 - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
 - e. Provide the location and a brief description of the in-person student engagement center.

Appendix Four **District Contacts**

The definition of terms of the application applies to Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

District Contacts for the Application

District/Charter School Superintendent:	Dr. Jesus H. Chavez
Mailing Address:	1900 E. Price Road
City, State, Zip Code:	Brownsville, TX 78520
Telephone Number:	956-698-0014
Email Address:	jhchavez@bisd.us

District PEIMS Coordinator:	Mr. Sergio Saenz
Email Address:	ssaenz2@bisd.us

OFSDP Contact Name:	Dr. Nereida Cantu
Email Address:	drcantu@bisd.us

OFSDP Contact Name:	Mr. Randy Park
Email Address:	rampark@bisd.us

NOTE: Most of the contact for the approved OFSDP is done via email. Valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.

Appendix Five

Participating Campuses, Student Eligibility, and Period of Agreement

The definition of terms of the application applies to Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to OPFLEX@tea.texas.gov:

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

***All file names should include the district/charter school’s name**

1. Describe the program goals and objectives.

The implementation of OFSDP allows the Brownsville Independent School District to document attendance in an alternative manner so that state funding for students can be maximized as allowed under student attendance accounting procedures. This program allows flexible hours for students to complete credit recovery, student promotion, and early college high school during the day, night and/or Saturday classes which are offered throughout the year in-person. In summary, the OFSDP will allow the district to generate funding that will ensure the necessary and adequate resources for implementation of the above stated instructional, innovative interventions.

The district is continuing a flexible school day program for its 7 Early College High Schools and 2 Alternative Education Campuses, to better serve students struggling to meet the academic requirements for graduation and early college high school completion. The goal of this program will continue to focus on the acquisition of a high school diploma and successful transition to college or career of choice. The objective is to provide flexible scheduling that facilitates the acquisition of a high school diploma through credit recovery, STAAR, and End of Course (EOC) remediation.

In addition, BISD's 10 middle schools, and 31 elementary schools will be offering this program to assist students who have been identified as At-Risk as defined in TEC§29.081. The goal is to ensure that students are provided the opportunity to complete course instruction, academic achievement, assessment success, and promotion to the next grade level. The objective is to reduce the number of truancy and potential dropouts, to incorporate parental engagement and preventive interventions, and to instill a positive school climate.

The District Attendance Committee requires each campus to comply with the District Truancy Prevention Measures. Each campus is required to have a school attendance plan and committee. The Campus Attendance Committee will meet to review and monitor students who have shown a pattern of excessive absences.

2. Indicate the proposed schedule offered to students participating in the OFSDP, including day of the week and times.

7 Early College High Schools:

Proposed Schedule: Students will have a Monday through Friday schedule comprised of instructional hours during the regular school day (8:50 AM – 4:00 PM), afternoon sessions from 4:15 PM to 6:15 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

10 Middle Schools:

Proposed Schedule: Students will have a Monday through Friday schedule comprised of instructional hours during

the regular school day (7:40 AM – 2:50 PM), afternoon sessions from 3:00 PM to 5:00 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

31 Elementary Schools:

Proposed Schedule: Students will attend their daily class schedule Monday through Friday (8:05 AM – 3:15 PM), afternoon sessions from 3:30 PM to 5:30 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

3. **Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.**

Staff Positions/Personnel:

7 Early College High Schools:

Staff Positions: Program Coordinator, PEIMS Clerk, certified counselors, Highly Qualified* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday schedule comprised of instructional hours during the regular school day (8:50 AM – 4:00 PM), afternoon sessions from 4:15 PM to 6:15 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

10 Middle Schools:

Staff Positions: Program Coordinator, Attendance Clerk, 2 certified counselors, Highly Qualified* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday schedule comprised of instructional hours during the regular school day (7:40 AM – 2:50 PM), afternoon sessions from 3:00 PM to 5:00 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

31 Elementary Schools:

Staff Positions: Program Coordinator, Attendance Clerk, 1 certified counselor, Highly Qualified* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday (8:05 AM – 3:15 PM), afternoon sessions from 3:30 PM to 5:30 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.

Each Campus Attendance Committee will identify students using one of the following criteria –

- Student with a history of unsuccessful academic achievement at a traditional high school within our district and/or a student identified previously as a dropout from our school district.
- Student is attending school with an approved early college high school program designation.
- At Risk Status as defined in TEC§29.081
- Participating/enrolled in an AEP campus for the current school year.
- Student must have a hardship situation such as employment, child care, Head of Household, medical, personal issues, or single parent
- Targeted ages 6-21 for 2025-2026 School Year.
- Participating/enrolled students that have at least 18 days of absences during the control period in a Six Weeks and be considered At-Risk and/or the campus attendance committee will recommend/approve.

Each Campus run six weeks reports of students that are at-risk of falling behind in credits, not meeting the 90% compulsory attendance, students who failed STAAR/EOC benchmarks/exams, and students who are potential dropouts are eligible for the OFSDP program. The middle and elementary students that have not obtained a grade of 70 or above in three of the following areas: language arts, mathematics, science, and social studies, not meeting the 90% compulsory attendance, students who failed STAAR benchmarks/exams, and students who are potential dropouts are eligible for the OFSDP program.

A Parent/Student Enrollment Agreement for Flexible School Day membership must be completed prior to enrolling in the program. These parental acknowledgment / notification forms are kept in file in the District's database. The signed Parent/Student Agreements are filed in a binder and then kept in in the campus administrator's office in charge of OFSDP. The Parent/Student Agreement will be used for outlining each student's criteria for enrollment, proposed schedule of instruction, parental consent, and district testing calendar. In compliance with district policy and state statute, students that are 18 years and older are allowed to participate without parental consent. Each campus is responsible for maintaining each Parent/Student Agreement on file.

The Campus Attendance Committee along with the Principal will review progress reports, eligibility criteria, test scores, and teacher feedback every six weeks for participating students. Six Week Progress reports will continue to be created for Flexible Day students. A student's attendance program (OFSDP or regular) may not be changed in the middle of a 6-week reporting period.

All parent agreement forms and attendance rosters will be kept in the administrator's office or in an electronic data

base at the participating campus.

5. Indicate the estimated number of OFSDP students that will be served per teacher.

Each teacher in kindergarten through 5th grade will serve a maximum of **22** students. In grades six through twelve, the teacher will serve a maximum of **25** students.

6. If the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the Student Attendance Accounting Handbook.

Special education, career and technology education, pregnancy related services or bilingual education services will be provided to eligible students by certified teachers that have been reviewed as eligible to provide services by the district in order to ensure that these teachers deliver all of the special program requirements and as outlined in the Student Attendance Accounting Handbook.

Special education teachers who provide direct instruction in the core subject area to eligible students must meet all appropriate state special education certification requirements for the grade level that is being taught and as outlined in the Student Attendance Accounting Handbook.

Teachers who provide Career and Technology classes must be qualified/certified as per Texas Administrative Code Chapter 231, Subchapter E.

Pregnancy Related Services are support services offered by the district, which includes compensatory education home instruction that provides services for students during the prenatal and postpartum period so they may remain in school. This is a mandatory component (CEHI) which consists of a face-to-face instruction by a certified teacher of the school district.

If a student is receiving homebound instruction, they will not be enrolled in the OFSD Program.

The district has an early exit bilingual program. Students in PK-5th grade who are provided instruction in the regular classroom but who include bilingual eligible students must hold a certification in bilingual education or must be ESL certified. For grade levels 6-12, the students who are eligible for bilingual services must be taught by at least one ESL certified teacher.

For grades 9-12, the students will be served by an ESL or bilingual certified teachers in the content areas or by a teacher who currently holds an emergency certificate and is working towards the certification in ESL or bilingual. All ESL teachers are provided SIOP training.

7. OFSDP requires a teacher of record to record the actual number of students' instructional minutes on any given day. Explain the following:

- a. How the classroom teacher will verify the number of minutes of instruction a student receives each day.**

The teacher who initially records an absence is responsible for the accuracy of the report and attests to the validity of the data with his or her signature-or, in the case of a paperless attendance accounting system, with his or her entry of those data using the teacher's logon with a distinct secret password. (SAAH, p. 33)

*During the regular instructional day, teachers will post Attendance in the Teacher Access Center attendance software that will track their attendance by tracking the number of minutes the student participates in class.

Extended day, evening, or Saturday instruction minutes will be tracked by teachers by inputting the student's school ID number as they come into the classroom and as they exit the classroom using the Attendance Roster/Minute Recovery attendance software. (This software is a customized in-district application created to transfer data into EschoolPlus). These rosters and logs will be required for audit purposes. During the 2025-2026 school year, the Minute Recovery attendance software will record, monitor, and update minutes automatically. As a contingency plan, the campus PEIMS Clerk will enter minutes into the Student Information System for each student logged on a weekly basis.

The Campus Attendance Committee will review the following to ensure the progress of students participating in the OFSDP:

- Report cards
- STAAR/EOC assessment results
- Promotions/Retentions
- Graduation rate
- Drop Out rate

- b. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.**

Students who are not in attendance for at least 45 minutes on a particular day will be excluded from our bottom line reports for funding. Validation reports will be run to monitor and ensure our district is in compliance.

- c. How the district will ensure that students transferring from the traditional program**

(ADA codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible= (Calendar School Days – Readitional Days Present x 240).

The school district has implemented data monitoring and validation checks to ensure that students will not be simultaneously enrolled in OFSDP and traditional programs. Guidelines are set in place to ensure that students are entered/exited on the first day of the six weeks. Students who participate in both the traditional and OFSDP have their attendance reported through either 42400 or OFSDP 42401 series records dependent upon their ADA code for that six weeks. Students transferring from the traditional program to OFSDP will not generate more than one ADA in total for the school year, and the students will not receive more than 10,800 minutes per course.

- d. **How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.**

When a student is coded with an ADA eligibility code that is not 7 (calendar) the student then can not earn OFSDP minutes at any time during the regular instructional or regular extended day program.

- e. **How the district will ensure that attendance practices and records comply with sections 2.2.3 and 11.6 of the Student Attendance Accounting Handbook.**

Our district uses a "paperless" attendance accounting system in compliance with the safeguards outlined in the SAAH. In addition, our district conducts attendance reviews (audits) for all our campuses to ensure that they are compliant with district attendance policies and the SAAH.

- f. **How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance-reporting period.**

Staff will be required to review and certify attendance reports for OFSDP students by six weeks reporting periods. Designated administrator will review the reports and submit them to our PEIMS personnel for an additional review and compliance.

- 8. **If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to only funding for the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to comply.**

Reports are run at the end of each six weeks to calculate the number of absences the students have accumulated which has in turn caused students loss of credit as per the 90% attendance rule requirement. The district offers a summer recovery program at the end of the school year for eligible students needing to regain course credit that was lost due to excessive absences. The district has a system in place to ensure that funding is limited to the attendance necessary for the student to recover class credit. The district's TDP app will calculate the minutes for

the students to regain credit. For example, if a student misses 22 days the student will need to recover 4 days to meet the 90% rule (240 minutes equals 1 instructional Day).

9. **If students are attending a community-based dropout recovery education program offered online as defined by TEC, §29.01 (e-1) or (e-2), must include the following:**

a-e. Does not apply to the district.

10. **If students are attending a dropout recovery program offered in a remote or hybrid setting, as defined by TEC, §29.081 (e-2):**

a-e. Does not apply to the district.

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2025-2026

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation										School Year Period of Agreement				Summer Period of Agreement			
		1	2	3	4	5	6	7	Estimated Students Participating			Program Start Date	Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day
Nine Digit District and Campus Number	031901008	1	2	3	3	5			300			8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
	031901001	1	2	3	3	5			2,060			8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
	031901007	1	2	3	3	5			1,730			8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
	031901003	1	2	3	3	5			1,610			8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
	031901002	1	2	3	3	5			1,550			8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
	031901004	1	2	3	3	5			2,160			8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240

Eligibility Designation
 1 = TEC §29.081 At-Risk Students
 2 = TEC §25.092 Minimum Attendance
 3 = TEC §29.908 Early College High School
 4 = TEC §39A.107 Campus Turnaround Plan
 5 = Credit Recovery**
 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program
 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program

Summer Period of Agreement
 Reported in TSDS PEIMS Extended Collection 4
****Credit Recovery - Designation 5**
 Summer period of agreement should not exceed 30 days or extend past July 31st.

School Year Period of Agreement
 Reported in TSDS PEIMS Summer Collection 3
 Program start date must be 30 days after application submission.
 Program end date must not exceed the last day of the regular school calendar.

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2025-2026

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program									School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.					Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.				
		1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day			
031901009	VETERANS MEMORIAL EARLY COLLEGE H S	1	2	3		5			2,210	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240			
031901048	BESTEIRO MIDDLE	1	2			5			331	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240			
031901043	FAULK MIDDLE	1	2			5			530	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240			
031901053	GARCIA MIDDLE	1	2			5			524	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240			
031901051	LUCIO MIDDLE	1	2			5			373	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240			
031901055	MANZANO MIDDLE	1	2			5			504	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240			

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2025-2026

Eligibility Designation										School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4												
<div>Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4</div> <div>1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program</div>										1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTHTS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTHTS	Minutes Offered Per Day	
										1	2			5				424	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
										1	2			5				285	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
										1	2			5				436	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
										1	2			5				577	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
										1	2			5				394	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
										1	2			5				384	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
Nine Digit District and Campus Number	<div>Campus Name</div> <div>031901045 OLIVEIRA MIDDLE</div> <div>031901046 PERKINS MIDDLE</div> <div>031901044 STELL MIDDLE</div> <div>031901054 STILLMAN MIDDLE</div> <div>031901047 VELA MIDDLE</div> <div>031901133 AIKEN EL</div>																									

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2025-2026

Eligibility Designation										School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4			
1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				**Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day
031901135	BENAVIDES EL	1	2			5			492	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
031901144	BREEDEN EL	1	2			5			315	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
031901140	BRITE EL	1	2			5			353	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
031901128	BURNS EL	1	2			5			388	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
031901101	CANALES EL	1	2			5			380	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240
031901136	CHAMPION EL	1	2			5			423	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240

Eligibility Designation
 1 = TEC §29.081 At-Risk Students
 2 = TEC §25.092 Minimum Attendance
 3 = TEC §29.908 Early College High School
 4 = TEC §39A.107 Campus Turnaround Plan
 5 = Credit Recovery**
 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program
 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program

School Year Period of Agreement
 Reported in TSDS PEIMS Summer Collection 3
 Program start date must be 30 days after application submission.
 Program end date must not exceed the last day of the regular school calendar.

Summer Period of Agreement
 Reported in TSDS PEIMS Extended Collection 4
 **Credit Recovery - Designation 5
 Summer period of agreement should not exceed 30 days or extend past July 31st.

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2025-2026

Eligibility Designation										School Year Period of Agreement				Summer Period of Agreement			
Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4										Reported in TSDS PEIMS Summer Collection 3				Reported in TSDS PEIMS Extended Collection 4			
1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										Program start date must be 30 days after application submission.				**Credit Recovery - Designation 5			
Recovery Program										Program end date must not exceed the last day of the regular school calendar.				Summer period of agreement should not exceed 30 days or extend past July 31st.			
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTHTS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTHTS	Minutes Offered Per Day
031901102	CROMACK EL	1	2			5			493	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
031901120	DEL CASTILLO EL	1	2			5			311	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
031901123	EGLY EL	1	2			5			315	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
031901105	EL JARDIN EL	1	2			5			230	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
031901138	GALLEGOS EL	1	2			5			232	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240
031901106	GARDEN PARK EL	1	2			5			222	8/11/2026	5/28/2026	MTWTHTS	600	6/2/2026	6/24/2026	MTWTHTF	240

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2025-2026

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation							School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4			
		1	2	3	4	5	6	7	Program Start Date	Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day
Nine Digit District and Campus Number		1	2													
	031901124 GARZA EL	1	2			5			8/11/2026	5/28/2026	MTWTTHS	600	6/2/2026	6/24/2026	MTWTTHF	240
	031901130 GONZALEZ EL	1	2			5			8/11/2026	5/28/2026	MTWTTHS	600	6/2/2026	6/24/2026	MTWTTHF	240
	031901134 HUDSON EL	1	2			5			8/11/2026	5/28/2026	MTWTTHS	600	6/2/2026	6/24/2026	MTWTTHF	240
	031901143 KELLER EL	1	2			5			8/11/2026	5/28/2026	MTWTTHS	600	6/2/2026	6/24/2026	MTWTTHF	240
	031901104 MARTIN EL	1	2			5			8/11/2026	5/28/2026	MTWTTHS	600	6/2/2026	6/24/2026	MTWTTHF	240
	031901139 ORTIZ EL	1	2			5			8/11/2026	5/28/2026	MTWTTHS	600	6/2/2026	6/24/2026	MTWTTHF	240

1 = TEC \$29.081 At-Risk Students
2 = TEC \$25.092 Minimum Attendance
3 = TEC \$29.908 Early College High School
4 = TEC \$39A.107 Campus Turnaround Plan
5 = Credit Recovery**
6 = TEC \$29.081(e-1) Campus-Based Dropout Recovery Program
7 = TEC \$29.081(e-2) Remote/Hybrid Dropout Recovery Program

**Credit Recovery - Designation 5
Summer period of agreement should not exceed 30 days or extend past July 31st.

Program start date must be 30 days after application submission.
Program end date must not exceed the last day of the regular school calendar.

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2025-2026

Eligibility Designation										School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4							
Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4										1 = TEC \$29.081 At-Risk Students 2 = TEC \$25.092 Minimum Attendance 3 = TEC \$29.908 Early College High School 4 = TEC \$39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC \$29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC \$29.081(e-2) Remote/Hybrid Dropout Recovery Program				Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				**Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day				
031901122	PALM GROVE EL	1	2			5			175	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240				
031901137	PAREDES EL	1	2			5			481	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240				
031901141	PENA EL	1	2			5			296	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240				
031901121	PEREZ EL	1	2			5			369	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240				
031901142	PULLAM EL	1	2			5			530	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240				
031901108	PUTEGNAT EL	1	2			5			262	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240				

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2025-2026

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation										School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
		1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day		
031901110	RUSSELL EL	1	2			5			250	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240		
031901111	SHARP EL	1	2			5			260	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240		
031901112	SKINNER EL	1	2			5			201	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240		
031901126	VERMILLION ROAD EL	1	2			5			399	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240		
031901117	VILLA NUEVA EL	1	2			5			205	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240		
031901132	YTURRIA EL	1	2			5			318	8/11/2026	5/28/2026	MTWTHS	600	6/2/2026	6/24/2026	MTWTHF	240		



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 08/06/24

Item Title: Optional Flexible School Day Program
(OFSDP) for 2024-2025 School Year X Action
Information
Discussion

BACKGROUND:

Texas Education Code, Section 29.0822, requires a Board of Trustees to approve participation of the district in the Optional Flexible School Day Program (OFSDP). Brownsville ISD is proposing to include the following students in this program with parental/guardian's approval when:

- the student is at risk of dropping out of school, as defined by TEC, Section 29.081 or
- the student, as a result of attendance requirements under TEC, Section 25.092, will be denied credit for one or more classes in which the student has been enrolled.

Once the application is approved by the Texas Education Agency, it would allow a student attending OFSDP to be counted in attendance for purposes of funding under the TEC, Chapters 41, 42, and 46, for the actual number of contact hours the student attends, not to exceed 720 hours or 43,200 minutes per 12-month period.

FISCAL IMPLICATIONS:

NONE – To increase district ADA

RECOMMENDATION:

Recommend approval for the application to participate in the Optional Flexible School Day Program (OFSDP) for the 2024-2025 school year based on the district's needs.

Approved for Submission to Board of Education:

Randy Park

Submitted by: Principal/Program Director

Recommended by: Asst. Supt./CFO

Miguel Salinas

Reviewed by: Staff Attorney

Dr. Nellie Cantu

Approved by: Chief Operations Officer

Dr. Jesus H. Chavez, Superintendent

When Necessary, Additional Background May Follow This.

Roxanne Eckstein

From: Priscilla Lozano <plozano@808West.com>
Sent: Thursday, June 27, 2024 12:52 PM
To: Roxanne Eckstein; Lea Ohrstrom
Cc: Minerva Almanza; Miguel Salinas
Subject: [EXTERNAL]Re: Optional Flexible School Day Program

CAUTION: This email originated from outside of Brownsville ISD. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Approved as to form.

Sincerely,
Priscilla

From: Roxanne Eckstein <reckstein@bisd.us>
Sent: Wednesday, June 26, 2024 2:48 PM
To: Kevin O'Hanlon <kohanlon@808West.com>; Lea Ohrstrom <lohrstrom@808West.com>; Priscilla Lozano <plozano@808West.com>
Cc: Minerva Almanza <malmanza1@bisd.us>; Miguel Salinas <miguelsalinas@bisd.us>
Subject: Optional Flexible School Day Program

Ms. Lozano,

Please see the attached for your reviewal and approval.

Thank you! Should you have any questions or comments, please contact me at (956) 698-6379.

Sincerely,

Roxy Eckstein

Roxanne Eckstein | Paralegal to Miguel Salinas | Staff Attorney | Phone: 956.698.6379 | Fax: 956.714.6400
Brownsville Independent School District | 1900 East Price Road, Suite 302 | Brownsville, TX 78521



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The Brownsville Independent School District does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or genetic information in employment or provision of services, programs or activities.

Texas Education Agency



APPLICATION

Updated April 2024

Optional Flexible School Day Program (OFSDP)

2024-2025 School Year

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

Definition of Program Provisions

Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if the student is:

- at risk of dropping out of school, as defined by the TEC, §29.081,
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the TEC, §29.908, P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the TEC, §29.081(e-1) or (e-2), or
- not meeting attendance requirements under the TEC, §25.092, resulting in denied credit for one or more classes in which the student has been enrolled.

AND

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

Assessment

The student must take the required state assessments specified under the TEC, §39.023, during the regularly scheduled assessment calendar.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the TEC, §29.0822, may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 48, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.

Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Provisions of Agreement

Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the "TEA," and

Brownsville Independent School District

(Legal Name of School District or Open-Enrollment Charter School)

located at

1900 E. Price Road Brownsville, TX 78520

(Physical Address)

hereinafter referred to as "district."

Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in Appendix 6, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. Note that the agreement term is subject to annual renewal.

Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an "X" beside it:

- ☒ Appendix One, Assurances
- ☒ Appendix Two, Board Approval
- ☒ Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- ☒ Appendix Four, District Contacts
- ☒ Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

Article VI – Application Process

- For questions or assistance regarding this application, email opflex@tea.texas.gov or call 512-463-8916.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: opflex@tea.texas.gov.
- Email subject line should indicate: OFSDP Application - District Name, County District Number

Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name Dr. Jesus H. Chavez
Typed Title Superintendent of Schools

Jesus H Chavez 8-6-24
Authorized Signature

Appendix One **Assurances**

The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
 - the student is attending a campus implementing an approved innovative campus plan; or
 - the student is attending a community-based dropout recovery education program, as defined by the TEC, §29.081(e-1) or (e-2); or
 - the student is attending a campus with an approved early college high school program designation as defined by the TEC, §29.908; or
 - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled.

and

2. there is an agreement in writing to the student's participation
 - by the student, if the student is over 18 years of age; or
 - by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092(a)) or the 75% to 90% rule for class credit (TEC, §25.092(a-1));
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the Student Attendance Accounting Handbook.

8. to comply with all reporting requirements established by the TEA;
9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

AGREED and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Ms. Jessica G. Gonzalez, BISD Board President (956) 243-1240

Name, Title, and Telephone Number of School Board President

Jessica G. Gonzalez

8/6/24

Signature of School Board President

Date

Dr. Jesus H. Chavez, BISD Superintendent (956) 698-0014

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Jesus H. Chavez

8-6-24

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Two
Board Approval

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school agrees to include the OFSDP as an item on the agenda concerning the proposed application.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: August
Day: 6
Year: 2024
Time: 5:30 pm
Location: BISD Boardroom, 1900 E. Price Road, Brownsville, TX 78520

Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Ms. Jessica G. Gonzalez, BISD Board President (956) 243-1240

Name, Title and Telephone Number of School Board President

Signature of School Board President

Date

8/6/24

Dr. Jesus H. Chavez, BISD Superintendent (956) 698-0014

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

8/6/24

Appendix Three

Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. If the OFSDP program will offer special education, career and technology education, pregnancy-related services, or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the Student Attendance Accounting Handbook.
7. OFSDP requires a teacher of record to record the actual number of students' instructional minutes on any given day. NOTE: absences and days present do not exist in the OFSDP

Explain the following:

- a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
- b. How the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
- c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
- d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
- e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the Student Attendance Accounting Handbook.
- f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. If students are attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2):
 - a. Will the district operate the dropout recovery education program or utilize an education management organization? If services will be contracted, please provide the organization name, accreditation status and the name of the accrediting agency.
 - b. Indicate how students will be offered or provided referrals for mental health services.
10. If students are attending a dropout recovery program offered in a remote or hybrid setting, as defined by TEC, §29.081 (e-2):
 - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
 - b. Describe the individual learning plan or process used to monitor each student's progress.
 - c. Indicate how students will be served by an academic coach and local advocate.
 - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
 - e. Provide the location and a brief description of the in-person student engagement center.

Appendix Four **District Contacts**

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

District Contacts for the Application

District/Charter School Superintendent:	Dr. Jesus H. Chavez
Mailing Address:	1900 E. Price Road
City, State, Zip Code:	Browsville, TX 78520
Telephone Number:	956-698-0014
Email Address:	jhchavez@bisd.us

District PEIMS Coordinator:	Mr. Sergio Saenz
Email Address:	ssaenz2@bisd.us

OFSDP Contact Name:	Dr. Nereida Cantu
Email Address:	drcantu@bisd.us

OFSDP Contact Name:	Mr. Randy Park
Email Address:	rampark@bisd.us

NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.

Appendix Five
Participating Campuses, Student Eligibility, and Period of Agreement

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.

Download and complete Appendix 5, which can be found on the [QFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to OPFLEX@tea.texas.gov:

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

***All file names should include the district/charter school's name**

1. Describe the program goals and objectives.

The implementation of OFSDP allows the Brownsville Independent School District to document attendance in an alternative manner so that state funding for students can be maximized as allowed under student attendance accounting procedures. This program allows flexible hours for students to complete credit recovery, student promotion, and early college high school during the day, night and/or Saturday classes which are offered throughout the year in-person. In summary, the OFSDP will allow the district to generate funding that will ensure the necessary and adequate resources for implementation of the above stated instructional, innovative interventions.

The district is continuing a flexible school day program for its 7 Early College High Schools and 2 Alternative Education Campuses, to better serve students struggling to meet the academic requirements for graduation and early college high school completion. The goal of this program will continue to focus on the acquisition of a high school diploma and successful transition to college or career of choice. The objective is to provide flexible scheduling that facilitates the acquisition of a high school diploma through credit recovery, STAAR, and End of Course (EOC) remediation.

In addition, BISD's 11 middle schools, and 34 elementary schools will be offering this program to assist students who have been identified as At-Risk as defined in TEC§29.081. The goal is to ensure that students are provided the opportunity to complete course instruction, academic achievement, assessment success, and promotion to the next grade level. The objective is to reduce the number of truancy and potential dropouts, to incorporate parental engagement and preventive interventions, and to instill a positive school climate.

The District Attendance Committee requires each campus to comply with the District Truancy Prevention Measures. Each campus is required to have a school attendance plan and committee. The Campus Attendance Committee will meet to review and monitor students who have shown a pattern of excessive absences.

2. Indicate the proposed schedule offered to students participating in the OFSDP, including day of the week and times.

7 Early College High Schools:

Proposed Schedule: Students will have a Monday through Friday schedule comprised of instructional hours during the regular school day (8:50 AM – 4:00 PM), afternoon sessions from 4:15 PM to 6:15 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

10 Middle Schools:

Proposed Schedule: Students will have a Monday through Friday schedule comprised of instructional hours during

the regular school day (7:40 AM – 2:50 PM), afternoon sessions from 3:00 PM to 5:00 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

34 Elementary Schools:

Proposed Schedule: Students will attend their daily class schedule Monday through Friday (8:05 AM – 3:15 PM), afternoon sessions from 3:30 PM to 5:30 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

3. **Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.**

Staff Positions/Personnel:

7 Early College High Schools:

Staff Positions: Program Coordinator, PEIMS Clerk, certified counselors, Highly Qualified* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday schedule comprised of instructional hours during the regular school day (8:50 AM – 4:00 PM), afternoon sessions from 4:15 PM to 6:15 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

10 Middle Schools:

Staff Positions: Program Coordinator, Attendance Clerk, 2 certified counselors, Highly Qualified* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday schedule comprised of instructional hours during the regular school day (7:40 AM – 2:50 PM), afternoon sessions from 3:00 PM to 5:00 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

34 Elementary Schools:

Staff Positions: Program Coordinator, Attendance Clerk, 1 certified counselor, Highly Qualified* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday (8:05 AM – 3:15 PM), afternoon sessions from 3:30 PM to 5:30 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.

Each Campus Attendance Committee will identify students using one of the following criteria –

- Student with a history of unsuccessful academic achievement at a traditional high school within our district and/or a student identified previously as a dropout from our school district.
- Student is attending school with an approved early college high school program designation.
- At Risk Status as defined in TEC§29.081
- Participating/enrolled in an AEP campus for the current school year.
- Student must have a hardship situation such as employment, child care, Head of Household, medical, personal issues, or single parent
- Targeted ages 6-21 for 2022-2023 School Year.
- Participating/enrolled students that have at least 18 days of absences during the control period in a Six Weeks and be considered At-Risk and/or the campus attendance committee will recommend/approve.

Each Campus run six weeks reports of students that are at-risk of falling behind in credits, not meeting the 90% compulsory attendance, students who failed STAAR/EOC benchmarks/exams, and students who are potential dropouts are eligible for the OFSDP program. The middle and elementary students that have not obtained a grade of 70 or above in three of the following areas: language arts, mathematics, science, and social studies, not meeting the 90% compulsory attendance, students who failed STAAR benchmarks/exams, and students who are potential dropouts are eligible for the OFSDP program.

A Parent/Student Enrollment Agreement for Flexible School Day membership must be completed prior to enrolling in the program. These parental acknowledgment / notification forms are kept in file in the District's database. The signed Parent/Student Agreements are filed in a binder and then kept in in the campus administrator's office in charge of OFSDP. The Parent/Student Agreement will be used for outlining each student's criteria for enrollment, proposed schedule of instruction, parental consent, and district testing calendar. In compliance with district policy and state statute, students that are 18 years and older are allowed to participate without parental consent. Each campus is responsible for maintaining each Parent/Student Agreement on file.

The Campus Attendance Committee along with the Principal will review progress reports, eligibility criteria, test scores, and teacher feedback every six weeks for participating students. Six Week Progress reports will continue to be created for Flexible Day students. A student's attendance program (OFSDP or regular) may not be changed in the middle of a 6-week reporting period.

All parent agreement forms and attendance rosters will be kept in the administrator's office or in an electronic data

base at the participating campus.

5. Indicate the estimated number of OFSDP students that will be served per teacher.

Each teacher in kindergarten through 5th grade will serve a maximum of 22 students. In grades six through twelve, the teacher will serve a maximum of 25 students.

6. If the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the Student Attendance Accounting Handbook.

Special education, career and technology education, pregnancy related services or bilingual education services will be provided to eligible students by certified teachers that have been reviewed as eligible to provide services by the district in order to ensure that these teachers deliver all of the special program requirements and as outlined in the Student Attendance Accounting Handbook.

Special education teachers who provide direct instruction in the core subject area to eligible students must meet all appropriate state special education certification requirements for the grade level that is being taught and as outlined in the Student Attendance Accounting Handbook.

Teachers who provide Career and Technology classes must be qualified/certified as per Texas Administrative Code Chapter 231, Subchapter E.

Pregnancy Related Services are support services offered by the district, which includes compensatory education home instruction that provides services for students during the prenatal and postpartum period so they may remain in school. This is a mandatory component (CEHI) which consists of a face-to-face instruction by a certified teacher of the school district.

If a student is receiving homebound instruction, they will not be enrolled in the OFSD Program.

The district has an early exit bilingual program. Students in PK-5th grade who are provided instruction in the regular classroom but who include bilingual eligible students must hold a certification in bilingual education or must be ESL certified. For grade levels 6-12, the students who are eligible for bilingual services must be taught by at least one ESL certified teacher.

For grades 9-12, the students will be served by an ESL or bilingual certified teachers in the content areas or by a teacher who currently holds an emergency certificate and is working towards the certification in ESL or bilingual. All ESL teachers are provided SIOP training.

7. OFSDP requires a teacher of record to record the actual number of students' instructional minutes on any given day. Explain the following:

- a. How the classroom teacher will verify the number of minutes of instruction a student receives each day.**

The teacher who initially records an absence is responsible for the accuracy of the report and attests to the validity of the data with his or her signature-or, in the case of a paperless attendance accounting system, with his or her entry of those data using the teacher's logon with a distinct secret password. (SAAH, p. 33)

*During the regular instructional day, teachers will post Attendance in the Teacher Access Center attendance software that will track their attendance by tracking the number of minutes the student participates in class.

Extended day, evening, or Saturday instruction minutes will be tracked by teachers by inputting the student's school ID number as they come into the classroom and as they exit the classroom using the Attendance Roster/Minute Recovery attendance software. (This software is a customized in-district application created to transfer data into EschoolPlus). These rosters and logs will be required for audit purposes. During the 2024-2025 school year, the Minute Recovery attendance software will record, monitor, and update minutes automatically. As a contingency plan, the campus PEIMS Clerk will enter minutes into the Student Information System for each student logged on a weekly basis.

The Campus Attendance Committee will review the following to ensure the progress of students participating in the OFSDP:

- Report cards
- STAAR/EOC assessment results
- Promotions/Retentions
- Graduation rate
- Drop Out rate

- b. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.**

Students who are not in attendance for at least 45 minutes on a particular day will be excluded from our bottom line reports for funding. Validation reports will be run to monitor and ensure our district is in compliance.

- c. How the district will ensure that students transferring from the traditional program**

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2024-2025

Eligibility Designation													School Year Period of Agreement				Summer Period of Agreement			
Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4													Reported in TSDS PEIMS Summer Collection 3				Reported in TSDS PEIMS Extended Collection 4			
1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program													Program start date must be 30 days after application submission.				**Credit Recovery - Designation 5			
Recovery Program													Program end date must not exceed the last day of the regular school calendar.				Summer period of agreement should not exceed 30 days or extend past July 31st.			
Site, District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day			
031901008	BROWNSVILLE EARLY COLLEGE H S	1	2	3		5			300	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240			
031901001	HANNA EARLY COLLEGE H S	1	2	3		5			2,060	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240			
031901007	LOPEZ EARLY COLLEGE H S	1	2	3		5			1,730	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240			
031901003	PACE EARLY COLLEGE H S	1	2	3		5			1,610	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240			
031901002	PORTER EARLY COLLEGE H S	1	2	3		5			1,550	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240			
031901004	RIVERA EARLY COLLEGE H S	1	2	3		5			2,160	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240			

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2024-2025

Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
None Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day
	031901009 VETERANS MEMORIAL EARLY COLLEGE H S	1	2	3		5			2,210	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTWTF	240
	031901048 BESTEIRO MIDDLE	1	2			5			331	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTWTF	240
	031901043 FAULK MIDDLE	1	2			5			530	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTWTF	240
	031901053 GARCIA MIDDLE	1	2			5			524	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTWTF	240
	031901051 LUCIO MIDDLE	1	2			5			373	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTWTF	240
	031901055 MANZANO MIDDLE	1	2			5			504	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTWTF	240

Optional Flexible School Day Program (OFSDP) - Appendix 5

031901

BROWNSVILLE ISD

School Year 2024-2025

Eligibility Designation										School Year Period of Agreement				Summer Period of Agreement			
Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4										Reported in TSDS PEIMS Summer Collection 3				Reported in TSDS PEIMS Extended Collection 4			
1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										Program start date must be 30 days after application submission.				Summer period of agreement should not exceed 30 days or extend past July 31st.			
9 = Credit Recovery***										Program end date must not exceed the last day of the regular school calendar.				**Credit Recovery - Designation 5			
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day
031901045	OLIVEIRA MIDDLE	1	2			5			424	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901046	PERKINS MIDDLE	1	2			5			285	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901044	STELL MIDDLE	1	2			5			436	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901054	STILLMAN MIDDLE	1	2			5			577	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901047	VELA MIDDLE	1	2			5			394	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901133	AIKEN EL	1	2			5			384	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240

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Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
State Dept District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day		
031901135	BENAVIDES EL	1	2			5			492	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901144	BREEDEN EL	1	2			5			315	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901140	BRITE EL	1	2			5			353	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901128	BURNS EL	1	2			5			388	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901101	CANALES EL	1	2			5			380	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901136	CHAMPION EL	1	2			5			423	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		

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School Year 2024-2025

Eligibility Designation										School Year Period of Agreement				Summer Period of Agreement			
Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4										Reported in TSDS PEIMS Summer Collection 3				Reported in TSDS PEIMS Extended Collection 4			
1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										Program start date must be 30 days after application submission.				**Credit Recovery - Designation 5			
										Program end date must not exceed the last day of the regular school calendar.				Summer period of agreement should not exceed 30 days or extend past July 31st.			
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day
031901102	CROMACK EL	1	2			5			493	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901120	DEL CASTILLO EL	1	2			5			311	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901123	EGLY EL	1	2			5			315	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901105	EL JARDIN EL	1	2			5			230	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901138	GALLEGOS EL	1	2			5			232	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901106	GARDEN PARK EL	1	2			5			222	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240

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School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation										School Year Period of Agreement				Summer Period of Agreement			
		1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
Site Sign the district Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day		
031901124	GARZA EL	1	2			5			313	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901130	GONZALEZ EL	1	2			5			358	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901134	HUDSON EL	1	2			5			445	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901143	KELLER EL	1	2			5			322	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901104	MARTIN EL	1	2			5			252	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		
031901139	ORTIZ EL	1	2			5			333	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240		

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BROWNSVILLE ISD

School Year 2024-2025

Eligibility Designation										School Year Period of Agreement				Summer Period of Agreement			
1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
Campus Name	Recovery Program							Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTHTS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTHTS	Minutes Offered Per Day	
	1	2	3	4	5	6	7										
031901122 PALM GROVE EL	1	2			5			175	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240	
031901137 PAREDES EL	1	2			5			481	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240	
031901141 PENA EL	1	2			5			296	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240	
031901121 PEREZ EL	1	2			5			369	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240	
031901142 PULLAM EL	1	2			5			530	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240	
031901108 PUTEGNAT EL	1	2			5			262	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240	

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School Year 2024-2025

Eligibility Designation										School Year Period of Agreement				Summer Period of Agreement				
Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4										Reported in TSDS PEIMS Summer Collection 3				Reported in TSDS PEIMS Extended Collection 4				
1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program										Program start date must be 30 days after application submission.				**Credit Recovery - Designation 5				
										Program end date must not exceed the last day of the regular school calendar.				Summer period of agreement should not exceed 30 days or extend past July 31st.				
Site/Dist District and Campus Number	Campus Name		1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day
031901110	RUSSEL EL		1	2			5			250	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901111	SHARP EL		1	2			5			260	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901112	SKINNER EL		1	2			5			201	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901126	VERMILLION ROAD EL		1	2			5			399	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901117	VILLA NUEVA EL		1	2			5			205	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240
031901132	YTURRIA EL		1	2			5			318	8/12/2024	5/29/2025	MTWTHS	600	6/3/2025	6/25/2025	MTWTHF	240

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School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation							School Year Period of Agreement				Summer Period of Agreement						
		1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program							Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWHS	Minutes Offered Per Day		
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7											
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1 = TEC §29.081 At-Risk Students
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 3 = TEC §29.908 Early College High School
 4 = TEC §39A.107 Campus Turnaround Plan
 5 = Credit Recovery
 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program
 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program

School Year Period of Agreement
 Reported in TSDS PEIMS Summer Collection 3
 Program start date must be 30 days after application submission.
 Program end date must not exceed the last day of the regular school calendar.

Summer Period of Agreement
 Reported in TSDS PEIMS Extended Collection 4
 **Credit Recovery - Designation 5
 Summer period of agreement should not exceed 30 days or extend past July 31st.