

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

|                        |
|------------------------|
| <b>Board Meetings</b>  |
| <b>Board Workshops</b> |
| <b>Other Meetings</b>  |

**9/26/2022**

| Board Meeting or Board Workshop Type, Date and Time   | Board Work   |                      |  |   | Supt Consent Agenda Items (Human Resources & Business Services Reports)  | Board Education & Required Reporting            | Workshop Topic(s)   |
|---|--|----------------------|--|---|--|---|---|
|   | Policy Monitoring Ends, EL, BMD & GP Monitoring  | Decision Preparation | Required Board Action  | Board Action on Committee Reports & Minutes |  |   |   |
| <p>****2022****</p> <p>Board Meeting<br/>Mon, Jul 25, 2022<br/>7:30 AM</p>  |  |                      | <ul style="list-style-type: none"> <li>Resolution Calling the Eden Prairie School District Election</li> </ul> | Finalize DRAFT - Inspiring News Article     | <ul style="list-style-type: none"> <li>Monthly Reports</li> <li>TASSEL Student Handbook</li> <li>Student Handbooks:               <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul> |   |   |
| <b>School Board/Eden Prairie City Council Joint Workshop Meeting, Tuesday, August 16, 2022, 5:00 p.m., City of Eden Prairie</b> |  |                      |  |   |  |   |   |
| <p>Board Meeting<br/>Mon, Aug 22, 2022<br/>6:00 PM</p>  | <ul style="list-style-type: none"> <li>EL 2.1 Emergency Supt. Succession</li> <li>EL 2.2 Treatment of Students</li> <li>EL 2.7 Asset Protection</li> </ul> |                      | Record of Board Self-Evaluation  | 2022-23 School Site Visits                  | Monthly Reports  | Positive Behavior Intervention & Support (PBIS) |   |
| <p>Post Meeting Board Workshop<br/>Mon, Aug 22, 2022</p>  |  |                      |  |   |  |   | School Board Mtg. Self-Assessment   |
| <b>School Board Candidate Post-filing Meeting (EDC) – Thursday, September 8, 2022, at 6:00 p.m.</b>                             |  |                      |  |   |  |   |   |
| <p>Board Workshop<br/>Mon, Sep 12, 2022<br/>6:00 PM</p>   |  |                      |  |   |  |   | <ul style="list-style-type: none"> <li>ADMIN Proposals for FY 2022-23 Workshops</li> <li>2021-22 Financial Update</li> <li>Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3</li> </ul> |

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|  | Policy Monitoring Ends, EL, BMD & GP Monitoring   | Decision Preparation | Required Board Action   | Board Action on Committee Reports & Minutes |   |   |  |
|  |   |                      |   |   |   |   | <ul style="list-style-type: none"> <li>Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>Confirm agenda for next Board Workshop</li> </ul> |
| <b>Board Meeting</b><br><b>Mon, Sep 26, 2022</b><br><b>6:00 PM</b> | <ul style="list-style-type: none"> <li>EL 2.3 Treatment of Parents</li> <li>EL 2.6 Financial Management &amp; Operations</li> <li>All BMD Policies</li> <li>BMD 3.0 Single Point of Connection</li> <li>BMD 3.1 Unity of Control</li> <li>BMD 3.2 Delegation to the Superintendent</li> <li>BMD 3.3 Superintendent Accountability &amp; Performance</li> <li>GP 4.4 Officer Roles</li> <li>GP 4.5 School Board Members Code of Conduct</li> <li>GP 4.6 Process for Addressing School Board Member Violations</li> <li>GP 4.7 School Board Committee Principles</li> <li>GP 4.8 School Board Committee Structure</li> <li>GP 4.10 Operation of the School Board Governing Rules</li> </ul> |                      | <ul style="list-style-type: none"> <li>Resolution to Appoint Election Judges</li> <li>Approval of Preliminary FY 2023-24 Levy                             <ul style="list-style-type: none"> <li>-Tax Levy Comparison</li> <li>- Tax Levy Presentation Pay 23</li> </ul> </li> <li>Record of Board Self-Evaluation</li> </ul> |   | Monthly Reports   | <u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>FY 2021-2022 Year-end Preliminary Financial Report</li> <li>FY 2022-2023 Preliminary Enrollment Report</li> </ul> |  |

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|---|---|----------------------|---|---|---|---|--|
|   | Policy Monitoring Ends, EL, BMD & GP Monitoring   | Decision Preparation | Required Board Action   | Board Action on Committee Reports & Minutes |   |   |  |
| Post Meeting Board Workshop<br>Mon, Sep 26, 2022    |   |                      |   |   |   |   | School Board Mtg. Self-Assessment  |
| Board Workshop<br>Mon, Oct 10, 2022<br>6:00 PM      |   |                      |   |   |   |   | <ul style="list-style-type: none"> <li>•Administration: Setting Stage for FY 2023-24 Budget Guidelines</li> <li>•Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>•Site Visit Discussion – ADMIN</li> <li>•Confirm agenda for next Board Workshop</li> </ul> |
| Board Meeting<br>Mon, Oct 24, 2022<br>6:00 PM       | <ul style="list-style-type: none"> <li>•Ends 1.1 – 1.6 Evidence (FY 2021-22)</li> <li>•EL 2.4 Treatment of Staff</li> <li>•EL 2.8 Compensation and Benefits</li> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> </ul> |                      | <ul style="list-style-type: none"> <li>•Future Board Workshop Topics</li> <li>•Record of Board Self-Evaluation</li> </ul> |   | Monthly Reports   | <u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>•Enrollment Report as of 10/1/2022</li> <li>•World’s Best Workforce Report</li> <li>•FY 2021-2022 Achievement Integration Summary Report</li> </ul> |  |

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|--|--|---------------------------------|--|---|---|---|--|
|  | Policy Monitoring Ends, EL, BMD & GP Monitoring      | Decision Preparation            | Required Board Action  | Board Action on Committee Reports & Minutes |   |   |  |
| Post Meeting Board Workshop<br>Mon, Oct 24, 2022       |  |                                 |  |   |   |   | • School Board Mtg. Self-Assessment  |
| Board Business Meeting<br>Mon, Nov 14, 2022<br>6:00 PM |  |                                 | <ul style="list-style-type: none"> <li>• Resolution Approving Canvass Election Results</li> <li>• Resolution Authorizing Issuance of Certificates of Election</li> </ul> |   |   |   |  |
| Board Workshop<br>Mon, Nov 14, 2022<br>6:15 PM         |  |                                 |  |   |   |   | <ul style="list-style-type: none"> <li>• “New Policy Introductions”</li> <li>• Review of Board Treasurer’s Annual Report</li> <li>• Community Linkage:<br/>- Identify topics for the Inspiring News</li> <li>• Confirm agenda for next Board Workshop</li> </ul> |
| Board Meeting<br>Mon, Nov 28, 2022<br>6:00 PM          | EL 2.9 Communication and Support to the School Board | School Board Treasurer’s Report | Oath of Office<br><br>Record of Board Self-Evaluation  | Inspire News Topic – DRAFT Presented        | Monthly Reports   | FY 2021-22 Audited Financial Presentation |  |
| Post Meeting Board Workshop<br>Mon, Nov 28, 2022       |  |                                 |  |   |   |   | • School Board Mtg. Self-Assessment  |

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|--|---|----------------------|--|---|---|--------------------------------------|---|
|  | Policy Monitoring Ends, EL, BMD & GP Monitoring   | Decision Preparation | Required Board Action  | Board Action on Committee Reports & Minutes |   |                                      |   |
| <b>Board Meeting</b><br><b>Mon, Dec 12, 2022</b><br><b>6:00 PM</b> | <ul style="list-style-type: none"> <li>•EL 2.5 Financial Planning and Budgeting</li> <li>•EL 2.0 Global Executive Constraint</li> </ul> |                      | <ul style="list-style-type: none"> <li>• Approval of Final FY 2023-24 Levy</li> <li>• School Board Treasurer’s Report</li> <li>• <i>Closed Session:</i><br/>Review of FY 2021-22 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> <li>• Record of Board Self-Evaluation</li> </ul> | Inspire News Article (DRAFT) Approval       | Monthly Reports   | Truth in Taxation Hearing            |   |
| <b>Post Meeting Board Workshop</b><br><b>Mon, Dec 12, 2022</b>     |   |                      |  |   |   |                                      | <ul style="list-style-type: none"> <li>• School Board Mtg. Self-Assessment</li> </ul> |

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|---|---|----------------------|--|---|---|--|-------------------|
|   | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action  | Board Action on Committee Reports & Minutes |   |  |                   |
| <p><b>****2023****</b></p> <p align="center"><b>Annual Organizational Meeting</b><br/> <b>Mon, Jan 9, 2023</b><br/> <b>6:00 PM</b></p>        |   |                      | <ul style="list-style-type: none"> <li>• 2023 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• School Board Meeting Calendar: Jan 1, 2023, through Jun 30, 2023</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul> |   | <ul style="list-style-type: none"> <li>• 2023 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> </ul> </li> </ul> |  |                   |
| <p><b>Board Workshop</b><br/> <b>Mon, Jan 9, 2023</b><br/> <b>6:30 PM</b><br/> <b>Convene following the Annual Organizational Meeting</b></p> |   |                      |  |   |   | <ul style="list-style-type: none"> <li>• 2023 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> </ul> |                   |

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|--|---|--|---|--|---|--------------------------------------|--|
|  | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation   | Required Board Action   | Board Action on Committee Reports & Minutes                    |   |                                      |  |
|  |   |  |   |  |   |                                      | • Confirm agenda for next Board Workshop   |
| <b>Board Meeting<br/>Mon, Jan 23, 2023<br/>6:00 PM</b>   |   | <ul style="list-style-type: none"> <li>• FY 2023-24 Final School Calendar (Draft)</li> <li>• FY 2024-25 Preliminary School Calendar (Draft)</li> <li>• FY 2023-24 Budget Timelines – <i>First Reading</i></li> <li>• FY 2023-24 Budget Assumptions – <i>First Reading</i></li> </ul> | <ul style="list-style-type: none"> <li>• FY 2022-23 Mid-Year Budget Approval</li> <li>• Resolution Authorizing the Sale of Facility Maintenance Bonds</li> <li>• Record of Board Self-Evaluation</li> </ul> | 2023 School Board Committee & Outside Organization Assignments | <ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• FY 2023-24 Bus Purchase</li> </ul>                |                                      |  |
| <b>Post Meeting Board Workshop<br/>Mon, Jan 23, 2023</b> |   |  |   |  |   |                                      | School Board Meeting Self-Assessment   |
| <b>Board Workshop<br/>Mon, Feb 13, 2023<br/>6:00 PM</b>  |   |  |   |  |   |                                      | <ul style="list-style-type: none"> <li>• Finance Overview</li> <li>• Walk through School Board Agenda</li> <li>• Confirm agenda for next Board Workshop</li> </ul> |
| <b>Board Meeting<br/>Mon, Feb 27, 2023<br/>6:00 PM</b>   |   |  | Resolution Awarding the Sale of Facility Maintenance Bonds  |  | <ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2023-24 School Calendar</li> </ul> |                                      |  |

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|---|---|---|---|---|--|--------------------------------------|---|
|   | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation  | Required Board Action   | Board Action on Committee Reports & Minutes |  |                                      |   |
|   |   |   | Record of Board Self-Evaluation   |   | <ul style="list-style-type: none"> <li>Approval of Preliminary FY 2024-25 School Calendar</li> <li>American Indian Education Resolution</li> </ul>                   |                                      |   |
| Post Meeting Board Workshop<br>Mon, Feb 27, 2023    |   |   |   |   |  |                                      | School Board Meeting Self-Assessment  |
| Board Workshop<br>Mon, Mar 13, 2023<br>6:00 PM      |   |   |   |   |  |                                      | <ul style="list-style-type: none"> <li>Discuss Policy Change Process</li> <li>New Policy Introductions</li> <li>Confirm agenda for next Board Workshop</li> </ul> |
| Board Meeting<br>Mon, Mar 27, 2023<br>6:00 PM       |   | <ul style="list-style-type: none"> <li>FY 2023-24 Capital Budget – First Reading</li> </ul> | <ul style="list-style-type: none"> <li>Final FY 2023-24 Budget Assumptions</li> <li><u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03, Subd.1</li> <li>Record of Board Self-Evaluation</li> </ul> | Identify Topic for Inspiring News Article   | <ul style="list-style-type: none"> <li>Monthly Reports</li> <li>Achievement &amp; Integration Budget</li> <li>Resolution to Release Probationary Teachers</li> </ul> |                                      |   |
| Post Meeting Board Workshop<br>Mon, Mar 27, 2023    |   |   |   |   |  |                                      | School Board Meeting Self-Assessment  |



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|---|---|----------------------|-----------------------|---|---|--------------------------------------|-------------------|
|   | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes |   |                                      |                   |

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
| Board Workshop<br>Mon, Apr 10, 2023<br>6:00 PM |  |  |  |  |  |  | <ul style="list-style-type: none"> <li>•Agenda Items: Sample Agenda &amp; Discussion of Agenda Elements</li> <li>•Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline</li> <li>•FY 2023-2024 Annual Work Plan Calendar Discussion</li> <li>•Review DRAFT of Inspiring News Article</li> <li>•Discussion/Review all items in Placeholder area on "Work Plan Changes Document"</li> <li>•FY 2023-2024 School Board Meeting Calendar Discussion</li> <li>•FY 2023-2024 School Board Budget Discussion</li> <li>•Mechanics of Monitoring</li> <li>•Inspiring News Discussion</li> </ul> |
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|--|---|---|---|---|---|--------------------------------------|--|
|  | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation  | Required Board Action   | Board Action on Committee Reports & Minutes |   |                                      |  |
|  |   |   |   |   |   |                                      | <ul style="list-style-type: none"> <li>Workshop Skeleton Summary Discussion</li> <li>Confirm agenda for next Board Workshop</li> </ul> |
| <b>Board Meeting</b><br><b>Mon, Apr 24, 2023</b><br><b>6:00 PM</b>       |   | <ul style="list-style-type: none"> <li>FY 2023-24 School Board Work Plan – First Reading</li> <li>FY 2023-24 School Board Budget – First Reading</li> </ul> | <ul style="list-style-type: none"> <li>Approval of FY 2023-24 Capital Budget</li> <li>Approval of FY 2023-24 School Board Meeting Calendar</li> <li>Approval –Workshop Skeleton Summary Discussion</li> <li><u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03,Subd.1)</li> <li>Record of Board Self-Evaluation</li> </ul> | Approve Inspiring News Article DRAFT        | Monthly Reports   |                                      |  |
| <b>Post Meeting</b><br><b>Board Workshop</b><br><b>Mon, Apr 24, 2023</b> |   |   |   |   |   |                                      | School Board Meeting Self-Assessment   |
| <b>Board Workshop</b><br><b>Mon, May 8, 2023</b><br><b>6:00 PM</b>       |   |   |   |   |   |                                      | <ul style="list-style-type: none"> <li>Confirm agenda for next Board Workshop</li> </ul>   |

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|---|--|---|--|---|---|--------------------------------------|---|
|   | Policy Monitoring Ends, EL, BMD & GP Monitoring  | Decision Preparation  | Required Board Action  | Board Action on Committee Reports & Minutes               |   |                                      |   |
| Board Meeting<br>Mon, May 22, 2023<br>6:00 PM       |  | <ul style="list-style-type: none"> <li>•FY 2023-24 Budget – First Reading</li> <li>•FY 2023-24 School Meal Prices - <i>DRAFT</i></li> </ul> | <ul style="list-style-type: none"> <li>• Approval of FY 2023-24 School Board Work Plan</li> <li>•Approval of FY 2023-24 School Board Budget</li> <li>•Record of Board Self-Evaluation</li> </ul> |   | <ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>  |                                      |   |
| Post Meeting Board Workshop<br>Mon, May 22, 2023    |  |   |  |   |   |                                      | <ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>   |
| Board Workshop<br>Mon, June 12, 2023<br>6:00 PM     |  |   |  |   |   |                                      | <ul style="list-style-type: none"> <li>•General Fund Budget Q&amp;A</li> <li>•All Ends 1.1 – 1.6 OI's</li> <li>•CLC: Inspiring News Top Discussion – 1<sup>st</sup> Draft (2022-2023)</li> <li>•Confirm agenda for next Board Workshop</li> </ul> |
| Board Meeting<br>Mon, June 26, 2023<br>6:00 PM      | OI's for FY 2023-24 doe all Ends 1.1 through 1.6 |   | <ul style="list-style-type: none"> <li>•Approval of FY 2023-24 Adopted Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> <li>•Record of Board Self-Evaluation</li> </ul>   | Community Linkage: Inspiring New DRAFT Approval – 2022-23 | <ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> </ul> |                                      |   |

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|---|---|----------------------|-----------------------|---|--|--------------------------------------|---------------------------------------|
|   | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes |  |                                      |                                       |
|   |   |                      |                       |   | <ul style="list-style-type: none"> <li>Annual Review of District Mandated Policies</li> <li>MSHSL Resolution for Membership</li> </ul> |                                      |                                       |
| Post Meeting Board Workshop Mon, Jun 26, 2023       |   |                      |                       |   |  |                                      | •School Board Meeting Self-Assessment |