



TO: Board of Commissioners

FROM: Mary Catherine Hannah, Alpena County Administrator
on behalf of the Plaza Pool Workgroup

DATE: June 20, 2022

RE: Recommendation from Pool Work Group for RFP Selection

As you are aware there has been a Pool Work Group working on finding solutions for the aging Plaza Pool. In February the Board of Commissioners approved issuing an RFP for APlex Expansion – Natatorium Conceptual Design Services with proposals due back at the end of March.

We received a total of six proposals/responses to the RFP – all from very reputable sources and solid companies with varying levels of experience in designing/building pool facilities. The Pool Work Group members engaged in a scoring exercise and decided on interviews with the top three organizations based on the scoring rubric. Those interviews were conducted in mid-May and early June. After the interviews some follow-up questions were advanced, and a small group started making reference calls to former clients listed by the groups as reference projects. Additionally, now that the group was aware of the amounts of the bid proposals they could work on funding. (See attached Bid Sheet for proposal costs)

After reviewing the proposals, considering the interviews and the reference calls, the Plaza Pool Committee recommends that the Board of Commissioners approve the C2AE proposal/bid and move forward with the Conceptual Design engagement. While C2AE is clearly the low bid, the Workgroup also feels strongly that they had a solid proposal, a good team, evinced a desire to work in partnership with the County and the Workgroup and a willingness to adapt as needed. The proposal is a ‘not to exceed’ proposal – therefore unless there is a change in the scope of the project there would not be any changes in the fees.

Based on the commitments thus far – the Pool Work Group would request a contribution from the County of \$3,000 so that they could take full advantage of the matching grant needed to fully fund the proposal.

\$ 50,000.00		family foundation (matching \$ up to)
	\$ 20,000.00	Besser Foundation
	\$ 5,000.00	First Federal Foundation
	\$ 5,000.00	Friends of the Plaza Pool
	\$ 5,000.00	community sponsorship asks
	\$ 1,500.00	City of Alpena request
	\$ 3,000.00	County of Alpena
	\$ 5,000.00	Youth & Recreation
\$ 44,500.00	\$ 44,500.00	
TOTAL	\$ 89,000.00	