



Wharton County Junior College

PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: Leigh Ann Collins

DATE: 6/9/2021

FROM: Michele Betancourt; Jennifer Mauch

DIV or UNIT: Distance Educations; Math and Physical Science

SUBJ: PPA request for: Lindsey Buckingham
 Title of PPA activity: Online Math 1342 Statistics Master Course Dev.
 Dates (or semesters) of activity: Summer 2021

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Develop Online Math 1342 as master course (due to new textbook) - To be delivered in Fall 2021.

1. Meet with DE Staff to review standards and expectations.
2. Submit completed "Getting Started" Module for review.
3. Submit one completed Learning Module for review.
4. Submit Final Course for Review.

a. Make any required revision indicated on OCE and Accessibility Feedback Form before start of course

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 2,100.00	\$ 2,100.00
TOTAL		\$ 2,100.00	\$ 2,100.00

Budget Number : 1110-1412-6092-400

C. **Approvals**

Supervisor: Michele Betancourt Digitally signed by Michele Betancourt
Date: 2021.06.09 09:46:47 -05'00'

Supervisor: Jennifer Mauch Digitally signed by Jennifer Mauch
DN: cn=Jennifer Mauch, o, ou=Wharton County Junior College, email=mauchj@wcjc.edu, c=US
 Date: 2021.06.09 14:35:19 -05'00'

Vice President: Jaw

President: Betty G. Melrose

Date: _____

Date: 6-9-2021

Date: 6-10-21

Date: 6-10-21

RECEIVED
 Vice President of Instruction
 Date: 6/9/21 Initial: JC