

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 05/10/22



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 05/03/22

To: **Board of Trustees**
Browning Public Schools

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: Virtual Event: General and Special Education Conference

Description: Request for Maureen Stott to attend the General and Special Education Conference, Live Virtual Event, May 13, 14, and 15, 2022. Meeting courses to include Fostering Equity in Special Education, Self-Regulation in Children, Interventions for Executive Function Difficulties.

Financial Impact: \$ 489.00

Funding Source (Budget/grant, etc.): SpEd Director Travel Budget: 115-76-160-2213-582-360

Attachment(s): Agenda/Leave Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

A Professional Continuing Education Event

2022 General & Special Education Conference

PRE-K THROUGH 21 YEARS

Live Virtual Event
Friday, Saturday, Sunday | May 13-15, 2022

CHOOSE FROM 15 INTENSIVE FULL-DAY COURSES

Internationally Renowned Speakers and Researchers will present on a variety of topics including:

- Brain-Based Learning Principles
- Self-Regulation Skills for ASD, ADHD, and Sensory Disorders
- Assistive Technology Solutions
- Intrinsic Motivators for the Classroom
- Effective Social Skills Training for Autism
- Interventions for Executive Function Difficulties
- Creating Effective IEP Meetings
- Universal Design for Learning (UDL)

... And MUCH more



Western Washington
University Graduate Credits

Professional CE
Hours:



ASHA CE
APPROVED PROVIDER



American
Occupational Therapy
Association
Approved Provider



Ensuring High Quality
Professional Development

NASW
National Association of Social Workers

Sponsored by:



REHAB SEMINARS
GENERAL & SPECIAL EDUCATION CONFERENCES



BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Maureen Stott
Building Special Services

Employee #89437
Substitute Name NA

LEAVE REPORT

Date of Leave May 13,14 & 15, 2022 Hours 8 Hours SR Type of Leave

Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop General & Special Education Conference Live, Virtual Event (Attach Brochure/Agenda)

Location Virtual

Departure Date 05/13/22

Return Date 05/15/22

Departure Time 09:00 am

Return Time 05:00 pm

Transportation: ☐ Personal Vehicle
☐ District Vehicle
☒ Professional Development

Mileage _____ =\$ 0

Per Diem _____ =\$ 0

☒ Registration PO# _____ =\$489.00

☐ Hotel PO# _____ =\$ 0

☐ Other PO# Airfare _____ =\$ 0

☐ Other PO# Luggage _____ =\$ 0

Sub Total \$489.00

Budget #115-76-160-2213-582-360 (100 %) \$489.00
_____ (%) _____

Check Total \$ -0-

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____