

Minutes of Board Meeting
The Board of Education
Levelland ISD

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A Regular meeting of the Board of Trustees of Levelland ISD was held Thursday, March 22, 2018, beginning at 6:00 PM in the Administration Building Boardroom, 704 11th Street.

Members Present: Pres. Tania Moody, Vice Pres. Rusty Gibson, Sec. DeEtte Edens, and Members Carrie Ellis, Paul Ochoa, Treva Potter, and Ronnie Watkins

Members Absent: None

School Officials Present: Superintendent Jeff Northern, Director of Personnel and Administrative Services Rodney Caddell, Chief Financial Officer Lance Terrell, Director of Curriculum Heidi Blair, Director of Instructional Services Donna Pugh, Director of SPECO Kathy Hutchinson and Secretary to the Board Sherry Alexander

Media Present: Kati Moody – Levelland/Hockley County Newspress
Jody Rose - KLVT Radio

1. Invocation/Pledge of Allegiance

Ms. Edens gave the invocation and led the Pledge of Allegiance.

2. Call to Order

Pres. Moody called the meeting to order at 6:03 p.m. and declared a quorum.

3. Public Forum

There were no requests to speak at public forum.

4. Consent Agenda Items

Pres. Moody pulled each of the listed consent agenda items to discuss and vote on separately.

A. Approval of Minutes

Sec. Edens made a motion to approve the minutes for the 2/15/18 regular meeting and the 3/6/18 special meeting as presented. Vice Pres. Gibson seconded the motion and it passed unopposed.

B. Approval of Summer School Calendar

Ms. Pugh informed the board that plans are being made to implement a summer school program, adding the District has ACE funds to help pay for the program this year. Ms. Pugh stated that without this grant, summer school could be cut immensely. Ms. Pugh stated there will be another ACE grant available next year, but it is competitive. Ms. Pugh provided a Summer School Schedule for 2018 with staff development for K-3 on June 1, 2018, and first day of instruction to begin on June 4 through June 29, 2018.

LIS/LMS/LHS staff development will be on June 5, 2018 with first day of instruction to begin on June 6 through June 29, 2018. The Extended Year and STAAR

Preparation/Remediation Program for grades 1-3 will be held at South Elementary.

Kindergarten and the bilingual program for grades PK-K will meet at ABC. The Migrant Program for grades PK-12 will be held at South. Breakfast and lunch will be served at South, Intermediate and Middle School. Ms. Ellis made a motion to approve the consent agenda item as presented. Mr. Ochoa seconded the motion and it passed unopposed.

C. Approval of Update 110

Supt. Northern informed the board of Policy Update BBB(LOCAL), which affects board members elections regarding the method of election, election date, terms and election schedule, and method of voting. Trustee Watkins made a motion to approve the policy as presented. Ms. Potter seconded the motion and it passed unopposed.

D. Approval of Staff Development Waiver

Ms. Blair informed the board that pursuant to TEC §25.081, the staff development waiver allows the district to train staff on various educational strategies designed to improve student performance in lieu of a maximum of 2,100 minutes of student instruction for districts that provide operational and instructional minutes. Ms. Blair stated LISD's District 2018-2019 Calendar includes 4 days for professional learning in place of student instruction for a total of 1,680 minutes. These days must occur between the first and last day of instruction. These PLC/PD days will be September 24, November 5, February 15 and April 1. Mr. Gibson made a motion to approve the consent agenda item as requested. Ms. Edens seconded the motion and it passed unopposed.

5. Consideration and Possible Deliberation Regarding Demolition of Old Lobo Stadium

Supt. Northern thanked Alan Wolf and Jeff Reed with Parkhill, Smith and Cooper and Jim McCutchin with McCutchin Construction for their attendance. Mr. Wolf thanked the board for allowing PSC the privilege of working for Levelland ISD's 2013 Bond Improvement Packages. Mr. Wolf complimented the administration, Board of Trustees and staff for all of their cooperation and efforts towards the bond projects, and stated that PSC is very proud for what Levelland will get to enjoy for many years to come.

Jim McCutchin informed the board that competitive sealed proposals were opened and read on March 6, 2018 for the demolition of the Old Lobo Stadium. Mr. McCutchin stated there were only 2 bids received, adding they were both good bids. Mr. McCutchin recommended Thrasher, Inc. from Plainview who had the low bid of \$131,000.00. Grant Hill and ZM Interiors submitted a bid in the amount of \$157,000.00. Mr. McCutchin stated that Thrasher, Inc. is familiar with Levelland and is bonded. The project is estimated to take approximately 30 to 60 days. Mr. Gibson asked the specifics as to what work will be done. Mr. McCutchin stated that the concession stands and the ticket booths on both sides will not be removed. Light poles, bleachers and concrete below the bleachers will be removed on the home and visitor sides. It was noted the concrete bases for the light poles will be left in place, as those could be 20 feet deep. The concrete at the bottom of the bleachers surrounding the stadium will not be removed, adding there is a potential for damage to the curbs around the track once the heavy equipment is on the field. Mr. McCutchin estimated costs to repair the concrete curbing potential damage to be between \$10,000 and \$15,000. He also spoke with Donny Barry about some possible electrical work regarding electrical transformers who estimated a cost between \$10,000 and \$12,000. Mr. Terrell stated there is \$200,000 budgeted for the demolition of the stadium. Supt. Northern stated the plan is to make this project as attractive and usable as possible. With the fencing and restrooms remaining in place, this will allow Intermediate students to use the field as a recreational facility. Mr. McCutchin stated he did not want the board to be disillusioned, as this will not look like a park when the work is complete. He stated that with board approval, a contract can be executed within the next couple of days with work to start as soon as next week. Pres. Moody thanked PSC and McCutchin Construction for a great job, stating that we have made it to the finish line. With no further comments, Vice Pres. Gibson made a motion to approve entering into contracts with Thrasher, Inc. who was ranked the highest in response to the District's request for competitive sealed proposals. Mr. Watkins seconded the motion and it passed unopposed.

6. Consider Approval of Financial Report

Mr. Terrell discussed the financial report for the period ending February 28, 2018. Mr. Terrell stated that Fund 161 will have an amendment under Function 41 for fees and legal costs that are currently being coded. Mr. Terrell stated the District will receive the remainder of the local revenue under Fund 181 in August at the first football game. Regarding Fund 199, Mr. Terrell asked the board to keep in mind there is a school year and a fiscal year with this report. He stated that August accruals are in this fiscal year but next school year. Mr. Terrell stated it is common standard to allow teachers to get a paycheck in the summer months, with that time period being only one-half through the fiscal year. Tax collections are 94.38% which is higher than this time last year. Mr. Terrell stated that technology spent more of their budget, with long term plans to come. Ms. Blair explained that switches went out twice this year at technology which was an unknown in the budget process. Mr. Terrell stated that the financials for the bond are complete except for the demolition of the old stadium. He added that PSC still has some fees that will be reallocated at the close-out of the Ag Farm, Cactus and security. Mr. Terrell explained the plan is to use the excess balance to pay for the repair to parking lots in order to take pressure off funds in the general account. Supt. Northern added that part of the money may be used to dress out the old Lobo Stadium.

Vice Pres. Gibson noted that the bond is under budget but there were no corners cut. Mr. Gibson stated it is important the public knows this. With no further discussion, Sec. Edens made a motion to approve the financials as presented. Ms. Ellis seconded the motion and it passed unopposed.

7. Consider Cancellation of Election for Single Member District 2 and Single Member District 4 Positions

Mr. Terrell informed the board the Office of the Secretary of State allows school districts to cancel an election for positions when they are unopposed. There was only one candidate, Tania Moody, to apply for a place on the ballot to represent single member District 2. In addition, one candidate, Treva Potter, applied for a place on the ballot to represent single member District 4. Mr. Terrell stated the Board may cancel the May 5, 2018 election for the single member District 2 position and declare Tania Moody elected to the position. In addition, the Board may cancel the May 5, 2018 election for the single member District 4 position and declare Treva Potter elected to the position. Mr. Terrell stated a Certification of Unopposed Candidates and the Order of Cancellation for District 2 and for District 4 are being presented for the board's consideration. Ms. Moody and Ms. Potter will be sworn in at the May 17, 2018 board meeting upon approval. Vice Pres. Gibson made a motion to approve the Order of Cancellation for single member District 2 and single member District 4. Trustee Watkins seconded the motion and it passed unopposed.

8. Consider Adoption of the 2018-2019 School Calendar

Ms. Blair informed the board that HB 2610, passed by the 84th Texas Legislature, amended TEC §25.081 by striking language requiring 180 days of instruction and replacing with language requiring districts to provide at least 75,600 minutes of instruction, including intermissions and recess. Ms. Blair stated this year's calendar includes 8 staff development/PLC days (4 classified as Staff Development Waiver days included in the 75,600 minutes), 5 workdays, 5 half days and 4 summer staff development days to complete the required teacher contract days. This calendar will provide 170 student instructional days and 187 teacher contract days. Ms. Blair stated returning staff will start on August 9, 2018 and students will begin classes on August 20, 2018, which is a week earlier than the timeline defined in TEC 25.0811. Ms. Blair reminded the board that local control for school start date in the form of a District of Innovation Plan was approved during the 2016-2017 school year. Ms. Potter made a motion to approve the 2018-2019 school calendar as presented. Mr. Ochoa seconded the motion and it passed unopposed.

9. Consider Budget Amendment

Mr. Terrell informed the board that the district has received more SHARS money than originally budgeted. He stated this amendment allocates some of that additional money to different functions in case those funds are needed to serve any additional special ed needs that may arise. Trustee Ellis made a motion to approve the budget amendment as presented. Sec. Edens seconded the motion and it passed unopposed.

10. Reports

A. Quarterly Reports

Mr. Terrell reviewed the quarterly reports. Regarding Reconciliation of Tax Collections, 94.38% of taxes have been collected. This time last year reported 92.91% of taxes were collected. Mr. Terrell stated there were some adjustments to the Cafeteria Report, as some employees moved campuses during the school year, creating a need to make adjustments so they have the same net profit. Regarding the Investment Report, Mr. Terrell reported that TEXPOOL continues to increase an interest percentage. Total interest earned in this quarter is \$14,840.51. The Worker's Compensation Report shows a reduction in pending claims to be (\$27,730.40), leaving a remaining balance of (\$1,420.62).

B. Superintendent Credit Card Report

Mr. Terrell reported there were no charges on the superintendents LISD credit card in the last reporting period dated January 13, 2018 to February 9, 2018.

C. Academic Report

Ms. Blair discussed Domain II for the A-F New Accountability System that is implemented by TEA. Ms. Blair stated the domain is graded according to student growth and relative performance. Ms. Blair provided a power point showing STAAR Test Inclusion Methodology that includes all tests (STAAR with and without accommodations and STAAR Alternate 2) combined, combines reading and mathematics, uses STAAR

progress measure, and uses same STAAR progress measure for ELs and non-ELs. Because the first STAAR tests are given in third grade, we can't assess growth using the STAAR Progress Measure until fourth grade. In high school, there are limitations to measuring growth with STAAR. It can only possibly be done for 9th graders who take Algebra I, and then only for 9th and 10th graders taking English I or English II. At this point, only Relative Performance will be analyzed in high school. Ms. Blair stated there are four categories that students can fall into: Does Not Meet, Approaches, Meets, and Masters. To show growth, a student must either advance to the next level or grow in the same category. If a student falls into the masters category, it is important for the District to maintain that student's scores. If that student falls down to meets, the District will not receive a point for that student's performance. If an Approaches student advances to Meets in the next grade level, the District will receive a whole point. If the student maintains or stays at the same level, the District will receive a half point. Ms. Blair stated the District is monitoring growth by comparing percent performance from the previous year to each assessment. NWEA MAP Assessments are using fall testing results to set growth goals, as well as reviewing winter testing results at the campus and grade level to determine where growth is consistent. In addition, administration is reviewing growth at the student level to drive student level interventions. Ms. Blair shared where current practices to measure relative performance are by reviewing the previous year's performance, monitoring the percent of students at the Meets, Masters and Approaches level on common assessments and practice tests, and to disaggregate data based on economically disadvantaged populations. Ms. Blair stated the District will get student level results this summer. Relative performance monitors how well the District performed against other Districts that are similar socioeconomically. Levelland ISD is 70 percent socioeconomically disadvantaged. Ms. Blair stated she prefers the relative progress figure for determining the schools rating in Domain II because it compares Levelland ISD to districts with similar obstacles. Ms. Blair stated the state will take the score for either student growth or relative progress that the District scores higher in and will use that to determine the District's overall accountability rating. Ms. Blair stated that in comparison to other districts with our demographics, we are outperforming them. Ms. Blair stated she is optimistic that relative performance will play a heavy role in the calculations.

D. Election of ESC 17 Board of Directors

Supt. Northern informed the board the positions that are up for election for the ESC 17 Board of Directors are uncontested. Therefore, incumbents Alan Henry, Place 1, Tom Hesse, Place 4, and Cindy Purdy, Place 7 were re-elected to serve three year terms effective June 1, 2018 through May 31, 2021.

E. Board Report

There were no reports from the board at this time.

F. Superintendent Report

Supt. Northern informed the board that Senate Bill 1566 requires every current board member to complete 3 hours of Evaluating and Improving Student Outcomes (EISO) training by September 1, 2018. If all seven board members and the superintendent are present at this training, then the training will fulfill the requirement for Team of 8 training and the Evaluating and Improving Student Outcomes (EISO) training. If anyone is absent, the board will have to complete 6 hours of training. The service center will offer multiple trainings that will be offered at the ESC Service Center or via ITV.

Mr. Northern reminded the board of the upcoming ESC/TASB Spring Workshop that will be on Tuesday, April 17 at the service center. Board members can receive up to 4 hours of training credit. Members were asked to RSVP before April 13.

11. Personnel

A. Retirements, Resignations, Change of Assignments, Auxiliary New Hire

Mr. Caddell informed the board of the following personnel:

Retirements:

Rita Huerta (effective 2-28-18)	Bus Driver	Transportation
John Ewerz (effective 5-25-18)	Computers/Yearbook	High School
Leesa McCasland (effective 5-25-18)	PPCD Aide	ABC

Resignations:		
Robert Wood (effective 5-25-18)	Science/Boys Athletics	High School
Katelyn Franklin (effective 5-25-18)	Pre-Kindergarten	ABC
Jeffrey Strayhorn (effective 5-25-18)	Science/Boys Athletics	High School
Karen Alvidrez (effective 3-20-18)	ESL Teaching Aide	Intermediate

12. Executive Session
The Board of Trustees retired to executive session at 8:05 p.m. to discuss personnel issues (TX Gov. Code 551.074). Closed session convened at 8:11 p.m. and ended at 8:50 p.m. There was no action taken.
13. Adjourn
The meeting was adjourned at 8:52 p.m.

Tania Moody, President

DeEtte Edens, Secretary