

No. _____



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC _____ Approval of Sale of Salvage Equipment _____

SUBMITTED BY: _____ Mr. Mike Garza _____ **OF:** _____ Support Services _____

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: _____ February 16, 2010 _____

RECOMMENDATION:

It is recommended that the United ISD Board of Trustees approve the Resolution to authorize the Administration to sell surplus items by sealed bids, direct sales or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:




UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: Board of Trustees

FROM: Mike Garza 
Director of Support Services

RE: Surplus Salvage Sale

Date: February 17, 2010

Attached is a list of salvage equipment and furniture that no longer is serviceable by the school district. These items were retrieved from different campuses / departments and declared damage, unsafe, and unusable. I have also provided memos from Food Service and Transportation departments who have submitted items for the auction tentatively scheduled for March 27, 2010.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **February 17, 2010**

Date

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

SURPLUS SALE March 6, 2010	
	TOTAL
14' CHAIRS	30
16' CHAIRS	169
18' CHAIRS	188
1997 FORD CARGO VAN	1
AC ADAPTER	4
AMPLIFIER	2
APC	19
ARTIFICIAL PLANTS	5
AUDIOTRONICS TUTORETTE	1
BASEBALL BATS	6
BATTERY BACK-UP FOR D.M.	1
BATTERY CASE	18
BED	3
BELT SANDER	1
BENCH	3
BIKE	1
BOARDS	19
BOOK (box)	10
BOOK CASE	5
BOOKSHELF	5
BULLETIN BOARD	2
CABINET	27
CABINET PANEL	7
CABLES (BOX)	14
CALCULATOR	96
CAMERA	14
CAR SEAT	1
CARPETS (KINDER)	5
CARRIERS	3
CART RACK	3
CARTS	148
CASES	2
CASSETTE PLAYER	18
CASSETTE RECORDER	112
CD DRIVE	6
CD PLAYER	12
CHAIR RACK	5
CHAIRS	1128
CHANNEL RECEIVER	3
CHART STAND	6
CISCO NETWORKING	4
CISCO SWITCH	13
CLOCK	5

COALLATOR	5
COFFEE MAKER	1
COMBOS	315
COMPUTER DESKS	13
COMPUTER PARTS (BOX)	64
COMPUTER STAND	15
COMPUTER TABLES	9
COPIER	12
CORDS	1
CPU	690
CRIB	1
CUBBIES	2
DASHBOARD LIGHT	1
DECK	1
DESK	146
DESK RETURN	1
DESK TRAY RACK	2
DETECTION SYSTEM	2
DISC DRIVE	6
DISC PLAYER	20
DOCUMENT CAMERA	6
DOORS	5
DRAWERS	2
DVD PLAYER	12
EARPHONES	55
EASLE	2
EDUCATIONAL MEDIA	7
EIKI LANGUAGE MASTER	28
EIKI PROJECTOR	72
ELEVATION INDICATOR	1
ELMO	25
FAN	3
FAX MACHINE	11
FILING CABINET	72
FILM STRIPS	30
FIRST AID KIT	1
FISH TANK	2
FLOPPY DRIVE	5
FOLDER MACHINE	1
GLOBES	5
HANGERS	4
HEADPHONE COVERS	10
HEADPHONES	304
HOLE PUNCHER	4
HUB STACK	1

HUTCH	1
IMAGE MAKER	1
IRON BOARD	2
JACKBOX	2
KEYBOARD TRAY	2
KEYBOARDS	74
LAMINATING MACHINE	6
LAMP	1
LAPTOP	198
LASER DISC PLAYERS	6
LEARNING SYSTEM	4
LETTER HOLDER	1
LIGHT SIRENS	5
MAPS	1
MARQUEE LETTERS (BOX)	1
MATRESSES	6
METAL DETECTORS	1
MICROWAVE OVEN	12
MIRROR	3
MONITORS	405
MOUSE	11
MOUSE PAD	2
OFFICE CHAIR	5
OVERHEAD PROJECTOR	319
OVERHEAD PROJECTOR GLASS	6
PAINT	23
PALLETS	14
PANTRY	3
PAPER CUTTER	1
PARTITIONS	16
PHONE	17
PLASTIC LETTERS (BOX)	1
PLAY FURNITURE	51
PODIUM	1
POLICE CAR CAGE	2
POPCORN MACHINE	3
POWER ADAPTERS	7
POWER SWITCH	1
PRINTER	341
PRINTER CARTRIGE	3
PRINTING PAPER	4
PROJECTOR SCREEN	4
QUICK PADS	22
RACKS	9
RADARS	2

RADIO	88
RECORD PLAYER	4
RECORDS	40
RECTANGULAR TABLES	31
REFRIGERATOR	11
REMOTE	4
REPLICATOR	1
ROUND TABLES	24
RUG	3
SAFE BOX	1
SATELLITE PRO	3
SAW	5
SCALE	2
SCANNER	22
SCANTRON MACHINE	1
SCOOTERS	7
SCREEN	8
SECURITY SYSTEM	2
SHARPERNER	1
SHELF	31
SHREDDER	3
SINKS	6
SMARTBOARD	1
SOFA	3
SOFTWARE	4
SPEAKERS	17
STAGE STAIRS	4
STAND	40
STAPLERS	8
STEREO	22
STOOLS	31
STORAGE BOXES	4
STOVE	5
STUDENT CHAIR	52
STUDENT DESK	338
SWIMMING POOL	2
SWITCH	1
T.V.	125
T.V. CART	14
T.V. STAND	1
TABLE	205
TABLE LEGS (BOXES)	20
TAPING MACHINE	1
TEACHER CHAIR	34
TEACHER DESK	22

THERMA BINDER	1
TIRE	1
TRAMPOLINE	1
TRASH CAN	21
TRAY	8
TYPEWRITER	22
UPS	2
VACUUM	4
VCR	50
VISION TESTER	1
VOLLEYBALL NET	2
VOLLEYBALL POLE	1
VOLLEYBALL STANDS	2
WASHER	3
WATER COOLER	1
WATER DISPENSER	1
WHEEL BARREL	1
WOOD BOX	2
WOOD DRAWER	4
WOOD HAND WASHER	1
WOOD SQUARES	3
WORLD MAP	17
ZIP DRIVE (BOX)	32
TOTAL ITEMS	7133



UNITED INDEPENDENT SCHOOL DISTRICT

Adalberto Ramirez
Director of Food Service

MEMORANDUM

TO : Mike Garza
Director of Support Services
United ISD

FROM : Adalberto Ramirez
Director of Food Service

SUBJECT : SURPLUS FOOD SERVICE EQUIPMENT

DATE : February 01, 2010

We have reviewed the surplus equipment at the Food Service Department. The following equipment is recommended to be sold as surplus. Items in the following list have been declared either damaged and/or no longer usable.

DESCRIPTION EQUIPMENT:	QUANTITY
Vulcan Skillets No# 000703 & 500742, 501224, 501252	3
Warmer – Carter/Hoffan No# 501386, 501660	2
Filing Cabinets – No# 41622	2
Victory Warmer Cabinet No# 500129	1
Cooler Upright – Traulsen No#009275	1
Warmer Cabinet Traulsen No#809274	1
Small Warmer – Crescor No# 500161	1
Victory Warmer No. # 002038	1

The following items are not of sufficient value to be given an inventory number:

Ticket Racks – Beige	4
Aluminum Bun Pans	40
Servolift Aluminum Pan Racks Open	9
Servolift Aluminum Pan Rack Closed	1

Compressors - 3 Trane Orange 2 Black	5
Microwaves Panasonic	2
Garbage Disposal Insinkerator	1
Condensor – Tecumseh	1
Walk-in doors – Hobart & Vulcan	2
Condensers – A/C Trane	2
Evaporator Coils	4
Exhaust Hood Housing Only	1
Serving Cart - Purple	1
Stainless Steel 2 Compartment Sink	1
Steamtable American Ware 3 Wells	1
Walk-in Freezer Door Foster with Frame	1
Ice Chests (collapsible portable cooler) W/out inserts	365
Condensor Cover Only	1
Metal Shelf 3 Bin	1
Metal Chairs Blue	3
3 Grey Trash Cans & 1 Blue Trash Cans	4
Foil Bags	196
Plastic Inserts	118
Mop buckets - Brute	7
Wood Work Table	1
Air curtain housing only	1
Rolling TV Cart	1
Dayton motor Green	1
Marathon motor Grey	1
Circulatory pump Red	1
Water Heaters Ruud	2

Chairs Grey	7
Exhaust Hood Complete - Cook	1
Air Condition window unit no housing	1
Edlund Can Opener	1
Fan Blades	3
Crockpot – Hitech	1
Walk-in Drain Pans	2

Please do not hesitate to contact me if you have any questions.

xc: Mr. Eduardo Zuñiga, Associate Superintendent
Mrs. Consuelo Gonzalez, Director of Fixed Assets
Ms. Cynthia Urbano, Fixed Assets Officer



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

Inter-Department Memorandum

TO: Mike Garza, Director of Support Services
Connie Gonzalez, Fixed Assets Director
FROM: Joe E. Aranda, Director of Transportation
DATE: February 01, 2010
SUBJECT: SURPLUS SALVAGE SALE

The following school buses and vehicles have been identified by this department as no longer usable and are disposable equipment occupying valuable yard parking space. Please proceed to include these listed items in the next surplus salvage sale.

<u>VEH #</u>	<u>YEAR</u>	<u>MAKE</u>	<u>BODY</u>	<u>VIN #</u>	<u>MILEAGE</u>
#086	1995	Blue Bird	Bus	1GDM7T1PORJ521202	
#017	1999	International	Bus	1HVBBABM0XH209429	
#161	1999	GMC	Suburban	3GKGC26F8XG522477	

All of these buses have engines and/or transmissions that are unrepairable, the major usable parts have been removed and tires are worn out and dried up.

Other automotive & heavy equipment parts that have been identified as unusable or obsolete are listed on the attached tally sheet.

Tire-Changer (Model #4401 – UISD Tag #130543)

Transportation Department
Joe E. Aranda, Executive Director of Transportation
501 Eden Lane - Laredo, Texas 78045 - (956) 473-6437 - Fax (956) 473-6260