

Three Rivers School District

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Instructional Resources/Instructional Materials

The Board believes that proper care and judgment should be exercised in selecting basic instructional materials. While the Board retains the authority to approve district instructional materials adoptions, it authorizes the superintendent to develop and implement administrative regulations governing how selections are determined. Such procedures will provide for administrator, staff, parent, and student and community involvement and employ suitable selection criteria to ensure that the recommended instructional materials will meet the needs of the program, students, teachers and community.

The board is responsible for the selection of instructional materials with the assistance of district personnel, and involving parents, students, and community members that reside in the boundaries of the district.

Any person responsible for the adoption of textbooks or the approval of instructional materials may not prohibit the use of, or refuse to approve the use of, textbooks or instructional materials on the basis that the textbooks or instructional materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260(1)(a)-(e), i.e., are Native American, European, African, Asian, Pacific Island, Chicano, Latino, Middle Eastern or Jewish descent, have disabilities, are immigrants or refugees, or are lesbian, gay, bisexual or transgender.

Any person responsible for the selection or retention of library materials may not prohibit the selection or retention of, or refuse to select or retain, library materials on the basis that the library materials include a perspective, study or story of, or are created by any individual or group against whom discrimination is prohibited under ORS 659.850 i.e., race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, age or disability.

The district will review instructional materials in accordance with the State Board of Education adoption cycle. Each instructional program and basic instructional materials will be reviewed on a seven-year cycle (as fiscally possible) and recommendations for appropriate instructional materials will be made.

Recommended instructional resources and materials will be free of racial, color, national origin, religious, disability, age, marital status, gender identity, sexual orientation or sexual bias. The instructional materials will contain appropriate readability levels, support the district's adopted curriculum content, provide ease of teacher use, be attractive and durable and be purchased at a reasonable cost.

The district will establish a process and timeline for regularly determining and considering whether the textbooks and other instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge.

All core instructional materials recommended for adoption need to be approved for use by the Board. Prior to Board approval, parents and interested district patrons will have the opportunity to review the

recommended instructional materials and be encouraged to provide opinions about them and their use in the classrooms.

The district may choose to independently adopt core instructional materials which are not on the state approved list, using state-approved selection criteria.

Definitions

“Instructional Materials” includes core instructional materials, supplemental materials, school library materials, and classroom library materials.

“Core instructional material,”¹ sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core instructional materials may include adaptive or personalized learning programs, digital textbooks, and print textbooks and are adopted and paid for by the district. Core instructional materials may include such instructional materials as a hardbound or a softbound book or books or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

“Supplemental instructional materials” means instructional materials used as part of the course of study, which are not part of the core instructional materials. They contain materials to supplement and/or differentiate core instruction and are generally teacher selected. These materials are not adopted by the Board. Materials required or assigned to be used as part of a class may be considered supplemental instructional materials, regardless of the source or location of the material.

“Library materials” includes educational or literary materials that are nonfiction or fiction and that are available in print or an electronic format. “Library materials” does not include textbooks or instructional materials that are selected under ORS 337.120, 337.141 or 337.260.

“School library” means any collection of library materials made available to students at school, either at a central location of the school, at a common area for one or more grades of the school, or through an online remote education program. The use of these materials may not be required for a particular class, but they may be selected by students to use. These materials are not adopted by the Board.

“Classroom library” means any collection of library materials made available to students in a single classroom or a common area accessible by two or more classrooms in district schools. The use of these materials is not required for the class, but they may be selected by students to use. These materials are not adopted by the Board.

Core Instructional Materials

The Board retains the authority to approve core instructional materials used in district schools and authorizes the superintendent or designee to develop and implement administrative regulations governing selection and adoption of such materials. Procedures will provide for involvement of administrators, staff, parents, students, school board, and community members; will use established selection criteria to contribute to the attainment of district, program, and course or grade-level goals; and will reflect recent knowledge, trends, and technology in the field.

¹ This comes from OAR 581-011-0050(1), referring to instructional materials which must be adopted by local school boards.

The district will review core instructional materials in accordance with the State Board of Education adoption cycle. Each core instructional program and its instructional materials will be reviewed on a seven-year cycle, and any resulting recommendations will be issued by district administration to the Board for approval. All recommended core instructional materials shall be approved by the Board prior to use. The adoption of textbooks by the Board and any committee shall be done in a manner compliant with ORS 337.260. The district will establish a process and timeline for regularly determining and considering whether core instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge. All requests for reconsideration of core instructional materials may be considered under administrative regulation IIA-AR(2) - Reconsideration of Core Instructional Materials.

For core curriculum approved pursuant to this policy the district will create a two year implementation plan which must include goals for implementation of the new curriculum, procedures for monitoring student progress, and regular updates to the school board by the district administrator.

Supplemental Instructional Materials

All supplemental instructional materials will be selected by teachers, principals, librarians, and/or others, as determined appropriate using the established selection criteria. Decisions regarding the use of, or refusal to approve the use of, supplemental instructional materials shall be made in a manner compliant with ORS 337.260. Such materials will contain suitable readability levels and support the district's adopted curriculum content. Materials will be used for their intended audience.

All requests for reconsideration of supplemental instructional materials may be considered under administrative regulation IIA-AR(3) - Reconsideration of Supplemental Instructional Materials.

School Library Materials

All school library materials will be selected by a district librarian or library manager using established selection criteria. The selection or retention of library materials in a school library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels. All requests for reconsideration of school library materials may be considered under administrative regulation IIA-AR(4) - Reconsideration Library Materials in a School or Classroom Library.

Classroom Library Materials

All classroom library materials will be selected by a classroom teacher and/or other staff as appropriate using the established selection criteria. The selection or retention of library materials in a classroom library shall be made in a manner compliant with Section 2 of Senate Bill 1098 and using the established selection criteria. Such materials will contain suitable readability levels. Teachers are responsible for knowing the available materials in their classroom library. All requests for reconsideration of classroom library materials may be considered under administrative regulation IIA-AR(4) - Reconsideration Library Materials in a School or Classroom Library.

All supplementary materials and library resources will be selected cooperatively by teachers, principals, librarians and sometimes with the assistance of students and parents. Recommended supplementary materials and library resources will also be free of racial, color, national origin, religious, disability, age, marital status, gender identity, sexual orientation or sexual bias. The instructional materials will contain

appropriate readability levels, support the district's adopted curriculum content, provide for ease of teacher use, be attractive and durable and be purchased at a reasonable cost.

Selection Criteria

The following selection criteria serves as guidelines to ensure instructional and supplemental materials align with district goals, state standards, and our local community.

Instructional materials will:

1. Be aligned with District and State Curriculum Standards;
2. Be suitable for the educational environment in quality and authenticity. To contribute to the attainment of the district, program, and course or grade-level goals; and will reflect recent knowledge, trends, and technology in the field;
3. Contain content that can be taught objectively, fosters critical thinking, allows for viewpoint diversity, and encourages students to be thoughtful and curious about complex or controversial topics;
4. Provide fair and accurate representation of the many religions, ethnic, and cultural groups and their contributions to Oregon and American heritage, culture, sciences, literature and arts;
5. Be age appropriate²/developmentally appropriate in theme and content for optimum learning and development;
6. Not be pervasively, obscene, or pornographic;
 - a. Materials will not contain sexual content with the primary purpose of eliciting sexual arousal or promoting sexual experimentation; acts of human masturbation, sexual intercourse or fondling or other erotic touching of human genitals or the pubic region must be deemed inappropriate and made inaccessible to students in any school setting.
 - b. The threshold for objective criteria content should be classified as meeting the objective criteria only if it includes descriptive or depictive elements of the objective criteria. Mere references to actions or topics, without detailed description, should not qualify.
7. Materials will not contain gratuitous or vulgar profanity, including ethnic or gender slurs, that are not founded in the cultural norms of the premise of the literature.
8. Not overtly or purposefully promote illicit drug use, alcohol use, or self-harm.

The district's comprehensive sexual education program is governed separately. Nothing in this policy shall restrict or conflict with state-mandated curriculum so long as it is consistent with Oregon law. Compliant with ORS 336.465 parents/guardians and members of the community who reside in the district retain the

² Age appropriate: sexual risk avoidance education 42 US Code 710 (e) definitions (1) the term " age appropriate" content that is suitable in terms of topics, messages, and teaching methods to the developmental and social maturity of the particular age or age group of children or adolescents, based on cognitive, emotional, and behavioral capacity typical for the age or age group.

right to inspect the curriculum and parents/guardians can exempt their student out of all or part of this Instruction.

To be in compliance with the requirements of federal law, the Board directs the superintendent to distribute curriculum materials and instructional supplies to district schools in such a manner that ensures all schools receive equivalent materials.

END OF POLICY

Legal Reference(s):

[ORS 336.035](#)
[ORS 336.840](#)
[ORS 337.120](#)
[ORS 337.141](#)
[ORS 337.150](#)
[ORS 337.260](#)

[ORS 337.511](#)
[ORS 339.155](#)
[OAR 581-011-0050 - 0117](#)
[OAR 581-021-0045](#)
[OAR 581-021-0046](#)

[OAR 581-022-2310](#)
[OAR 581-022-2340](#)
[OAR 581-022-2350](#)
[OAR 581-022-2355](#)

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2024).
Title VI of the Civil Rights Act, 42 U.S.C. § 2000d (2024); 28 C.F.R. §§ 42.101-42.106 (2024).
Title IX of the Education Amendments, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12133 (2024); 29 C.F.R. Part 1630 (2024); 28 C.F.R. Part 35 (2024).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2024).
Senate Bill 1098 (2025).

~~Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2018).~~
~~House Bill 3041 (2021).~~

Cross Reference(s):

IFA/IFB - Curriculum Research/Pilot Projects
IIAA - Library Materials Selection and Adoption
INB - Controversial Issues
KH - Public Gifts to the District
KL - Public Complaints