

Browning Public Schools Board Agenda Request

Meeting To Be Held: October 12, 2021



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: _____
- This action request pertains to Elementary (only) High School/District Wide

Date: 10/5/21

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Rebecca Rappold
Title: Director of Curriculum/Instruction

Subject: CSA: Project Success Writing Training 2021-2022

Description: Marci Burd will attend the Project Success Writing Training offered by Colleen Wilson October 21 & 22, 2021.

Financial Impact: \$200.00 (\$100 x 2 days +18% Fringe)

Funding Source (Budget/grant, etc.): Title I: Schoolwide 115.90.494.2213.320.230

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 10/7/21

Board Approval: 10/12/2021

Contractor: Marci Burd

Phone: _____

Address: _____

P.O. Box or Street Address

City State Zip

Type of Project/Service (be specific): Instructional Support for Written Language Instruction at KW/Vina in Project Success Writing Training

Contracted Dates: 10/21/21 & 10/22/21

Rate per hour/per day: \$100.00/hour x 2-days = \$200.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): _____ = _____

Total Project Cost = \$200.00

Contract to be paid from:

Title I: Schoolwide 115.90.494.2213.320.230

Independent Contractor:

Submit invoice on completion

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Rebecca A. Rappold

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office