Village of River Forest
Policy for Crossing Guards

The primary responsibility of school crossing guards is to protect school children walking to and from schools within River Forest. Crossing Guards have no arrest powers or authority to issue motor vehicle citations. Crossing guards are assigned to control pedestrian and vehicular traffic at fixed posts determined to be necessary by the Village or school.

The Village of River Forest maintains a contract with a third party vendor to provide crossing guard services for students traveling to and from their homes and their respective schools. The intergovernmental agreement between the Village and School District 90 dictates the responsibility of payment of the crossing guards. In absence of any agreement, the cost of the crossing guards is to be paid for by the schools requesting the crossing guard. The Village is responsible for any improvements to the right-of-way including, but not limited to, the installation and maintenance of signage and pavement markings.

The request to add or remove a crossing guard may be made by either the school or the Village. The requesting party will notify the other party that a request is being made. After notification is made, the site will be surveyed by the Police Department and/or the Engineering Department to gather data and make observations. Additional studies may be requested if needed. The observations will include, but are not limited to:

- The age of the students who are crossing.
- The width of the street and the number of lanes of traffic students must cross.
- The sight distance at the crossing.
- Safe gaps in traffic.
- Presence of traffic control devices, including traffic signals, signs and pavement.
- The speed of vehicles at the crossing.
- Volumes of traffic and pedestrians.
- The attendance boundary and walk zone for each school.
- The distance the crossing is from a school and the type of adjacent land use.
- Crash history of the crossing.

After the observations and data review has concluded, a report with a recommendation will be generated by the Chief of Police and forwarded to the Traffic and Safety Commission for a review and recommendation to the Village Board and the School Board. Once reviewed by the School Board, the Superintendent of Schools will notify the Village Administrator of its intent to implement any additional crossing guards, if recommended.

In even years, the police department and school district will review existing locations requiring school crossing guards and review intersections where conditions have changed and may warrant consideration.

Crossing guards are to be placed at the following locations:

District 90
Lake and Park
Lake and Franklin
Oak and Lathrop
Oak and Jackson
Chicago and Lathrop
Chicago and Jackson
Roosevelt Middle School Parking Lot (2)
Division and Franklin
Division and Lathrop

Placed Until SWRTS Recommendations Are Made
Oak and Park
Oak and Franklin
Oak and Ashland

St. Luke's
Lake and Ashland

SAFETY - CROSSING GUARDS: SHARED RESPONSIBILITY WITH VoRF

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See also: Village of River Forest Policy for Crossing Guards, D90/VoRF IGA - August 2010