

Purchase Request #3
Regular Board Meeting March 27, 2018
Consideration of Approval to Contract for Training Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve an Interlocal Agreement between the University of Texas Arlington (UTA) and Collin County Community College District for the purchase of training services through the UTA contract with TMAC for use by the Continuing Education, Workforce and Economic Development.

BACKGROUND

Reference number (REF) 4133 was issued to track the volume of spend for this agreement. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

The agreement is pursuant to the authority granted by the "Texas Interlocal Cooperation Act," Chapter 791, Texas Government Code. This is an ongoing agreement activated only by the District's issuance of a Purchase Order. This agreement will be highly beneficial to the taxpayers of Collin County due to the anticipated savings related to volume purchasing.

IMPACT OF THIS ACTION

Continuing Education, Workforce and Economic Development provides contract training and individualized courses in key industry areas requiring content experts and proven curriculum that must be developed quickly and dynamically to meet the rate of business change. Because Continuing Education, Workforce and Economic Development does not employ full-time instructional staff, there is an ongoing need to partner with third party vendors like TMAC to meet this critical business and industry need. TMAC specialists work with a wide range of manufacturing firms to provide industry expertise, training and implementation of best business practices.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization for \$100,000.00 which is budgeted in the Continuing Education, Workforce and Economic Development department's 2017-2018 operating budget and subsequent year's budgets subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031

MONITORING AND REPORTING TIMELINE

The term of contract will be April 1, 2017 through August 31, 2019 with the option to renew annually upon mutual agreement and Board approval.

RESOURCE PERSONNEL

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