



Memo

To: Harlem Board of Education

From: Josh Aurand

Date January 20, 2021

Re: Spyglass Audit Agreement

I am recommending the approval of an agreement with The Spyglass Group, LLC, which is a telecommunication audit service that will analyze the District's telephony/data services such as voice, data, internet that will help in reducing telecommunication expenses. Spyglass will analyze the District's usage records and customer service records to find any inefficiencies that can be corrected to save money. Based on the findings of the audit, SpyGlass will recommend ways to help in Cost Recovery (refund), Service Elimination Savings and/or Cost Reduction Savings. These recommendations will only be implemented if elected by the District. This audit process will be completed in approximately 1 month.

