

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION**

**June 14, 2021**

**7:00 PM**

**Vicksburg High School - PAC**

**MINUTES**

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Meeting called to order by President Knowles at 7:11 pm.

Members Present: Jennifer Buikema, Tina Forsyth, Carol Lohman, Dan Grabowski, Stephanie Willoughby, and Virgil Knowles

Members Absent: David Schriemer

Board Secretary: Amy Manchester

Administrators Present: Keevin O'Neill, Steve Goss, Gail VanDaff, Matt Van Dussen, Dennis Kirby, Amie McCaw, Ruth Hook, Mike Barwegen, Sarah Bacalia, Alyssa Tompkins, Sarah Dyer, Nancy Spicketts, Karen McKinstry, Rick Place, Adam Brush, Matt Hawkins, Don Puckett

Guests: Lisa Coe, Jenn Rodas, Kelly MacDonell, Anne Marie Fleming, Jeanine Mattson-Gearhart

**I. SUPERINTENDENT'S REPORT**

**I.A. Recognitions**

Pathways graduation was last Thursday with 30 graduates. Congratulations to students and staff.

Supt. O'Neill recognized Dr. Sarah Bacalia, the new Indian Lake Principal replacing Ruth Hook.

HS was recognized by US News and World Report as an outstanding High School.

**I.A.1. Tobey Elementary Promising Practice**

Supt. O'Neill congratulated Principal Mike Barwegen and staff for the award received for the Promising Practice program.

**I.A.2. 2020-2021 Excellence in Education Award - Jeanine Mattson-Gearhart**

Special Education Director, Jeanine Mattson-Gearhart recognized VHS Special Education Teacher, Anne Marie Fleming, who received a Parent Advisory Committee Award.

**I.B. Board Meeting Dates for 2021-22 School Year**

**I.C. Legislative Update**

Supt. O'Neill stated that the district is waiting for the budget proposal for which the deadline is usually July 1<sup>st</sup>. Unfortunately, a bill (SB537) has been introduced which rescinds the July 1 deadline. This is disappointing as school districts need to have

this information to plan for the upcoming school year. There is also a proposal to expand the Great Start Program for all eligible 4 year olds. This is good news and will provide services to many more children.

#### I.D. Staffing Update

Supt. O'Neill provided a staffing update and answered questions from the Board.

### II. REPORTS AND PUBLIC INQUIRY

#### II.A. Food Service Update - Sarah Dyer

Food Service Director, Sarah Dyer, presented the Dairy Bid information and recommended that Cedar Crest Dairy be awarded the Dairy bid. The Board thanked Mrs. Dyer for the extra work and dedication in providing meals to students this school year.

##### II.A.1. Dairy Bid Report

#### II.B. Budget and Finance Report - Steve Goss

##### II.B.1. Budget Progress Report for the Month Ending May 31, 2021

Asst. Supt. Goss presented the Budget Progress Report for the Month Ending May, 2021 showing total revenue of \$ 23,814,513; total expenditures of \$ 23,428,537 and deficiency of revenues over expenditures of \$(385,976).

##### II.B.2. 2020 Bond Update

Asst. Supt. Goss provided information on the bid received for the stadium fencing improvements. The administration recommends approval of the bid from Farm and Garden in the amount of \$168,340.00

II.B.3. Recommendation to amend the 2020-21 budgets and adopt the Appropriations Resolution for 2021-2022 budgets for the following funds: General Fund, Food Service, 2020 Building & Site Fund, Debt Service Funds (2007, 2014, 2020), Special Revenue Fund.

II.C. Annual Public Hearing to Consider the District's 2021-22 Budgets and Proposed Property Tax Millage Rate: The meeting was opened to the public at 8:07 pm. No one in the audience wished to comment and the meeting was closed at 8:08 pm.

III. Audience: No one wished to address the Board on a non-agenda item.

### IV. BOARD ACTION REQUIRED

V. Approval of the following VCS Board Meeting Minutes: A motion for approval was made by Lohman and supported by Forsyth. Motion carried unanimously.

V.A. Regular Board Meeting Minutes - May 10, 2021

V.B. Special Board Meeting Minutes - May 27, 2021

VI. Approval of General Fund Invoices Totaling \$277,625.31 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Willoughby. Motion carried unanimously by roll-call vote.

VII. Approval of Purchase Card Disbursements for April Totaling \$165,163.74 - ROLL CALL VOTE: A motion for approval was made by Buikema and supported by Grabowski. Motion carried unanimously by roll-call vote.

VIII. Approval to amend the 2020-21 budgets and adopt the Appropriations Resolution for 2021-2022 budgets for the following funds: General Fund, Food Service, 2020 Building & Site Fund, Debt Service Funds (2007, 2014, 2020), Special Revenue Fund - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth. Motion carried unanimously by roll-call vote.

IX. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2021-22 - ROLL CALL VOTE: A motion for approval was made by Buikema and supported by Willoughby. Motion carried unanimously by roll-call vote.

X. 1st Reading Approval to Award the 2021-22 Dairy Bid to Cedar Crest Dairy in the amount of \$75,348,30 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Grabowski. Motion carried unanimously by roll-call vote.

XI. Approval to award the following contract based on the results of competitive bids, to be funded with proceeds from the 2020 Bond - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Willoughby. Motion carried unanimously by roll-call vote.

XI.A. B.P. 32.3 - Stadium Fencing Improvement - Farm N Garden - \$168,340.00

XII. Approval of Tenure for the following Teachers - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman. Motion carried unanimously by roll-call vote.

XII.A. Noreen Heikes - HS

XII.B. Kayla Roberts - HS

XII.C. Whitney Bast - SL

XII.D. Kim Bond - SL

XII.E. Mikela Higgason - SL

XII.F. Kris Fulton - SL

XII.G. Kellie Hillsburg - SL

XII.H. Ravenna Kahler - SL

XII.I. Lauren Ireland - IL

XIII. Approval of a Fifth Year of a Five-Year Probation for the Following Teachers - ROLL CALL VOTE: A motion for approval was made by Buikema and supported by Forsyth. Motion carried unanimously by roll-call vote.

XIII.A. Justin McDonald - HS

XIII.B. Kyle Roberts - HS

XIII.C. Jennifer Heeres - MS

XIII.D. Cindy Kessler - SL

XIII.E. Breanna Welling - SL

XIII.F. Jill Boudrie - IL

XIII.G. Sawyer Duncan - IL

XIV. Approval of a Fourth Year of a Five-Year Probation for the Following Teachers -  
ROLL CALL VOTE: A motion for approval was made by Willoughby and supported by  
Buikema. Motion carried unanimously by roll-call vote.

XIV.A. Sarah Bacalia - HS

XIV.B. Angie First - HS

XIV.C. Chelsey Brink - SL

XIV.D. Laura Richardson - SL

XIV.E. Chelsie Schimp - SL

XIV.F. Callie Baker - IL

XIV.G. Sarah Fleming - IL

XIV.H. Jori Machiela - IL

XIV.I. Kristen Roberts - IL

XIV.J. Heather Richeson - IL

XV. Approval of a Third Year of a Five Year Probation for the Following Teachers -  
ROLL CALL VOTE: A motion for approval was made by Lohman and supported by  
Forsyth. Motion carried unanimously by roll-call vote.

XV.A. Emily Chalut - HS

XV.B. Jared Meyer - MS

XV.C. Josh Noble - MS

XV.D. Jillian Roth - MS

XV.E. Kristina Spanding - MS

XV.F. Melissa Collins - SL

XV.G. Maddie Haskell - SL

XV.H. Morgan Ryskamp - SL

XV.I. Jessica Quist - SL

XV.J. Angie Byrne - TY

XV.K. Katie Salik - TY

XV.L. Aaron Willett - TY

XVI. Approval of a Second Year of a Five Year Probation for the Following Teachers - ROLL CALL VOTE: A motion for approval was made by Grabowski and supported by Buikema. Motion carried unanimously by roll-call vote.

XVI.A. Hugh Thiel - MS

XVI.B. Amber Cousins - SL

XVI.C. Kim Parsons - TY

XVII. Approval of a Second Year of a Two Year Probation - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman. Motion carried unanimously by roll-call vote.

XVII.A. Shannon Reed - MS

XVIII. Approval to Renew Membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2021 through July 31, 2022 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman. Motion carried unanimously by roll-call vote.

XIX. 2nd Reading Approval of World Language Spanish and French Levels 1-4 Curriculum Proposal - ROLL CALL VOTE: A motion for approval was made by Willoughby and supported by Forsyth. Motion carried unanimously by roll-call vote.

XX. 2nd Reading Approval of VCS Policy 8500 - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Grabowski. Motion carried unanimously by roll-call vote.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:21 p.m.

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President Virgil Knowles

July 12, 2021

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Secretary Amy Manchester