



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M**

TO: Qaiyaan Harcharek, President
Members of the School Board

THROUGH: Rich Carlson, Interim Superintendent

DocuSigned by:
Richard Carlson
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THROUGH: Fadil Limani, Chief Financial Officer

FROM: Craig Jones, Director Maintenance and Operations

DocuSigned by:
Craig Jones
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DATE: August 30, 2021

SUBJECT: Contracts over \$10,000-Scott's Superior Painting & Drywall Memo No: SB22-034
(Action Item)

2020-2025 STRATEGIC PLAN SUMMARY

4.1 FACILITIES: Establish safe, modern and high-performing learning facilities.

4.2 FINANCIAL STEWARDSHIP: Ensure financial management based on what is best for our students.

Issue Summary:

In accordance with applicable Board policy, contracts and MOA's \$10,000 or greater require Board approval. BP3312

Background:

The North Slope Borough School District requires periodic maintenance and upkeep of units that are leased. On January 3, 2016, the previous Director of Maintenance & Operations entered into a five-year Lease Agreement with the Lessor for the property 7633 A Saya Street, Utqiagvik, AK. Based on the lease agreement, the monthly installment for the leased property was for \$1,650 for a 5-year term commencing on July 1, 2017 and ending on June 30, 2022.

On January 16, 2017 the School District and the Lessor executed an addendum to the lease providing for a special provision in which the School District agreed to cover the cost of labor, buying and shipping the paint supply to Utqiagvik, AK in order to paint the main two-story building, efficiency apartment and shed. The special provision took into consideration the length of the lease and the discounted monthly installment.

Length of Contract:

Contract will take in effect upon approval of the Board memo. The work is scheduled to be completed on or before June 30, 2022, weather permitting. In the event the weather is not permissible for the work to be completed by June 30, 2022, the District, specifically M&O will make an addendum to the agreement which will allow the encumbrance to carry over into FY23.

Funding Source and Purchase/Contract Amount:

Professional & Technical	100.200.600.000.410	\$11,765.00
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Available Budget:

Available budget is \$107,063.08

Budget Line Transfer:

N/A

Grant Funding:

There are no grant funds associated with the funding of identified contract and/or purchase.

Compliance with BP 3311

N/A as the dollar amount of the contract is less than \$20,000.

Proposed Motion:

“I move that the NSBSD Board of Education approve the above \$10,000 and greater proposals for Scott’s Superior Painting & Drywall, in an amount not to exceed \$11,765.00 as described in this memo and related attachments.”

Moved by _____ Seconded by _____

Vote _____