

Adopted: 9/10/2015 Burnsville-Eagan-Savage School District Regulation 509
Reviewed: ~~10/25/2016~~ PRC 10/21/25
Revised: 3/31/2017
Rescinds: 10/21/25

~~509R ENROLLMENT OF NONRESIDENT STUDENTS~~

~~Variance/Open Enrollment Process~~

~~Students desiring to enroll in an elementary school in ISD 191 who live outside of the district will need to complete an Open Enrollment application for the school they desire to attend at the enrollment center. Applicants for magnet programs may need to complete additional information to meet entrance requirements and should contact the magnet program to initiate the enrollment process.~~

~~Students currently attending a school do not need to re-enroll.~~

~~The selection process for Open Enrollments will be followed:~~

- ~~— A. If there are more applicants than space available, a lottery will occur on the 20th of the month to determine entrance. Applicants with siblings in the requested building, or parents employed by the school district will get preference.~~
- ~~—— 1. If space is available in the building, the selected family's first choice will be granted.~~
- ~~—— 2. If space is not available in first school and applicant designated a second and/or third choice, the following procedure will be followed:~~
- ~~—— 3. If space is available in the next building desired, the selected applicant's second choice will be granted.~~
- ~~—— 4. If space is not available in the second building and space is available in the next building desired, the selected applicant's third choice will be granted.~~
- ~~— B. If there is no space in any schools of choice, then the district will offer a school with space. If the applicant declines the offers they may;~~
- ~~—— 1. Be placed back in the pool for a later lottery if space becomes available;~~
- ~~—— 2. Or, withdraw their open enrollment application and apply at a later date.~~
- ~~— C. Lotteries for Magnet Programs will occur once all required application materials are accepted for eligibility. Not every Magnet Program requires additional eligibility components.~~

~~Cross References: Burnsville-Eagan-Savage School District Policy 509~~