

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Work and Regular Sessions from March 19, 2025
Date:	April 16, 2025
Division/Department:	President's Office
RECOMMENDATION:	Approval of the Minutes for March 19, 2025



**BOARD OF EDUCATION MEETING
MINUTES
March 19, 2025**

**Clackamas Community College
Roger Rook Hall – room RR 111 A & B
19600 Molalla Ave,
Oregon City, OR 97045**

WORK SESSION

Chair Jane Reid called the Work Session of the Clackamas Community College Board of Education to order at 6:02 p.m. on March 19, 2025, in Roger Rook RR 111 A & B.

I. SABBATICAL ABSTRACT

Amanda Coffey, Full-time Faculty in English and Co-Chair of the Sabbatical Committee, provided the sabbatical abstract which included the background on the process, how staff apply, and the following report and presentation.

II. SABBATICAL PRESENTATION BY ELIZABETH CARNEY

Elizabeth Carney, Faculty in Online Learning, shared that her sabbatical was to research equity-informed assessment principles and practices that could be applied in her role as the College's Assessment Coordinator. Elizabeth found frameworks and real-world advice that would guide her moving forward. She shared the preliminary results from a national survey that she had helped develop as part of the Grand Challenges in Assessment project. All the research informed Elizabeth's design of a faculty learning community that supports faculty in using rubrics for more equitable learning.

III. SABBATICAL PRESENTATION BY MICHAEL PATTERSON

Michael Patterson, Science Faculty, shared that during his sabbatical he accomplished three objectives. First, Participating in the American Association of Anatomists' and the Human and Anatomy and Physiology Society's annual conferences and their pre/post-conference hands-on workshops. Next,

redesigned the BI-233 lab content with more performance-based active-learning modules and incorporated the information learned from the conferences, along with additional research. Lastly, updated the BI-233 Moodle platform, to allow students to create their own exam study guides, and to foster online learning if students are unable to attend class, whether due to illness or school emergency closure.

IV. SABBATICAL PRESENTATION BY AJ SMITH

AJ Smith, Skills Development Faculty, shared his literature review of effective classroom management strategies, placing special emphasis on the context of Adult Basic Skills (pre-college) students and classrooms. In addition, he included a review of established techniques for respectful de-escalation of problem situations when they occur. This includes an analysis of various stages of the cycle of escalating behavior and strategies for intervention and de-escalation at each phase. AJ synthesized the information into a presentation document to share with faculty who work with the Adult Basic Skills students as well as the wider college teaching community.

Chair Reid adjourned the Work Session at 6:55 p.m.

REGULAR SESSION

I. CALL TO ORDER

Chair Jane Reid called the regular meeting of the Clackamas Community College Board of Education to order at 7:03 p.m. on February 19, 2025.

II. ROLL CALL

PRESENT:

7 – Board Members Jane Reid, Josephine “Jo” Crenshaw, Kathy Hyzy (via Zoom), Wade Hathhorn (via Zoom), Irene Konev, and Rob Wheeler

ABSENT:

1 – Board Member Aaron Woods

COLLEGE

REPRESENTATIVES:

6 – President Tim Cook, Vice President David Plotkin, Vice President Jeff Shaffer, Full-time Faculty Representative Lars Campbell, Association of Classified Employees President Jennifer Pope (via Zoom), Recorder Kattie Riggs, and other CCC staff

III. LABOR AND LAND ACKNOWLEDGEMENTS

Chair Reid called upon Rob Wheeler to read the Land and Labor Acknowledgements.

IV. PUBLIC COMMENTS

Chair Reid called upon those wishing to speak before the Board.

There were none.

V. CONSENT AGENDA

1. The Board considered the approval of the following:
 - a. Minutes (Work and Regular Sessions) 02.19.2025
 - b. 2025 – 2030 Academic Calendar
2. The Board acknowledged the acceptance of the following:

- a. Monthly Financial Reports
- b. Personnel Report
- c. Fall Enrollment Report

R24/25-19 Motion made by Jo Crenshaw, seconded by Kathy Hyzy, to approve and accept Consent Agenda items 1a through 2c. The motion carried by the following vote:

Aye: 6 – Board Members Jane Reid, Jo Crenshaw, Wade Hathhorn, Kathy Hyzy, Irene Konev, and Rob Wheeler

VI. NEW BUSINESS – FIRST READ

1. 2025 – 2026 Board Meeting Schedule

Chair Reid mentioned that she had a potential conflict and asked the other Board members if they would mind moving the August Board Retreat from August 23, 2025, to August 16, 2025. There seemed to be not voiced concerns at the meeting and the Chair requested the Board members let Secretary Kattie Riggs know of any conflicts or issues.

VII. NEW BUSINESS – ACTION

1. 2025/2026 Tuition and Fees

Christy Owen, Dean of Business Services, requested the Board approve the proposed tuition increase for the 2025-2026 fiscal year, a 3% increase in in-state tuition (approximately \$4 per credit hour) and a comparable increase for out-of-state tuition (\$9 per credit hour) with the general fees remaining unchanged.

R24/25-20 Motion made by Rob Wheeler, seconded by Jo Crenshaw, to approve the rate increase of \$4 per credit hour for in-state tuition and \$9 per credit hour for out-of-state tuition. The motion carried by the following vote:

Aye: 6 – Board Members Jane Reid, Jo Crenshaw, Wade Hathhorn, Kathy Hyzy, Irene Konev, and Rob Wheeler

VIII. STUDENT/FACULTY PRESENTATIONS

1. High School Connections and Partnerships Program Update with student(s)

Ashley Sears, Interim Dean of Institutional Effectiveness & Planning, introduced Ni’Cole Sims, Director of High School Partnerships.

Ni’Cole introduced student Peyton Riggs from Molalla High School to share her experience in the college’s expanded options program.

Peyton Riggs, Junior at Molalla High School, shared how she is the first student at Molalla High School taking classes at CCC that will count toward her high school diploma and achieving a college degree.

Ni’Cole also shared the experience of Townsend Weiler from Estacada High School even though Townsend was unable to make the meeting. After which, Ni’Cole shared the various programs included within her department’s purview including High School Plus, Expanded Options, Early College, Advanced College Credit, and CTEP. Ni’Cole walked through some data regarding headcount numbers for the last couple of academic years. Ni’Cole highlighted achievements and impacts by the various programs they support and shared video links for videos created to help with the visibility and promotion of programs that are offered. Ni’Cole also shared the articulation agreements with Willamette University and others. She shared the Career Technical Education (CTE) showcase would be April 8, 2025, High School Partners & Leadership Luncheon would be April 17, 2025, and the CTE Summer Camp, August 11 – 15, 2025.

IX. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

1. Associated Student Government (ASG)
2. Classified Association (ACE)
3. Full-Time Faculty Association (FTF)
Lars Campbell, FTF President, shared about the staff-lead student trips to Death Valley for the science department and Journalism students to New York for the Media Conference. Lars also shared the Math department organized a screening of the movie “Counted out” and shared highlights from the music and theatre departments.
4. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)

X. COLLEGE REPORTS

1. President’s Report
Tim Cook, President, shared that federal impacts continue to cause staff a lot of work. Staff forums being held. He provided a Shared Governance update, and the fundraiser run he will be doing this summer (ROCCS – Running for Oregon Community College Students).
Jeff Shaffer, Vice President of Finance and Operations, shared a Bond update including the Owner’s Rep selection process with Wenaha Group rising to the top.

XI. BOARD OPERATIONS

1. Board Chair Business Report
2. Oregon Community College Association (OCCA) Report
Chair Reid shared about the OCCA Legislative Summit and the Day at the Capitol speaking with legislators. She recognized the student from CCC that attended the Day at the Capitol.
3. CCC Education Foundation Report
Jo shared the Foundation report.
4. Board of Education Community Reports

Each Board member provided updates about things they had participated in over the last month or two.

XII. ADJOURNMENT

Chair Reid adjourned the meeting at 8:07 p.m.

Date

Kattie Riggs, Recorder

Jane Reid, Board Chair

Tim Cook, College President

DRAFT