



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

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Memorandum

To: Finance Committee

From: Donna Oberg, Assistant Superintendent – Business Services

Date: October 3, 2013

Re: Replacement of Band Uniforms

The high school band uniforms have been worn for the past 17 years. The uniforms were purchased through the support of the District, Music Boosters and community members. The life of the uniforms is coming to an end as they are becoming harder to clean and repair due to their age.

I would like to replace the uniforms for the 2014-2015 school year. The Music Boosters have started a fundraising campaign (see attached flyer) to fund a portion of the new uniforms. In the past, the District funded 50% of the purchase with the other 50% coming from the Music Boosters and community donations.

The estimated cost is \$113,000. This includes the marching band uniforms, concert band tuxedos, and concert dresses for the ladies. I would go out to bid for these but need to have the bid documents available in November so the uniforms can be ordered in January.

I would like your input on the process to purchase the uniforms for the 2014-2015 school year.