



River Forest
Public Schools

Administration Building

7776 Lake Street

River Forest, IL 60305

708-771-8282

MEMO

Date: 11/1/2022

To: Dr. Ed Condon

From: Dr. Alison Hawley

RE: Kindergarten Program Review Committee Update

Enclosed please find the agendas for the September 27, 2022 and October 27, 2022 Kindergarten Review Program Committee meetings. After the initial September meeting, Working Groups were formed to investigate the potential implications a full-day Kindergarten program could have on District 90 finances, facilitates, and student growth and achievement. Working Groups will also review geodemographic data, develop a survey to garner community feedback, and a communications plan to highlight committee progress. Each working group also meets monthly in between the full committee meeting times. The full committee will continue to meet monthly through December.

At the December 6, 2022 Committee of the Whole meeting, the Board of Education will receive an update on committee progress, and engage the community in discussion related to the work of the Kindergarten Program Review Committee through a Townhall format.

Kindergarten Program Review Process – Committee Membership

Member	Role	School
Casey Godfrey	Elementary School Principal	Lincoln
Diane Wood	Elementary School Principal	Willard
Kathleen Fleming	Instructional Specialist	Willard
Barb Garvey	Kindergarten Teacher	Willard
Lori Suzuki	Kindergarten Teacher	Lincoln
Jackie Peters	Grade 1 Teacher	Willard
Maggie Berg	Grade 2 Teacher	Lincoln
Mona Mann	Specials Teacher	Lincoln
Luke Politis	Elementary Teacher Aide	Lincoln
Sarah Lim	EL Teacher	Willard
Sharon Payton	Social Worker	Lincoln
Juan Alegria	External Equity Partner	NEP*
Laura Crawford	Early Childhood Community Leader	CEC**
Shannon Ellison	Early Childhood Community Leader	CEC**
Respicio Vasquez	River Forest Community Member	River Forest
Devin Howe	Parent	Lincoln
Rashida Dairyko	Parent	Willard
Dawne Simmons	Director of Communications	District
Debbie Lubeck	Director of Student Services	District
Alison Hawley	Assistant Superintendent of Instruction	District
Anthony Cozzi	Consulting Member – Finance and Facilities	District
Ed Condon	Consulting Member - Superintendent	District

*NEP – National Equity Project

**Center for Early Childhood



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Kindergarten Program Review Committee Meeting

Agenda

September 27, 2022

3:30-5:00pm

1. Welcome and introductions (Alison)
2. Meeting norms (Casey)
3. Role and scope of the Kindergarten Program Review Committee (Alison/Ed)
4. Overview/history of past reviews (Ed)
5. Review of timeline (Alison)
6. Working groups – Composition, purpose, and meeting arrangements (Chairs)
7. Full-group questions (Alison/Ed)
8. Open comments (All)

Confirm proposed full-group meeting dates:

Thursday, October 27, 2022 (3:30 PM)

Thursday, November 17, 2022 (3:30 PM)

Tuesday, December 13, 2022 (3:30 PM)

KINDERGARTEN PROGRAM REVIEW COMMITTEE MEETING

Tuesday, September 27, 2022

3:30pm-5:00pm

WELCOME AND INTRODUCTIONS



Please share your name



Relationship to D90 or
River Forest Community



What you hope to
accomplish as a member of
this committee

MEETING NORMS

Listen actively - respect others when they are talking

Speak from your own experience instead of generalizing ("I" instead of "they," "we," and "you").

Do not be afraid to respectfully challenge one another by asking questions, but refrain from getting personal – focus on the ideas not the person

Participate to the fullest of your ability – community growth depends on the inclusion of every individual voice

The goal is not to necessarily agree - it is to gain a deeper understanding

Be conscious of body language and non-verbal responses – they can be as disrespectful as words

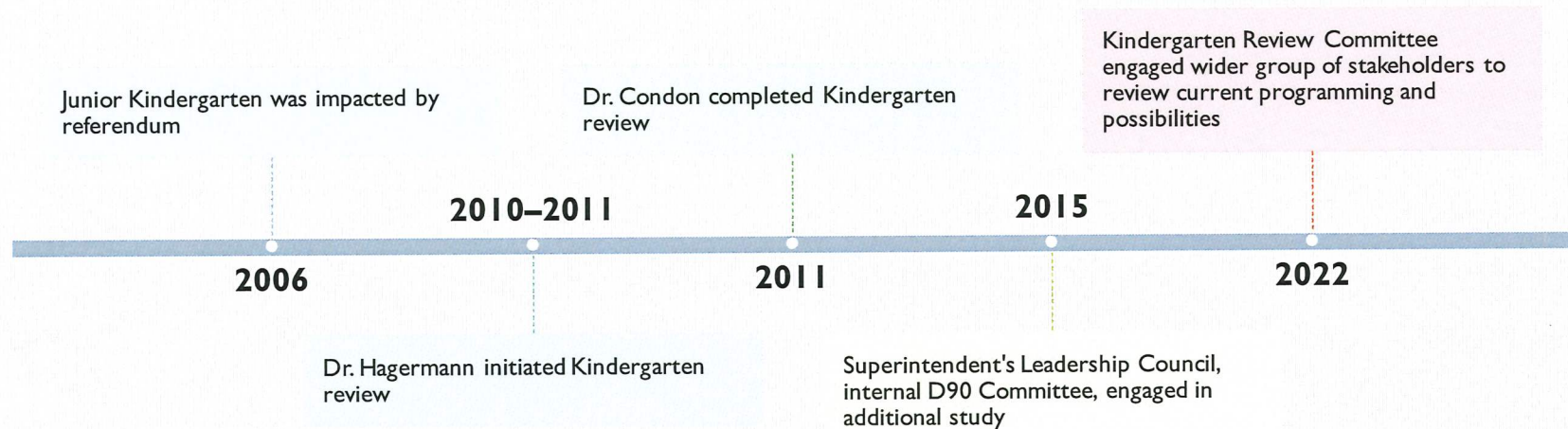
Address disagreements within the meeting structure - not on social media

Assume good intentions

ROLE AND SCOPE OF KINDERGARTEN PROGRAM REVIEW

Improve	Improve understanding of how kindergarten aligns with broader instructional programming
Ensure	Ensure District 90 is providing a strong academic foundation for all students
Garner	Garner an improved understanding of the student and family experience
Analyze	Analyze current resources (facilities and finance) that support programming across the District
Facilitate	Facilitate a transparent review process through regular communication to all stakeholders
Conduct	Conduct a balanced review based on research, facts and data gathered through investigative process

OVERVIEW/HISTORY OF PAST REVIEWS





ANTICIPATED
PROGRAM
REVIEW
TIMELINE

Date	Major Tasks/Actions
September	Establish Committee and hold initial meeting
October	Working groups convene
November	Initial update at Board of Education COW meeting
December	COW meeting (Town Hall format): community engagement session and progress report
January	Analyze data and compile/draft recommendation
February	Present recommendation to Board at COW meeting

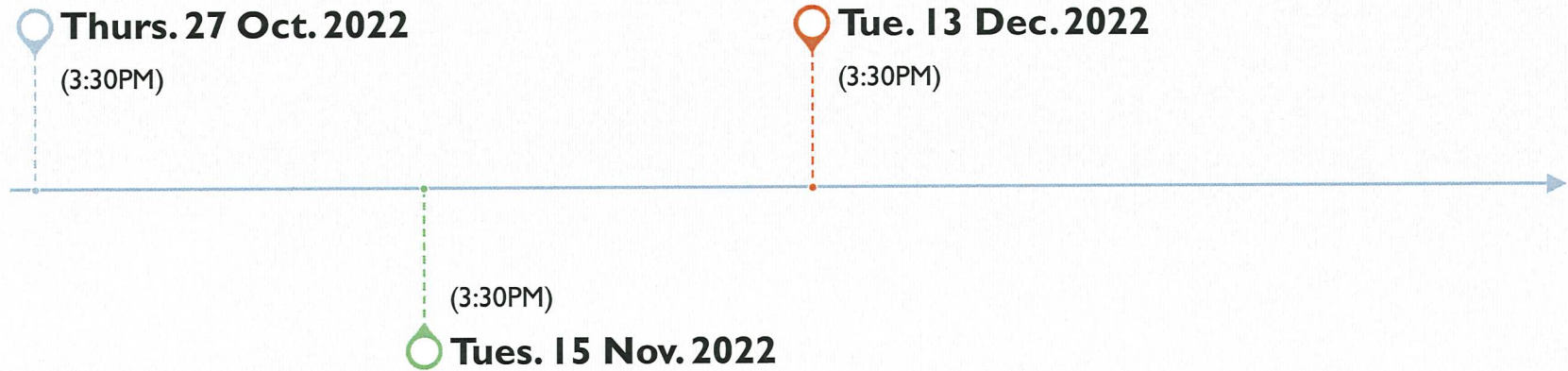


WORKING
GROUPS

WORKING GROUP	CHAIR(S)
LITERATURE REVIEW	KATHLEEN FLEMING
SURVEYS	ED CONDON
DATA/GEODEMOGRAPHIC	DEBBIE LUBECK
FACILITIES	CASEY GODFREY & DIANE WOOD
FINANCE	ANTHONY COZZI
COMMUNICATIONS	DAWNE SIMMONS

FULL GROUP QUESTIONS

CONFIRM FULL GROUP MEETINGS





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Kindergarten Program Review Committee Meeting Agenda
Willard Elementary LLC
October 27, 2022
3:30-5:00pm

1. Welcome back! (Alison)
2. Working Group Updates (Chairs)
3. Board of Education Committee of the Whole KPRC Update (Ed)
4. Review of timeline (Alison)
5. Full-group questions (Alison/Ed)
6. Open comments (All)

Upcoming meetings:

Tuesday, November 15, 2022 (3:30 PM)

Tuesday, December 13, 2022 (3:30 PM)

KINDERGARTEN PROGRAM REVIEW COMMITTEE MEETING

October 27, 2022

3:30pm-5:00pm

Willard Elementary LLC

MEETING NORMS

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Assume good intentions

WORKING GROUP UPDATES

- Literature Review – Kathleen Fleming
- Facilities – Diane Wood and Casey Godfrey
- Finance – Anthony Cozzi
- Surveys – Ed Condon
- Data & Geodemographics – Debbie Lubeck
- Communication – Dawne Simmons



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FULL GROUP QUESTIONS?

**River Forest Public Schools District 90
Kindergarten Program Review Committee Working Groups
Fall 2022**

Working Group	Literature Review
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Chair	Kathleen Fleming
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Members	
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Working Group Objectives

Review of current literature related to the impact/effects of full-day Kindergarten related to: <ul style="list-style-type: none">• Low-income students• EL students• Equitable outcomes• High-performing, affluent school districts• Social-emotional development• Impact over time

Possible Resources

- | |
|--|
| <ul style="list-style-type: none">• West Ed Policy Brief• ISBE Early Childhood Resources• Stanford Center for Educational Policy Analysis• ERIC Digest• American Institutes for Research• Other |
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Working Group	Surveys
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Chair	Ed Condon
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Members	
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Working Group Objectives

- Determine target group(s) for the survey
- Review survey(s) from previous Kindergarten program reviews
- Develop balanced survey to accommodate feed back from all members of the target audience
- Partner with Communications working group to disseminate survey to community
- Review and summarize results

Possible Resources

- Past D90 Kindergarten Program Review surveys
- Survey instruments used by other school districts

Working Group	Data/Geodemographic
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Chair	Debbie Lubeck
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Members	
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Working Group Objective

Gather information related to trends in student enrollment (D90 and parochial/private schools), comparable District Kindergarten programming, Demographic data provided by outside provider.

Possible Resources

- D90 enrollment history for Kindergarten and Grade 1
- Enrollment projections
- ISBE data related to increase in full day Kindergarten programs across State of Illinois
- Student Growth and Achievement Data: KIDS assessment, AIMSWeb Plus, KIP, FIP, and MAP

Working Group	Facilities
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Co-Chair	Casey Godfrey and Diane Wood
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Members	Anthony Cozzi (consulting)
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Working Group Objective

- Review current use of space in Elementary Schools
- Develop options for possible Kindergarten classroom locations
- Identify possible challenges/barriers to space reconfiguration

Possible Resources

- Maps of Lincoln and Willard Elementary Schools
- Current layout/use of space

Working Group	Finance
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Chair	Anthony Cozzi
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Members	
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Working Group Objective

Determine impact of full day Kindergarten on roster related staffing, renovation/reconfiguration of spaces, five-year financial projections, one-time versus ongoing cost implications.

Possible Resources

- Education Fund Expenditures
- Operations and Maintenance Expenditures
- Working Cash Fund Expenditures
- Projected Ending Fund Balances

Working Group	Com munications
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Chair	Dawne Simmons
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Members	
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Working Group Objective

Provide timely communications related to Kindergarten Program Review progress and updates

Possible Resources

- Weekly Updates
- Committee Meeting Updates
- Informational videos
- Feedback from Town Hall Meeting