



ASSISTANT SUPERINTENDENT'S MONTHLY REPORT – SEPTEMBER 2023

Student Learning and Achievement	<ul style="list-style-type: none"> ● Reviewed Summer Programming including Enrichment Options, Credit Recovery and Intervention ● Continued review of summative data from 2022-23 ● Began school based data meetings in preparation of school improvement planning ● Continued set-up of EduClimber, our new data system ● Reviewed instructional software renewals
Community Engagement	<ul style="list-style-type: none"> ● Began planning a community based Book Festival in conjunction with Granby Education Foundation and the Granby Public Library
Safety and Social Emotional Well-Being	<ul style="list-style-type: none"> ● Met with Farmington Valley Health District to review their community health assessment and mental health resources ● Built relationships with new teachers and staff ● Reviewed new legislation at administrative retreat
Budget Development and Fiscal Management	<ul style="list-style-type: none"> ● Began writing Open Choice Academic and Social Support Grant, as well as Title I, II, III and IV Grants ● Participated in hiring committees for key teaching positions and completed the Granby Memorial Middle School Principal Hiring Process
Embracing Diversity	<ul style="list-style-type: none"> ● Oriented our third Teacher in Residence ● Monitored Open Choice enrollments ● Supported Family Engagement Specialist in summer and back to school registration and transportation processes
Professional Learning	<ul style="list-style-type: none"> ● Planned and facilitated New Teacher Orientation and Administrative Retreat ● Finalized professional learning plan for 2023-24 ● Collaborated with consultants on professional learning plans for Great Schools Partnership and Teachers College ● Developed meeting schedule for all regular meetings and confirmed membership ● Programmed teacher evaluation system and forms in Talent Ed Perform