

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
TRUTH & TAXATION HEARING  
REGULAR SCHOOL BOARD MEETING  
December 2, 2010

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The Truth & Taxation Hearing of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Bill Bresin on Thursday, December 2, 2010 at 6:00 p.m. at the District Office Building. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Dan Kieger, Karen Morehead, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Member Rapheal was absent.

Lawrence Martini, Director of Business Services, gave a presentation on the tax levy process and the proposed 2011 property tax levy. The presentation was followed by an opportunity for the School Board and citizens to comment and question.

Member Grafft moved, seconded by Member Morehead, to adjourn the hearing at 6:55 p.m. All members voted aye and the hearing was adjourned.

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Bill Bresin on Thursday, December 2, 2010 at 7:00 p.m. at the District Office Building. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Dan Kieger, Karen Morehead, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Member Rapheal was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Tim Schingen from the local cable TV station gave an update on happenings at the new Ranger 20 TV station.

Lino Lakes resident Ann Merino spoke of the proposed changes to the community use of school facilities policy and the financial impact it would have on groups such as scouting.

5. STUDENT ACHIEVEMENT:

Activities Director Joel Olson introduced Open Minds Club advisors Dan Koch and Angie Nelson who, along with five students, reported on the status of the new senior high club.

Joel Olson introduced boys' cross country coach Deno Johnson and girls' cross country coach Eric Kaluza who, with students from the teams, reported on the successes of their fall sports.

Scandia Elementary – Principal Julie Greiman reported on the AmeriCorps grant Scandia Elementary received this year. The grant for Minnesota Reading Corps, allowed for the hiring of a reading teacher to help Scandia Elementary students grade K-3 become more fluent in their reading skills.

Positive Happenings:

Dan Kieger reported that there was a ribbon-cutting ceremony for the new gym floor at last night's girls' basketball game.

Karen Morehead reported that she has attended many PTA/PTO meetings, plays, concerts, programs and activities, including turkey bingo.

Joe Grafft has been working with a film crew at the STEP program, and participated in a roundtable discussion at Linwood Elementary.

Kathy Bystrom attended concerts, turkey bingo, PTA/PTO meetings at Forest View/Forest Lake Elementary's, the SHIP meeting, curriculum and instruction meeting, and announced that this year's winter clothing drive through the Forest Lake Children's Fund has received a lot of support from the local business community.

Erin Turner reported that she read a favorite book to a Wyoming Elementary 4<sup>th</sup> grade class, attended the Forest Lake City tree lighting, and visited the senior high FACS preschool program.

Bill Bresin attended the Linwood PTA meeting where the school budget was discussed.

REPORTS:

Buildings & Grounds – Member Kieger reported that the Buildings & Groups committee met with Joe Johnson, the “Green Guy”. His video will be shown at the next committee meeting.

Communications – Member Bystrom reported that the Communications Committee reviewed the kindergarten packet materials and the levy and bond materials, discussed an all-school reunion next spring, and marketing the language immersion program.

Finance – Bill Bresin reported that the Finance Committee reviewed the audit results, budget adjustments, and the state's dire economic outlook.

Policy – Dan Kieger reported that the Policy Committee reviewed the two policies up for first reading this evening, and the three policies receiving second readings.

Staff Welfare – Bill Bresin reported that the Staff Welfare committee discussed the hiring of the new Director of Administration and Human Resources, discussed the levy and bond election results, and the budget reduction process.

City of Forest Lake – Member Morehead reported that members of Willowbrook Church, who had been meeting at the senior high, have signed a lease for space in the Lakes Shoppes. Ms. Morehead stated that she has welcomed the new city staff members and invited them to attend school functions.

Superintendent's report – Dr. Linda Madsen reported that budget reduction information-gathering meetings have begun around the district. There are many upcoming holiday concerts and programs. Basketball games have begun to be played on the new senior high gym floor, STEP students are involved with Project SEARCH through Medtronic and some of our

students will be featured on electronic billboards around the Twin Cities area. Senior High debate coach Robyn Madsen has won a Diamond Award, the Forest Lake/Forest View Elementary Grandparents Day was well-attended by over 900 grandparents. The next legislative forum will be at 6 pm on Tuesday, January 4, at a Forest Lake location yet to be determined, and Dr. Madsen recognized Ron Spies at this, his last School Board Meeting, and thanked him for his many years of service to education and especially the Forest Lake School District.

7. CONSENT AGENDA ITEMS:

Member Grafft moved to approve consent agenda items 7.1–7.4. The motion was seconded by Member Morehead, all members voted aye and the motion carried.

7.1 Approved the Minutes of November 4, 10 & 15, 2010.

7.2 Approved the Bills as of December 2, 2010.

7.3 Classified Personnel:

A. Resignation: Sheila Hughes – eff. 12/22/10.

B. Employment:

1. Elaine Litecky – 11-1-10.
2. Darcy Overland – eff. 10-3-10.
3. Andria Sterbentz – eff. 11-1-10.

C. Transfer: Michael Loescher – to temp. Head Custodian at FLE Nov. 11, 2010 through Sept. 30, 2012.

D. Unpaid Leave of Absence:

1. Thad Chergosky – Nov. 9 through Dec. 10, 2010.
2. Deborah Meyer – Oct. 26 through Feb. 1, 2011.
3. Martha Pyle – Nov. 11 through Dec. 15, 2010.
4. Barbara Rowley – part-time LOA from Oct. 26 through Jan. 26, 2011.

E. Decrease Hours:

1. Tanya Feidt – from 3 hrs. to 2.5 hrs./day eff. 11-15-10.
2. Gerri Sheldon – from 3 hrs. to 2.5 hrs./day eff. 11-15-10.

F. Additional Hours:

1. Pamela Rundhaug – from 7 to 7.5 hrs./day, 185 days, eff. Nov. 1, 2010.
2. Debra Tyson – from 4.5 to 5 hrs./day, 185 days, eff. Nov. 1, 2010.

G. Additional Positions:

1. Special Ed Para II at Forest View, 6 hrs./day, 37 wk./yr., eff. 12-7-10.
2. Special Ed Para II at Forest View, 3 hrs./day, 35 wk./yr., eff. 12-7-10.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

1. Jan Mrozinski – Change policy 415 LOA to a child care leave of absence effective Sept. 27, 2010-June 10, 2011.
2. Linda Petri – Medical leave of absence for the 2011-12 school year.

3. Jessica Siverson – Child care leave of absence on or about March 25–June 10, 2011.

B. Non-Curricular Assignment:

1. Sherri Alm – 7<sup>th</sup> grade girls’ Assistant Basketball Coach (CJH).
2. Katie Balfanz - .487 Assistant Dance Coach (FLHS).
3. Katie Corrigan – Assistant Dance Coach (FLHS).
4. Matt Fenno – Change boys’ Assistant Hockey Coach assignment to .694 FTE.
5. Courtney Gbolo – Culinary Club Advisor (FLHS).
6. Dan Koch - .5 Assistant and .5 Head Open Minds Club Advisor (FLHS).
7. Angela Nelson - .5 Assistant and .5 Head Open Minds Club Advisor (FLHS).
8. Brett Nelson – Volunteer girls’ Assistant Hockey Coach (FLHS).
9. Ryan Sauter - .5784 girls’ Assistant Hockey Coach (FLHS).
10. Rick Shelafoe – Girls’ Assistant Hockey Coach (FLHS).

C. Employment:

1. Jodi Gunderson - .5 FTE contract effective 11/8/10.
2. Tom Newell – Long-term substitute contract effective 11/8/10 to 6/10/11.

D. Employment as .42 FTE Title I Teacher (2010-11 school year only not to exceed 79 full days):

1. Gina Eng – effective 10/8/10.
2. Mary Gookins – effective 10/27/10.
3. Lisa Goldsby – effective on or about 11/11/10.
4. Molly Valentin – effective 11/8/10.

E. Resignation: Jodi Gunderson – resign effective November 29, 2010.

- 8.0 Donations: Member Grafft introduced the resolution to accept with appreciation the following contributions and permit the use as designated by the donor. The motion was duly seconded by Member Kieger, by roll call vote all members voted aye and the resolution was adopted. Donations: \$100 donation from Ann Schroeder for classroom materials for J. Kay’s fifth grade class at Wyoming Elem.; \$2,664.48 from the Forest Lake Area Partnership for Families, Inc. for 10<sup>th</sup> grade depression screening and postage; from the Columbus Elem. PTO: \$2,057.40 for renewal of the Study Island, and \$6,600 for 30 walkie-talkies for Columbus Elem. safety and security; \$1,072.55 from the Forest Lake Rotary Club for dictionaries for the district’s 3<sup>rd</sup> and 4<sup>th</sup> grade students; \$750 grant for Columbus Elementary from Exxon Mobil; \$300 from the Columbus Lions Club for SMART Board mounts for Columbus Elementary; \$220.65 for the district art department from the Birchwood Campus proceeds from their October “Chow Down for Charity” event; \$200 Viola for Wyoming Elem. orchestra program

from Gwen Lutz; \$105 HP 42880 color photo printer for the Community Ed youth program/Teen Center from Barb Pribyl; \$399 Cruicut Expression paper cutting machine for Scandia Elem. projects from Heidi Keller; \$2,616 SMART Board for Scandia Elem. from Donovan & LouAnn Bohn; and \$7,600 Koala motor wheelchair for the Century Junior High Special Ed dept. from Diana Saenger.

9. OLD BUSINESS:

- 9.1 2009-10 Financial Audit – Aaron Nielson from MMKR Auditors presented the results of the 2009-10 Financial Audit and highlighted key points. Member Morehead moved to accept the audit results. The motion was seconded by Member Bystrom, by roll call vote all members present voted aye and the motion carried.
- 9.2 2010-11 Budget Adjustments – Member Kieger moved to approve the 2010-11 budget adjustments projecting a fund balance on June 30, 2011 of \$5,562,750. The motion was seconded by Member Grafft, by roll call vote all members present voted aye and the motion carried.
- 9.3 New AgriScience Course – Member Kieger moved to approve adding “AgriScience” as a new 8<sup>th</sup> grade elective course beginning fall of 2011. The motion was seconded by Member Turner, all members present voted aye and the motion carried.
- 9.4 New Algebra 9 Course – Member Grafft moved to approve adding Algebra 9 as a new math course beginning fall of 2011. The motion was seconded by Member Bystrom, all members present voted aye and the motion carried.
- 9.5 Vulnerable Adults Policy 414 – Member Kieger moved to adopt Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. The motion was seconded by Member Grafft, all members present voted aye and the motion carried.
- 9.6 Neglect Policy 522 – Member Grafft moved to adopt Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. The motion was seconded by Member Bystrom, all members present voted aye and the motion carried.
- 9.7 Graduation Requirements Policy 613 – Member Morehead moved to adopt Graduation Requirements Policy 613. The motion was seconded by Member Bystrom, all members voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 Community Use Policy 701 – First reading of Community Use of School Facilities Policy 701. This policy was referred back to committee for further review.

- 10.2 Hazing Prohibition Policy 431 – First reading of Hazing Prohibition Policy 431. This policy will be placed on the next agenda for Board consideration and action.
- 10.3 Budget reduction process – First reading of the 2011-12 Program Budget Reduction Process. This item will be placed on the next agenda for Board consideration and action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. School Board Members reported receiving communications regarding the community use of facilities policy.

At 9:14 p.m. Member Kieger moved to recess the regular meeting to go into closed session to discuss parameters for classified negotiations. After a brief recess, the closed meeting convened at 9:23 p.m. with all members present except Rob Rapheal.

The regular meeting reconvened at 9:50 p.m. and as there was no further business, Member Morehead moved, seconded by Member Kieger, to adjourn. All members voted aye and the meeting was adjourned.

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Bill Bresin

President

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Dan Kieger

Clerk