

No. _____



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Approval of Sale of Salvage Equipment

SUBMITTED BY: Hector G. Cavazos **OF:** Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: October 18, 2016

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale, or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

CI (Legal) – School Properties Disposal

CI (Local) – School Properties Disposal

CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director

THRU: Mike Garza, Assistant Superintendent for Administration/Support Services

DATE: October 18, 2016

RE: Surplus Sale

Attached is a list of salvage equipment that is no longer serviceable by United Independent School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable. Administration will conduct a live auction through a licensed auctioneering firm in order to dispose of the items. Any items not sold will be discarded. Please feel free to contact my office should you have any questions.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **October 18, 2016**.

Judd Gilpin
President, Board of Trustees

ATTEST:

Aliza Flores-Oliveros
Secretary, Board of Trustees

Surplus Sale for November 05, 2016

Items	Total
Air Filters	55
Airway Bag Mask	1
AverKey iMicro	15
Basketball Rack	1
Battery-Tech	41
Bedding	13
Belt Sander	1
Benches	1
Binding Machine	1
Bleachers	10
Blood Pressure Cuffs	2
Blower	4
Boomboxes	1
Buckets	12
Bulletin Boards	4
C.O.W. Cart	82
C.P.R. Packages	29
Cabinets	124
Cables	83
Calculators	7
Calculators-View Screens	6
Cameras-Digital	22
Cameras-Surveillance	2
Camera-Video	3
CardMaster	4
Carrying Cases	169
Carts	45
Cash Drawer	2
Cassette Player	11
Cassettes-VCR	9
CD Player	12
Cell Phones	22
Chair	1226
Channel One Receiver	1
Charging Station-A/V	2
Coffee Pots	1
Combos-Desks	88
Compression Driver	3
Compressor	2
Computer	2
Cots/Beds/Matresses	1
CPU	150
Crutches (pair)	2
Desks-Office	57
Desks-Student	422
Divider	2

Docking Stations	1
Document Camera	99
Dolly	6
Drill	3
Drill Press	1
Dryer	1
DVD/Bluray Player	10
Electric Stapler	2
Fans	1
Fax Machine	2
Flashlights	2
Folding Chairs	5
Freezers	2
Fryer	1
Games-Air Hockey	1
Games-Basketball Hoop	4
Games-Electronic Bowling	3
Globes	7
Hard Drives	1
Headphones	89
Hole Puncher-Electric	5
Hutch	7
Ice Machine	1
Ink Cartridges	32
Instruments-Bells	1
Instruments-Clarinets	3
Instruments-Cornet	1
Instruments-Cymbals	1
Instruments-Drums	4
Instruments-Granite Blocks	1
Instruments-Saxophones	1
iPad Air	9
IPad Lock & Charge Safe	1
iPods	5
Keyboards	19
Keyboards (Boxes)	3
Kinder Furniture	32
Laminator	4
Lamps	1
Language Master	11
Laptops	2040
Light Turning Center	2
Listening Center	17
Maps	1
Marquee Letters	3
Mattress	1
Metal Detector	1
Microscopes	106
Microwaves	6

Mimio Wireless	2
Mirrors	1
Misc. Maintenance	2005
Misc. Nursing Items	56
Misc. Technology	260
Misc. Welding Items	1
Monitor-Computer	128
Mouse	3
NovaNet Site Unit	2
Oil Filter	86
Palm Pilot	2
Pillows	16
Podiums	2
Port Replicator	2
Power Adapters	224
Power Source-A/V	82
Pressure Washer	1
Printers	262
Projector (Lamp)	1
Projectors	94
Quick Pads	41
Racks-Clothing	2
Racks-Steel	28
Radio Transmitter	1
Radios-2 Way	17
Record Player	1
Recorder-Audio	48
Recorder-VHS	1
Refrigerator	15
Remote	24
Rugs	19
Scale	4
Scanner	13
Scraps-Metals	19
Scraps-Paper	13
Scraps-Plastics	6
Scraps-Wood	8
Screens	4
Scroll Saw	1
Security Kits	24
Servers	518
Shelves	135
Shredder	1
Sink	3
Slide Projector	1
Smart Boards	6
Sofa	4
Sound Panels	6
Speakers	23

Stand Mixer	3
Stands	11
Steel Drum Cans	24
Stools	22
Table Saw	2
Tables	126
Tables-Computer	64
Tables-Science Lab	1
Tablet-HP	1
Telephone	5
Television/VCR Combo	1
Televisions	251
Televisions/Mounts	26
Toner	1
Tool Boxes	1
Tractor	1
Tram-Special Ed.	1
Trash Cans	23
Triple Beam Balance	26
Tripod	4
Typewriter	9
Vacuums	4
VCR/DVD Combo	9
VCRs	36
Wall Mounts-Television	41
Washer	1
Water Dispenser	1
Weed Eater	1
Wheelchairs	2
White Board	7
White Board/Chalk Board Frame	6
Zip Drives	8
Grand Total	10248

Surplus Sale for November 05, 2016

Food Service

Items	Total
A/C Condenser	7
A/C Evaporator Coil	7
BBQ Pit	1
Blender	2
Cash Drawer	1
Chair	5
Compressors-Food Services	22
Convection Ovens	2
CPU	2
Dolly	2
Exhaust Fan Housing	2
Food Processors	2
Freezers	1
Hard Drives	1
Heating Element-Food Services	1
Ice Chest Inserts	4
Ice Chests	206
Insulated Bags	60
Kettle	2
Keyboards	1
Light Fixtures	2
Microwaves	2
Misc. Food Service Items	842
Monitor-Computer	2
Mop Buckets	10
Motors-Electric	7
Pans-Food Services	1962
Plastic Containers	563
Plastic Containers-Food Services	563
Plastic Crates	222
Printers	2
Refrigerator	1
Scale	1
Scraps-Metals	13
Scraps-Wood	4
Shelves	92
Stainless Steel Bins-Food Services	28
Stand Mixer	2
Steamtables	2
Tables-Cafeteria	16
Transformer	4
Trash Cans	2
Water Heater	4
Water Pumps	3
Grand Total	4680